Event Inquiry Form

General Information:

First Name: ____________________________________________________________

Last Name: ____________________________________________________________

Company: ____________________________________________________________

Mailing Address:

Street: ______________________________________________________________________________

City: __________________________ State: ______________________________ Zip: __________

Telephone 1: __________________ Telephone 2: __________________ Fax: ________________

Email: ______________________________________________________________________________

Federal ID # (if applicable): __________________________

Driver’s License #: __________________________________________________________

Type of Event □ Public □ Private Number of Attendees per event day: __________

All consumer shows on the fairgrounds are responsible for FAF (Facility Attendance Fee) of $1 on all tickets sold or redeemed on the grounds. Non-Ticketed events are also subject to FAF agreement policy.

Facility Needs:

Do you have a preferred Building or Location: (Based upon availability)

□ Yesteryear Village (Consumer Show) □ Church (wedding, funeral service) Max. Cap. 60
□ Bink Glisson Museum □ Sundy Feed Store (Party) Max. Cap. 200
□ Riddle House (Paranormal Investigation) 4 Hours
□ Riddle House (Paranormal Investigation) 8 Hours
□ YYV Grounds (Paranormal Investigation) 4 Hours
□ YYV Grounds (Paranormal Investigation) 8 Hours
Yesteryear Village Event Inquiry Form (continued)

How much square footage do you require?  

What day(s) and time(s) is your event?  

What are your Event Day(s) and hours:  

What day and time of the week do you need to set up your event?:  

What are your move-out day(s) and time(s)?  

**Food & Beverage Requirements:** All Food & Beverage must be ordered through PCI Concessions. You may reach them at 561-795-6435. Coca-Cola is the official drink of South Florida Fair grounds and Coca-Cola soft drinks and water are only allowed to be served. Our onsite caterer, PCI Concessions are the exclusive caterer of the South Florida Fairgrounds.

**Exclusive Sponsors/Marketing Agreements**
Coca-Cola: Coca-Cola is a year round exclusive sponsor of the South Florida Fair & Palm Beach County Expositions, Inc. Any sampling, selling, or branding is limited to Coca-Cola soft drinks and water products only. A list of these products may be obtained upon request.

New Customer:  
☐ Yes  ☐ No

If no, what were the dates of your past shows.  

Budget For Your Event: $  

References: Please list two reference that you have done business with in the past.

Reference 1  

Reference 2  

How did you hear about us as a facility?

Reference ☐ Internet ☐ Brochure ☐ Ad ☐ Other ☐

We will contact you shortly to confirm dates and discuss your event.

How do you prefer contact?  
Telephone ☐ E-mail ☐

**Contact Details:**

**Annabell Manners - Expo Sales Manager**
(T) 561-790-4908 - (F) 561-790-5246  
(E) annabell@southfloridafair.com

**Kayla Cawley - Expo Events Coordinator**
(T) 561-790-5219 (F) 561-790-5206  
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