



**Finance Department**  
100 North Main, Suite 11  
Lovington, NM 88260

Phone: (575) 396-8521  
Fax: (575) 396-5684  
e-mail: [kmclaughlin@leacounty.net](mailto:kmclaughlin@leacounty.net)

LEGAL NOTICE OF INVITATION FOR BIDS  
LEA COUNTY, NEW MEXICO

DEMOLITION & SALVAGE/DISPOSAL OF AIRCRAFT HANGAR  
LEA COUNTY REGIONAL AIRPORT  
BID #06 - (14-15)  
DUE DATE: FEBRUARY 5, 2015 - 3:00 P.M.

The Lea County Commissioners will receive sealed bids for the demolition and salvage/disposal of an aircraft hangar in the Finance Department, Fourth Floor, Courthouse, 100 N. Main, Lovington, New Mexico.

"Invitations for Bids", any addenda, and all related information are available under "Procurement", on Lea County's website at [www.leacounty.net](http://www.leacounty.net) or by contacting the Finance Department, Courthouse, 100 N. Main, Suite 11, Lovington, New Mexico 88260-4030, (575) 396-8521, Ext. 2356, [kmclaughlin@leacounty.net](mailto:kmclaughlin@leacounty.net)

Gregory H. Fulfer, Chairman

Hobbs Daily News Sun  
Lovington Leader

January 14, 2015  
January 14, 2015

**SPECIFICATIONS AND CONTRACTUAL TERMS**  
**LEA COUNTY, NEW MEXICO**

**DEMOLITION & SALVAGE/DISPOSAL OF AIRCRAFT HANGAR**  
**LEA COUNTY REGIONAL AIRPORT**  
**BID #06 - (14-15)**  
**DUE DATE: FEBRUARY 5, 2015 - 3:00 P.M.**

1. The Terms and Conditions will form part of the contract between the County and the successful bidder. Failure to comply with all of the Terms and Conditions may subject the offer to rejection.
2. All bids shall be sealed, addressed and **delivered before 3:00 p.m. (local time) on FEBRUARY 5, 2015** to: The Finance Department, Courthouse, 100 North Main, Suite 11, Lovington, New Mexico, 88260. Please mark the outside of the envelope "**BID #06 - (14-15)**". It is the bidder's responsibility to see that the bid arrives on time. Late bids, faxes, telegrams or telephone bids will not be accepted. *Bids will be opened and read aloud at 3:00 p.m. on FEBRUARY 5, 2015 on the 4<sup>th</sup> floor of the Lea County Courthouse.*
3. Each bidder is to submit its bid on the form provided. The form must be fully completed.
4. **All bids must be mailed or delivered to Lea County, Finance Department, 100 North Main, Suite 11, Lovington, New Mexico 88260.**
5. The bid shall exclude all State taxes on material costs. Nontaxable transaction certificates will be issued if requested. State taxes for services including installation costs should be included.
6. All bidders will be notified by letter of the Board's award.
7. Bid specifications indicate the minimum standard of quality, performance or other pertinent characteristics required. Terms which equal or exceed these specifications will be considered. All options, variations or exceptions to specifications must be listed.
8. In case of ambiguity in stating bid prices, the County reserves the right to adopt the most advantageous interpretation.
9. The County reserves the right to waive technical irregularities in the form of the offer which do not alter price, quality or quantity, and to reject any or all offers when it is in the best interest of the County to do so.
11. In signing this bid, the Contractor certifies that there has been no direct or indirect action in restraint of free competitive bidding in connection with this bid submitted to Lea County.
12. The Lea County Procurement Policy and the New Mexico Procurement Code, NMSA 1978, Sections 13-1-28 through 199, as amended, shall apply to this procurement and prevail over any inconsistent terms and govern all interpretations of contract documentation. In addition, criminal laws prohibit bribes, gratuities and kickbacks.

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13. The offeror/bidder will be required to carry, at a minimum, the following insurance coverages **with Lea County listed as “Additional Insured” on all policies.**
- a) General liability insurance in the amount of \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate.
  - b) Automobile insurance in the amount of \$1,000,000.00.
  - c) Workers Compensation insurance as required by New Mexico State Statute.
  - d) All insurance shall remain in full force and effect for the entire term of the contract or until work is completed.
  - e) Awarded firm will ensure that sub-contractors (if any) carry the same insurance coverages as listed above.

**Proof of coverage must be provided to Lea County Finance Dept., 100 N Main Street, Suite 11, Lovington, NM 88260, prior to commencement of work.**

14. Lea County’s policy on requests for copies of bid / proposal information is as follows:
- a) Terms and Specifications are available at no charge to vendors who will be responding directly to bids or proposals.
  - b) Submit a written request detailing what information you would like to receive.

Lea County  
Finance Dept.  
100 North Main, Suite 11  
Lovington, NM 88260

15. According to state procurement regulations, any protest of the award must be submitted in writing within fifteen (15) days of written notice of award to:

**Finance Director**  
**Lea County Courthouse**  
**100 N. Main, Suite 11**  
**Lovington, NM 88260**

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**GENERAL:**

Lea County is seeking bids for a contractor to purchase, demolish, and remove the salvage of an existing metal aircraft hangar, misc. interior rooms and concrete foundations. (hereinafter referred to as "Hangar #E1"). Bidder may elect to use the resulting materials of demolished building as future building materials, salvage, or repurpose at alternate location. Hangar #E1 is located at the Lea County Regional Airport in Hobbs, New Mexico.

**DESCRIPTION:**

**Location**

The subject aircraft hangar is located at the Lea County Regional Airport in Hobbs, New Mexico. The subject is located approximately 2.0 miles west of Hobbs on the Carlsbad Highway (U.S. Highway 62/180). **Maps and pictures are attached.**

**Site Size and Dimensions**

Hangar #E-1 is located on airport land, which is owned by Lea County. The building size has been determined to contain 10,839± square feet plus an 1,196± square foot attached covered shed.

**Description of Work**

Successful bidder will be responsible for the removal and disposal of all building components including all building sheeting, structural steel, wire, insulation, office flooring, office walls, ceiling, and any material above natural ground level including any concrete. The asphalt paving under building can remain. Location is to be left totally cleared, with no debris remaining.

**Security Requirement during work**

Contractor shall install 6' tall temporary chain link fencing on the south side of hangar building throughout the duration of project.

**Duration of Project**

Contractor shall be given 30 days from the Notice to Proceed to complete work. Liquidated damages of \$200 per calendar day will be assessed after that time.

**Existing Environmental Sensitive Material**

Any necessary environmental remediation to the building will occur prior to Notice to Proceed. Environmental work will be completed by separate contract.

**Required Site Visit** -- Contractors are required to site inspect the building prior to submitting a bid. Contact Lea County Regional Airport at (575) 391-2942 to schedule an appointment.

**CONTRACT:** Contractor will be expected to enter into a contract with Lea County as attached.

**QUESTIONS:** Any/all questions must be in writing to: Kathy McLaughlin, Procurement Officer  
[kmclaughlin@leacounty.net](mailto:kmclaughlin@leacounty.net) FAX: 575-396-5684

Answers to questions will be addressed via an Addendum to all vendors on our mailing list & will immediately be posted under "Procurement" on Lea County's website -- [www.leacounty.net](http://www.leacounty.net)

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If a prospective bidder desires to be placed on the mailing list for future addendums or future similar Bids/RFPs, please contact Kathy McLaughlin, [kmclaughlin@leacounty.net](mailto:kmclaughlin@leacounty.net).

The Terms and Specifications are incorporated herein by reference.  
End of Specifications.

**BID FORM**  
LEA COUNTY, NEW MEXICO

DEMOLITION & SALVAGE/DISPOSAL OF AIRCRAFT HANGAR  
LEA COUNTY REGIONAL AIRPORT  
BID #06 - (14-15)  
DUE DATE: JANUARY 6, 2015 - 3:00 P.M.

COMPANY NAME: \_\_\_\_\_

|  | <b>Bid Amount</b><br><i>(Positive values infer a payment to<br/>Lea County, negative values infer a<br/>cost to Lea County.)</i> |
|--|--|
| Demolition, salvage/disposal of aircraft hangar as specified | \$ _____   |
| GRT or Sales Tax (If Applicable)                             |  |
| <b>Total</b>   | \$ _____   |

**REQUIRED:** Bidders must attach a copy of NM Contractor's License to this Bid Form.

**Required site visit:** Site visit was completed on \_\_\_\_\_ at \_\_\_\_\_.  
Date Time



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Please state each and every exception or variation to the specifications (if any) for the products or services offered. *If bid deviates significantly from the specifications, please provide further documentation showing that bid is capable of meeting the performance requirements shown in the specifications.* **Please sign below and return with your offer.**

1) THERE **ARE** EXCEPTIONS OR VARIATIONS. \_\_\_\_\_  
Signature

2) THERE **ARE NO** EXCEPTIONS OR VARIATIONS. The offer meets or exceeds all Specifications, Terms and Conditions as described in said Invitation to Bid without exceptions. If the offer does not meet all Specifications, Terms and Conditions, it will be rejected and all costs will be borne by the seller.

\_\_\_\_\_  
Signature



# BID FORM

## Campaign Contribution Form (*Required*)

Pursuant to Chapter 81, Laws of 2006, any prospective contractor seeking to enter into a contract with any state agency or local public body must file this form with that state agency or local public body. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

THIS FORM MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

**“Applicable public official”** means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

**“Campaign Contribution”** means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official’s behalf for the purpose of electing the official to either statewide or local office. “Campaign Contribution” includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

**“Contract”** means any agreement for the procurement of items of tangible personal property, services, professional services, or construction.

**“Family member”** means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law.

**“Pendency of the procurement process”** means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

**“Person”** means any corporation, partnership, individual, joint venture, association or any other private legal entity.

**“Prospective contractor”** means a person who is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person qualifies for a sole source or a small purchase contract.

**BID FORM**

**Campaign Contribution Form (Required)**

**“Representative of a prospective contractor”** means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

**DISCLOSURE OF CONTRIBUTIONS:**

Contribution Made By: \_\_\_\_\_

Relation to Prospective Contractor: \_\_\_\_\_

Name of Applicable Public Official: \_\_\_\_\_

Date Contribution(s) Made: \_\_\_\_\_

Amount(s) of Contribution(s) \_\_\_\_\_

Nature of Contribution(s) \_\_\_\_\_

Purpose of Contribution(s) \_\_\_\_\_

(The above fields are unlimited in size)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title (position)

**--OR--**

**NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE** to an applicable public official by me, a family member or representative.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title (Position)

**BID FORM**

**Resident / Veterans Preference Certification – *If applicable***

\_\_\_\_\_ (NAME OF CONTRACTOR) hereby certifies the following in regard to application of the resident veterans' preference to this procurement:

**Please check one box only**

**Veteran Resident Businesses:**

- I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is less than \$1M allowing me the 10% preference discount on this solicitation. I understand that knowingly giving false or misleading information about this fact constitutes a crime.
- I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is more than \$1M but less than \$5M allowing me the 8% preference discount on this bid or proposal. I understand that knowingly giving false or misleading information about this fact constitutes a crime.
- I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is more than \$5M allowing me the 7% preference discount on this bid or proposal. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

**Resident Businesses:**

- I declare under penalty of perjury that my business is a New Mexico resident business allowing me the 5% preference discount on this bid or proposal. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

"I agree to submit a report, or reports, to the State Purchasing Division of the General Services Department declaring under penalty of perjury that during the last calendar year starting January 1 and ending on December 31, the following to be true and accurate:

"In conjunction with this procurement and the requirements of this business' application for a Resident Veteran Business Preference/Resident Veteran Contractor Preference under Sections 13-1-21 or 13-1-22 NMSA 1978, when awarded a contract which was on the basis of having such veterans preference, I agree to report to the State's Division of the General Services Department the awarded amount involved. I will indicate in the report the awarded amount as a purchase from a public body or as a public works contract form a public body as the case may be.

"I understand that knowingly giving false or misleading information on this report constitutes a crime."

I declare under penalty of perjury that this statement is true to the best of my knowledge. I understand that giving false or misleading statements about material fact regarding this matter constitutes a crime.

**Resident Business/Veteran Business Certificate Number:** \_\_\_\_\_

\_\_\_\_\_  
(Signature of Business Representative)\* (Date)

*\*Must be an authorized signatory for the Business.*

The representations made in checking the boxes constitutes a material representation by the business that is subject to protest and may result in denial of an award or un-award of the procurement involved if the statements are proven to be incorrect.

**A valid New Mexico Resident Business or New Mexico Resident Business Certificate number must be provided in order to receive preference.**