

For Open Class:

Welcome to the **2020 Walworth County Fair's Open Class** online entry site.

Please visit www.walworthcountyfair.com to read the 2020-2021 Open Class Premium Book for all Fair rules, as well as Department rules and regulations. The 2020-2021 Walworth County Fair Premium Book is free online or you can contact the Fair Office to purchase a hard copy.

Due Date for Open Class online entering is FRIDAY, AUGUST 7, 2020 by 5:00 PM CST.

Refer to these step-by-step instructions:

- Before you enter online, we recommend you prepare a hard copy rough draft of your entries.
- Sessions expire after 20 minutes of inactivity, so “Save the Cart” if you plan on leaving the machine for more than 20 minutes. **Your entry will NOT be saved if your inactivity time reaches 20 minutes.** To avoid this please **SAVE OFTEN!** Please note when the “save this cart for later” button is clicked, you have NOT entered your fair entries. You must complete ALL steps.
- Bold fields with blue stars are “required” informational fields.
- **To get started Click “Register” (above, left).**

Register:

- **Register as a NEW exhibitor.**
- Fill out all required fields.
- Names and other information will appear exactly as you type them.
- Open Class Livestock Exhibitors **MUST** enter a Premise ID number at this time.
- You will be able to add and review your entries with this information.

Entries:

- NOTE! ALL Open Class Exhibitors must select 000 “Open Class Exhibitors – ALL MUST COMPLETE!” to select the Open Class Exhibitor type. If you are NOT a lifetime member, you must select either the \$30 regular Open Class Exhibitor season pass or the Junior Open Class (Fine Arts, Photography, Woodworking, Foods, Scouts-Vegetable, Flowers) season pass options. If you miss this step in 000 Open Class Exhibitor, you must go to Additional Fees. If you are a Walworth County Agricultural Society Lifetime Member, select that. **If you are not a valid Lifetime Member, you MUST purchase an Open Class Exhibitor Pass or your entries will NOT be processed.**
- Create Entries by selecting the Department, Division, and Class you want to enter.
- Enter all entries before clicking continue.

Review:

- If you entered something by mistake, you can hit the red “X” that appears at the end of each entry to remove that item.
- If a change is needed, you can hit the pencil edit tool to correct an entry.
- When satisfied with your entries you may check out. Please note once you check out you will not be able to change or add any entries during this session.

Additional Fees:

- Select any additional items, including non-exhibitor 6-day season passes, if desired.
- **LIVESTOCK EXHIBITORS: MUST complete Additional Items page for fees and animal count to the Fair.**
- **Are you a current 4-H/FFA livestock exhibitor? You must purchase an Open Class Exhibitor season pass. You must**

**complete the # of 4H/FFA Livestock
Entries Re-Entered in Open Class.**

Check Out:

- Payment by credit card for online registration.

Confirm:

- Please read the terms and conditions and type **“YES”** that you agree to and accept all rules.
- Hit “Submit.”

Finish:

- Please verify your email address.
- **IMPORTANT – PRINT YOUR RECEIPT IMMEDIATELY!**

Please check your **email for receipt**, be sure to check your junk/spam folder. If you do not see an email from the Walworth County Fair, subject ShoWorks Online Entries Receipt, please contact the Fair Office at (262) 723-3228.

NOTE: Your exhibitor packet will be mailed.

Fair Office will have final approval of all entries and fees. Exhibitors must have all fees paid in full by September 2, 2020, 7:59 AM CST, in order to show or entry(ies) will be disqualified.

For additional assistance or if you have other questions regarding your entries, first, read your Fair Premium Book, then email entries@walworthcountyfair.com or call the Fair Office at (262) 723-3228. The Fair Office is staffed Monday through Friday from 8:00 AM to 5:00 PM, CST.

Thank you for your interest in the Walworth County Fair ... Good Luck! We greatly appreciate having you as an exhibitor and guest of the Walworth County Fair. Have a great Fair!