

**GREATER BATON ROUGE STATE FAIR - OCT. 24 - NOV. 3 , 2013**

Space Assigned \_\_\_\_\_

**2** Business Name \_\_\_\_\_  
**0** Contact Person \_\_\_\_\_  
**1** Mailing Address \_\_\_\_\_  
**3** City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email \_\_\_\_\_  
 Day Ph: (\_\_\_\_) \_\_\_\_\_ Nite Ph: (\_\_\_\_) \_\_\_\_\_ Preferred Space: \_\_\_\_\_

**Year 2013 FEES**

**OUTSIDE COMMERCIAL EXHIBIT SPACE**

GBRSF has the right to final measurement and to adjust location fees accordingly. **Diagram must be filled out in detail.**

\_\_\_\_\_ Feet @ **\$55**/front foot \$ \_\_\_\_\_  
 \_\_\_\_\_ Additional selling sides @ **\$150** \$ \_\_\_\_\_  
 Electrical cut-in  
 \_\_\_\_\_ 110 volt/30 amps @ \$55 \$ \_\_\_\_\_  
 \_\_\_\_\_ 220 volt/30 amps @ \$65 \$ \_\_\_\_\_  
 Over 30 amps \_\_\_\_\_ @ **\$4/amp\*** \$ \_\_\_\_\_

**INSIDE COMMERCIAL EXHIBIT SPACE**

\_\_\_\_\_ Feet @ **\$55**/front foot \$ \_\_\_\_\_  
 Extra electrical charge (TBD) \$ \_\_\_\_\_

**INSURANCE \$60 PER LOCATION**

\_\_\_\_\_ # locations @ \$60 \$ \_\_\_\_\_

**CAMPER SPACE @ \$200 each**

**TOTAL CHARGE** \$ \_\_\_\_\_

**Credit from Prior Fair** \$ \_\_\_\_\_

**Min. 50% Deposit w/ Application** \$ \_\_\_\_\_

**Balance Due Before Setup** \$ \_\_\_\_\_

**NO CHECKS ACCEPTED AFTER OCTOBER 1<sup>ST</sup>.**

\*Usage will be monitored. Additional charges may be levied or you may be required to reduce peak usage to no more than amps requested.

**Type of Product or Exhibit:** \_\_\_\_\_

\_\_\_\_\_

**Attach sheet with complete description, prices, rules for drawings, etc.**

**REFERENCES:** Fair /Contact Person \_\_\_\_\_

\_\_\_\_\_

Played our Fair before? \_\_\_ YES; \_\_\_ NO  
 When? \_\_\_\_\_

**MANDATORY GENERAL LIABILITY INSURANCE**

**Every account will be billed for coverage under our policy (see FEES). Credit will be issued upon receipt of a valid insurance certificate prior to opening.**

\_\_\_\_\_ We are covered by \$1,000,000 in general public liability insurance including bodily injury, property damage and, where applicable, food products liability. Our insurance carrier (name) \_\_\_\_\_

\_\_\_\_\_ phone # \_\_\_\_\_ / \_\_\_\_\_

has been notified to **add "The Greater Baton Rouge State Fair and Trade Show, Inc."** as **additional named insured** and to send insurance certificate covering Fair dates (see above) to:

**The Greater Baton Rouge State Fair, P. O. Box 15010, Baton Rouge, LA 70895**

\_\_\_\_\_ Please include us on the Fair's group policy to obtain the required general public liability insurance for the period of the Fair at (see FEES) per location.

# Spaces: \_\_\_\_\_ Food; \_\_\_\_\_ Non-Food;

# Yrs. in Business \_\_\_\_\_

Ever been refused coverage? YES \_\_\_ NO \_\_\_

Explain: \_\_\_\_\_

**CONTRACT APPLICATION**

I understand this application for space will be considered on the availability of space, the amount of space required, the number and type of products to be sold or exhibited by others previously accepted.

**The Greater Baton Rouge State Fair has an exclusive contract with Coca-Cola.**

In submitting this Application/Agreement, I affirm that I have read, understand, and agree to abide by the Fair Policies and Procedures, and any others which may be promulgated by The Greater Baton Rouge State Fair in the future. A deposit of 50% of the total cost is enclosed to reserve space. We understand this deposit is refundable only if we are not accepted. We further agree to pay the balance in full prior to setup.

**NO CHECKS ACCEPTED AFTER OCTOBER 1<sup>ST</sup>!**

Menu listing all items, portions, and prices for each booth must accompany this application and pricing must be properly displayed on booth.

Final decisions on menu items will be at the discretion of Fair management. No additions allowed without prior approval of concessions director.

The Greater Baton Rouge State Fair reserves the right to cancel this contract and refund advance payment for any reason up to 90 days before opening date.

**Signed: EXHIBITOR/CONCESSIONAIRE**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**AGREEMENT**

**The Greater Baton Rouge State Fair & Trade Show, Inc.** agrees to lease the Exhibitor/Concessionaire listed above space as requested in this application for the Greater Baton Rouge State Fair to be held on dates shown above with the following exceptions:  
 \_\_\_\_\_  
 \_\_\_\_\_

Signed: **GREATER B.R. STATE FAIR**

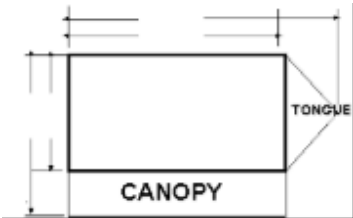
By: \_\_\_\_\_

Date: \_\_\_\_\_

## FOOD PLAZA & INDEPENDENT MIDWAY

MEASURE BOOTH/TRAILER ACCURATELY. Please include separate diagram and application for each booth.

**GBRSF has the right to final measurement and to adjust location fees accordingly.**



Please show the overall length and width of any exterior booth or trailer. Indicate Serving Side(s) with an "S". Indicate Entry Door with a "D". Indicate Front (for line) with an "F". Any canopy and any hitch that will not

be removed must be included in the measurements.

**LEASING FEES:** (See FEES) Front footage will be measured by total space occupied on the line, including trailer hitches, bumpers, and awnings. There are additional charges for centerline and corner locations.

**WATER** hookups are available within 50 feet of any food plaza location.

**ELECTRICAL:** Electrical hookups will only be done by the Fair electrician (see FEES). There will be additional charges for other than standard hookups. Your usage will be monitored! The Fair assumes no responsibility for any losses due to power fluctuations, outages or surges.

**Electrical Requirements:** 110 volt \_\_\_\_\_ amps  
220 volt \_\_\_\_\_ amps

**DESIGN:** Unsightly, unpainted, or shabby booths will not be permitted to set up. Trailer-mounted stands in good condition are encouraged. No construction, except for the assembly of component parts, will be allowed on site.

ALL outside exhibit space is along the walkway before and after the food plaza area (Layout -- Area "H" and "K").

### OUTSIDE OPERATIONS

OUTSIDE SETUP will be Mon. through Wed., 12 noon to 6 P.M. and Thurs. (Opening Day), 12 noon to 3 P.M.

### CAMPER PARKING

Limited space is available on a first-come, first-served basis. The fee includes water, electricity (maximum 115 volt, 30 amps per space) and holding tank pump- outs. Rate is (see FEES) for the 11 days.

**STOCKING & RESTOCKING: NO concession and/or stocking vehicles may enter, move around, or leave the enclosed area of the grounds later than ONE HOUR prior to opening time each day. Those that remain in the area must be parked in approved location.**

## COMMERCIAL EXHIBIT BLDG.

There are 17 exhibit spaces within the exhibit building. Entrance is on the front walkway with the exit across from the Livestock barn. Spaces are 10' on the line and 10' in depth. All exhibit spaces will include piping, 10-foot back and 3-foot side drapes. Additional electrical can be provided for a fee. **FORCED FLOW IS NOT GUARANTEED.**



### INSIDE SPACE LEASING FEES:

Space is priced by the front foot (see FEES) and includes a 110-volt electrical outlet (max. 15 amps). There is limited power in this pavilion. Any additional power requirements must be disclosed before contract is accepted and there will be a surcharge.

No LESSEE shall be permitted to conduct any portion of its operation outside the space leased.

Tables and chairs will NOT be available for rent on-site. Please bring what you need.

## GENERAL INFORMATION

### GOVERNMENT REGULATIONS

Exhibitor/Concessionaire agrees that any item or structure placed upon a leased facility or area shall conform to, and be operated in compliance with, the requirements of the Public Health agencies and all other Parish, State, and Federal laws, rules, and regulations. LESSEE further agrees to observe and obey all laws, ordinances, regulations, and rules of the Federal, State, or local government.

### DEPOSIT REFUNDS

Except in case of date change or cancellation by FAIR, no refunds of any deposits shall be made. Should LESSEE fail to pay the balance due by the specified date, or to occupy the leased space and have its booth prepared by the time and date specified, FAIR may reassign space and retain the deposit and any payments as liquidated damages.

### ALL OPERATIONS

- No LESSEE shall be permitted to conduct any portion of its operation outside the space leased.
- Anyone not in place by noon the Wednesday before opening, is subject to reassignment of location at discretion of C&I Director or his designee.
- No one is allowed to remove their booth/trailer/exhibit until after 10 P.M. the last night of the Fair.
- LESSEE must have the booth ready before the opening of the Fair and it must be in full operation during all operating hours for the full duration of the Fair.

## SPACE APPLICATION & AGREEMENT

48<sup>TH</sup> EVENT



2013 Dates

**OCT. 24 - NOV. 3**

Airline Highway Park/Fairgrounds

Gates Open:

1:00 P.M. - Saturday & Sunday

5:00 P.M. - Monday thru Friday

Please send deposit, photo of trailer, stand or booth, completed application, and insurance certificate to:

**C&I Director**

**Greater Baton Rouge State Fair**

**P.O. Box 15010**

**Baton Rouge, LA 70895**

If you have questions, please write to the address above, FAX to 225-752-5388 or call 225-755-FAIR. Phone is answered 24 hours a day. We will call you back.

Visit our website at [www.gbrsf.com](http://www.gbrsf.com)

E-mail: [gbrsf@eatel.net](mailto:gbrsf@eatel.net)