



Attention Future Fair or Special Event Industry Professionals

Blue Ribbon Foundation/WFA Convention Internship Program

The Blue Ribbon Foundation is pleased to offer a unique and exciting opportunity for an enthusiastic college student to serve as an intern at Western Fairs Association's annual Convention & Trade Show, January 3-6, 2016 at the Anaheim Marriott in Anaheim, California.

The Blue Ribbon Foundation is a charitable, nonprofit organization dedicated to supporting the fair industry through professional and public outreach.



Students selected will contribute to and participate in a variety of Convention functions including registration, committee meetings, educational sessions, receptions, charitable auctions and networking activities. Interning at the WFA Convention not only helps ensure the Convention will run smoothly, but allows interns the opportunity to become more involved with WFA and the Blue Ribbon Foundation, interact and network with members and industry leaders, and learn more about the issues occurring throughout the fair industry.

Interns will be expected to dress in business-casual attire, and unless otherwise noted, will be committed for daylong intervals (with breaks and lunch provided). The Blue Ribbon Foundation will cover the cost of hotel rooms and meals for those who intern throughout the entire Convention. There is also a \$100 travel stipend (payable upon arrival) available to participants.

If you are interested in serving as an intern at this important Convention and Trade Show, complete the attached application and return it to the Blue Ribbon Foundation office. A fill-able application can be found online at westernfairs.org, under forms. Please email completed application to patdesmond@sisqtel.net.

All applications must be postmarked or emailed by November 6, 2015. Mail to Blue Ribbon Foundation c/o Internships, 1776 Tribute Rd., Suite 210, Sacramento, CA 95815• Applications may be faxed to (916) 927-6397. For more information, call Patrick Desmond at (530) 468-2888.



Western Fairs Association
1776 Tribute Rd., Suite 210, Sacramento, CA 95815
WesternFairs.org



NAME _____
FIRST M.I. LAST

ADDRESS _____
STREET CITY STATE
COUNTY ZIP TELEPHONE

EMAIL ADDRESS _____

DATE OF BIRTH _____ Expected Date of Graduation _____

How did you find out about this opportunity?

What college or university are you currently attending? _____

City _____ State _____ Major Course of Study _____

Class standing in September 2015: Freshman Sophomore Junior Senior Graduate

Have you attended the WFA Convention previously? Yes No

Are there any days during the Convention work commitment, January 2-7, 2016, that you will be unavailable? If yes, please explain:

Recent work experience:

POSITION	DATE FROM (MO/YR)	DATE TO (MO/YR)	HOURS PER WEEK





Please provide the following information (You may attach additional pages if necessary).

Statement outlining your involvement and interest in the fair or special event industry:

Your primary purpose for applying for this opportunity:

What are your career goals and how will you benefit from an internship at Western Fairs Association's annual Convention & Trade Show?



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Job Description:

The Blue Ribbon Foundation's 2016 Convention Internship Program is designed to provide an opportunity for an actively enrolled college student to contribute to the success of Western Fairs Association's annual Convention & Trade Show, January 3-6, 2016 at the Anaheim Marriott in Anaheim, California.

Position-Convention Intern:

Reports to: Patrick Desmond, project coordinator, Blue Ribbon Foundation (530) 468-2888.

Mentor(s): Western Fairs Association staff (may include executive director, communications manager, meetings manager, trade show coordinator)

General Position Summary:

This position is responsible for contributing to both the operational, promotional and event aspects of Western Fairs Association's annual Convention & Trade Show, January 3-6, at the Anaheim Marriott in Anaheim, California.

The position begins at Noon on Saturday, January 2, 2016 and concludes on Thursday, January 7, 2016, at Noon.

Students selected will contribute to and participate in a variety of Convention functions including registration, committee meetings, professional development programs, receptions, charitable auctions and outreach activities.

Interns will be expected to dress in business-casual attire, and unless otherwise noted, will be committed for daylong intervals (with breaks and lunch provided). The position is unpaid.

The Blue Ribbon Foundation takes the responsibility of this internship program very seriously and is dedicated to ensuring the students selected receive adequate opportunities for professional development throughout the program. Each intern will receive professional supervision to ensure that the experience proves beneficial to all parties involved. The Blue Ribbon Foundation will provide a hotel room at the Marriott and a \$25/day meal stipend. There is also a \$100 travel stipend (payable upon arrival) available to participants.



Western Fairs Association

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WesternFairs.org