



**MAIN STREET ADVISORY BOARD MEETING
A G E N D A**

**Gonzales Municipal Building
820 St. Joseph Street, Gonzales, Texas
Tuesday, March 26, 2013 – 5:15 p.m.**

1. Call to Order.
2. Public Comments.
3. Approve minutes of February 26, March 12, 2013.
4. Review Treasurer's report for February 2013.
5. Discussion and any action regarding Main Street Concert Series.
6. Board Comments.
7. Manager's Report.
8. Next Meeting will be April 23, 2013.
9. Adjourn.

I certify that a copy of the February 26, 2013, agenda of items to be considered by the Gonzales Main Street Advisory Board was posted on the City Municipal Building bulletin board on the 22nd day of March, at 1:30 p.m., and remained posted continuously for at least 72 hours proceeding the scheduled time of the meeting. I further certify that the above agenda was removed on _____ day of _____, 2013 at _____ am/pm. I further certify that the following News Media were properly notified of the above stated meeting: KCTI Radio Station, Gonzales Inquirer, and Gonzales cannon.

Barbara Friedrich, Main Street Administrator

The meeting facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (830)672-2815 for further information.



**MAIN STREET ADVISORY BOARD MEETING
Gonzales Municipal Building
820 St. Joseph Street, Gonzales, Texas
Tuesday, February 26, 2013 – 5:15 p.m.**

MINUTES

On the 26th day of February 2013, at 5:15 p.m. the Gonzales Main Street Advisory Board convened in a Regular Meeting at the Gonzales Municipal Building, 820 St. Joseph Street, Gonzales, Texas.

The following members were present constituting a quorum.

Kacey Lindemann Butler, Del De Los Santos, Susan Weber, Debbie Toliver, George Wilhelm, Michelle London, Sarah Zamora-Rivera, Egon Barthels, Sherri Schellenberg, and Melissa Taylor

Absent: Connie Dolezal, and Randy Harkey

Others: Barbara Friedrich, Main Street Administrator

- 1. Call to Order.**
Chairman De Los Santos called the meeting to order at 5:15 p.m.
- 2. Public Comments.**
There were no Public Comments.
- 3. Approve minutes of January 22, 2013 meeting.**
Following discussion, Debbie Toliver moved to approve the minutes of January 22, 2013. Sherri Schellenberg seconded the motion. The motion prevailed by unanimous vote.
- 4. Review Treasurer's report for January 2013.**
Treasurer's report for January 2013 was reviewed.
- 5. Review of City of Gonzales Boards and Commissions Handbook.**
Barbara Friedrich discussed the highlights of the Gonzales Boards and Commission Handbook. The Board made several suggestions for changes in the Main Street Page.
- 6. Discuss and Consider Business Development Grant Applications.**
Johnny Hoffpauer of Our Yogurt and Shake shop submitted a Business Development Grant Application for replacing the doors, windows, and new awning for his building at 321 St. Lawrence Street. Several questions were asked about the business name and bid for repairs. Following discussion, Kacey Lindemann Butler moved to table item #6 for further information from Mr. Hoffpauer. Egon Barthels seconded the motion. The motion prevailed by unanimous vote.
- 7. Regional Board Training in La Grange, Texas on April 1, 2013.**
Barbara Friedrich reported that La Grange would be holding Board Training on April 1, 2013 from 5:15 to 7:30 p.m. Contact Barbara if you would like to attend and she would make the arrangements.

- 8. Committee Reports.**
- a. Organization – Sarah Zamora-Rivera**
 - 1. Main Street’s 25th Anniversary**

Sarah Zamora-Rivera reported that she and Barbara Friedrich had met and talked about different ideas as to how to acknowledge the 25th Anniversary. Sarah had presented information about a Casino Night.
 - b. Economic Restructuring**
 - 1. First Friday Coffee**

Chamber of Commerce is having the Breakfast at the Old Jail on this date. Everyone is invited to have breakfast with them.
 - b. Design – Melissa Taylor**

None
 - e. Promotion – Egon Barthels**
 - 1. Concert Series**
 - a. Discuss and Consider Vendor Applications.**

Vendor applications were discussed.
 - b. Discuss and Consider Carnival at July 4th.**

Egon Barthels reported that he and Barbara Friedrich had talked with Daisy who is the manager of the Carnival that was in town. She had indicated that they had July 4th open for a show. The carnival would give Main Street 10% of the proceeds; they would have to open for three days, the carnival would have the sole rights to sell funnel cakes, cotton candy and other items. No action was taken on this item.
- 9. Manager’s Report.**
Written report was presented.
- 10. Next Meeting will be March 26, 2013.**
- 11. Adjourn.**
No Further matters were discussed. Meeting was adjourned by consensus.

Barbara Friedrich, Recording Secretary

Del De Los Santos, Chairman

Michelle London, Secretary



**MAIN STREET ADVISORY BOARD CALLED MEETING
Gonzales Municipal Building
820 St. Joseph Street, Gonzales, Texas
Tuesday, March 12, 2013 – 5:15 p.m.**

MINUTES

On the 12th day of March 2013, at 5:15 p.m. the Gonzales Main Street Advisory Board convened in a Called Meeting at the Gonzales Municipal Building, 820 St. Joseph Street, Gonzales, Texas.

The following members were present constituting a quorum.

Del De Los Santos, Connie Dolezal, Susan Weber, George Wilhelm, Michelle London, and Melissa Taylor

Absent: Egon Barthels, Sherri Schellenberg, Debbie Toliver, Kacey Lindemann Bulter, Sarah Zamora Rivera, and Randy Harkey

Others: Barbara Friedrich, Main Street Administrator, and Johnny Hoffpauer

1. **Call to Order.**
Chairman De Los Santos called the meeting to order at 5:29 p.m.
2. **Public Comments.**
There were no Public Comments.
3. **Discuss and Consider Business Development Grant Application.**
Following discussion, Gerge Wihelm moved to approve the Business Development Grant Application from Johnny Hoffpauer. Susan Weber seconded the motion. The motion prevailed by unanimous vote.
4. **Adjourn.**
No further matters were discussed. The meeting was adjourned by motion by George Wilhem and seconded by Melissa Taylor.

Barbara Friedrich, Recording Secretary

Del De Los Santos, Chairman

Michelle London, Secretary

**Financial Statement
February 28, 2013
Gonzales Main Street, Inc.**

Date	Num	Description	Category	Amount
Balance as of 01/31/13				13,113.43
02/11/2013	DEP	Sponsorship	Caraway/Mcelroy	1,050.00
02/12/2013	DEP	Sponsorship	Southern Clay	5,000.00
Balance as of 02/28/13				19,163.43

**Small Business Assistance Grant
February 28, 2013**

Date	Num	Description	Category	Amount
Balance as of 01/31/13				38,928.30
Balance as of 02/28/13				38,928.30

**Beautification Account
February 28, 2013**

Balance as of 01/31/13				5,621.69
Balance as of 02/28/2013				5,621.69

2013 Concert Series Sponsors

NAME	ADDRESS	CITY	AMOUNT	CHECK #
McLeroy Land Group	P. O. Box 1896	Gonzales, Texas 78629	\$50.00	Cash
Caraway Ford Gonzales	P.O. Box 1960	Gonzales, Texas 78629	\$1,000.00	28882
Southern Clay Products	1212 Church Street	Gonzales, Texas 78629	\$5,000.00	95258
Lindemann Fertilizer Ser	5451 W. State Hwy. 97	Cost Texas 78614	\$550.00	4553
DuBose Insurance Agency			\$1,000.00	Ck

Total	\$7,600.00
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PLEDGED SPONSORS

4L RV	\$100.00
Scott Dierlam Insurance Co.	\$2,500.00
D & G Auto	\$1,000.00
Holiday Finance	\$500.00
Amir - Texaco	\$200.00
David Matias - No Limit Accessories	\$50.00
Kristin Matias- Yours & Mine	\$50.00
Billy Bob Low - L & M Onsite Catering	\$100.00
West Motors - 2 Trash Cans	\$100.00
Johnson Oil Company	\$2,500.00
Plexus	\$1,500.00
Best Western	\$200.00
The Heights	\$100.00
Total	\$8,900.00

IN KIND SPONSORS

KCTI AM1450
GONZALES CANNON
Holiday Inn Express & Sleep Inn Suites

COUNCIL AGENDA ITEM BRIEFING DATA



AGENDA ITEM

Resolution authorizing Gonzales Main Street's use of Confederate Square for the Annual Main Street Concert Series and Star Spangled Spectacular, designated street closures, and sale and consumption of alcoholic beverages.

DATE: April 2, 2013

TYPE AGENDA ITEM:

Staff Report Resolution Ordinance Public Hearing Action w/o Resolution

BACKGROUND:

This resolution will grant Gonzales Main Street the use of Confederate Square, closure of St. George Street from St. Joseph to St. Paul, and St. Paul Street from St. George to St. Lawrence, the closure of the Brickyard area at Independence Park on July 4th for the purpose of staging fireworks show and public safety, and sale and consumption of alcoholic beverages on June 7, 14, 21, 28, and July 4 for the Annual Main Street Concert Series and Star Spangled Spectacular.

POLICY CONSIDERATIONS:

Requests a variance of no alcohol on public property.

BUDGETARY CONSIDERATIONS:

This Agenda Item will expend \$ 0 and I have verified with the Finance Department the availability of these funds in Account# N/A in the _____ Fund(s).

ATTACHMENTS:

Copy of Gonzales Event Information Sheet.

STAFF RECOMMENDATION: Staff respectfully recommends this request be approved.

Initial:

City Manager Finance Police Fire Parks Streets
 City Secretary Water/WW Electric Legal EDC

APPROVED DENIED TABLED WITHDRAWN



GONZALES EVENT INFORMATION SHEET



This information is to be provided to the City of Gonzales at least 30 days prior to all public and private events held on City property.

EVENT NAME Gonzales Main Street Concert Series
 HOST ORGANIZATION Gonzales Main Street
 CONTACT NAME Barbara Friedrich/Egon Barthels
 CONTACT CELL PHONE 830-263-0118/361-571-3466
 EVENT DATE Friday, June 7, 2012
 EVENT START TIME 5:00 P.M. EVENT END TIME 11:00 P.M.
 EVENT LOCATION Confederate Square
 HOLIDAY CELEBRATED Y ___ N X HOLIDAY: _____
 CITY COUNCIL APPROVAL REQUIRED Y X N ___ MEETING DATE: ___ 04/02/13

POLICE/FIRE/EMS DEPARTMENT

ATTENDANCE ESTIMATE 500-1000
 MUSIC Y X N ___ LIVE X DJ ___
 FOOD Y X N ___
 ALCOHOL Y X N ___ RESPONSIBLE PARTY: Gonzales VFW Post 4817
 MOTORIZED VEHICLES Y X N ___ PARADE ___ SHOW X ___
 PUBLIC OR PRIVATE EVENT Public
 SECURITY Y x N ___ # OFFICERS NEEDED: | *whomever is on duty in the City of Gonzales is welcome to a walk-thru and/or extra patrol downtown.

ELECTRIC DEPARTMENT

ADDITIONAL LIGHTING Y x N ___ Request that "Christmas Lights" on downtown Buildings be lit during the weekly events.
 NUMBER OF OUTLETS NEEDED _____

AMPS/WATTS NEEDED _____

TENT Y ___ N X SET UP DAY/TIME Monday 6/3/2013
 TENT SIZE: _____ TAKE DOWN DAY/TIME Friday 7/5/2013

STREETS DEPARTMENT

STREETS AFFECTED Y X N ___ Close 400 Block of St. George from St Joseph to St Paul and 500 Block of St. Paul from St. George to St. Lawrence Street.
 BARRICADES NEEDED Y X N ___
 STREETS TO BE CLOSED Y X N ___

Will need sufficient amount of Barricades to block off said streets, barrels and sawhorses for Closing Confederate Square on 6/7/2013.

SET UP TIME - Street Closure - No Earlier than 5:30 p.m. - Volunteers will place barricades

TAKE DOWN TIME Volunteers will remove barricades at 10:00pm

COMMUNITY SERVICES DEPARTMENT

STAGE NEEDED Y X N ___ LOCATION Confederate Square
 NUMBER OF CHAIRS 50 - Both Stages delivered to Confederate Square on 5/21/2012
 NUMBER OF TABLES 10 - To be placed in corner of square at St. George/Paul Streets.
 NUMBER OF TRASH CANS 10 -Stage area will be marked on ground in blue. (set stage as marked (*to center) so that the top can be assembled.
 SET UP TIME 10am Please call Egon for Stage Set Up.
 TAKE DOWN TIME _____

We will also need 8 panels and stage stairs delivered the same day as stage.

DISTRIBUTION:

CS ___ CMG ___ MS ___ ED ___ EL ___ PKS ___
 PW ___ STR ___ FD ___ PD ___ EMS ___ SO ___



GONZALES EVENT INFORMATION SHEET



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EVENT NAME Gonzales Main Street Concert Series
 HOST ORGANIZATION Gonzales Main Street
 CONTACT NAME Barbara Friedrich/Egon Barthels
 CONTACT CELL PHONE 830-263-0118/361-571-3466
 EVENT DATE Friday, June 14, 2013
 EVENT START TIME 5:00 P.M. EVENT END TIME 11:00 P.M.
 EVENT LOCATION Confederate Square
 HOLIDAY CELEBRATED Y___ N___ X___ HOLIDAY: _____
 CITY COUNCIL APPROVAL REQUIRED Y___ X___ N___ MEETING DATE: 04/02/13

POLICE/FIRE/EMS DEPARTMENT

ATTENDANCE ESTIMATE 500-1000
 MUSIC Y___ X___ N___ LIVE X___ DJ ___
 FOOD Y___ X___ N___
 ALCOHOL Y___ X___ N___ RESPONSIBLE PARTY: Gonzales VFW Post 4817
 MOTORIZED VEHICLES Y___ X___ N___ PARADE ___ SHOW X___
 PUBLIC OR PRIVATE EVENT Public
 SECURITY Y___ x___ N___ # OFFICERS NEEDED: ! *whomever is on duty in the City of Gonzales is welcome to a walk-thru and/or extra patrol downtown.

ELECTRIC DEPARTMENT

ADDITIONAL LIGHTING Y___ x___ N___ Request that "Christmas Lights" on downtown Buildings be lit during the weekly events.
 NUMBER OF OUTLETS NEEDED _____

AMPS/WATTS NEEDED

TENT Y___ N___ X___ SET UP DAY/TIME Monday 6/3/2013
 TENT SIZE: _____ TAKE DOWN DAY/TIME Friday 7/5/2013

STREETS DEPARTMENT

STREETS AFFECTED Y___ X___ N___ Close 400 Block of St. George from St Joseph to St Paul and 500 Block of St. Paul from St. George to St. Lawrence Street.
 BARRICADES NEEDED Y___ X___ N___
 STREETS TO BE CLOSED Y___ X___ N___

Will need sufficient amount of Barricades to block off said streets, barrels and sawhorses for Closing Confederate Square on 5/29/2012.

SET UP TIME - Street Closure - No Earlier than 5:30 p.m. - Volunteers will place barricades

TAKE DOWN TIME Volunteers will remove barricades at 10:00pm

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GONZALES EVENT INFORMATION SHEET



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EVENT NAME Gonzales Main Street Concert Series
 HOST ORGANIZATION Gonzales Main Street
 CONTACT NAME Barbara Friedrich/Egon Barthels
 CONTACT CELL PHONE 830-263-0118/361-571-3466
 EVENT DATE Friday, June 21, 2013
 EVENT START TIME 5:00 P.M. EVENT END TIME 11:00 P.M.
 EVENT LOCATION Confederate Square
 HOLIDAY CELEBRATED Y ___ N X HOLIDAY: _____
 CITY COUNCIL APPROVAL REQUIRED Y X N ___ MEETING DATE: ___ 04/02/13

POLICE/FIRE/EMS DEPARTMENT

ATTENDANCE ESTIMATE 500-1000
 MUSIC Y X N ___ LIVE X DJ ___
 FOOD Y X N ___
 ALCOHOL Y X N ___ RESPONSIBLE PARTY: Gonzales VFW Post 4817
 MOTORIZED VEHICLES Y X N ___ PARADE ___ SHOW X ___
 PUBLIC OR PRIVATE EVENT Public
 SECURITY Y x N ___ # OFFICERS NEEDED: *whomever is on duty in the City of Gonzales is welcome to a walk-thru and/or extra patrol downtown.

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 NUMBER OF OUTLETS NEEDED _____

AMPS/WATTS NEEDED _____

TENT Y ___ N X SET UP DAY/TIME Monday 6/3/2013
 TENT SIZE: _____ TAKE DOWN DAY/TIME Friday 7/5/2013

STREETS DEPARTMENT

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 BARRICADES NEEDED Y X N ___
 STREETS TO BE CLOSED Y X N ___

Will need sufficient amount of Barricades to block off said streets, barrels and sawhorses for Closing Confederate Square on 5/29/2012.

SET UP TIME - Street Closure - No Earlier than 5:30 p.m. - Volunteers will place barricades

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GONZALES EVENT INFORMATION SHEET



This information is to be provided to the City of Gonzales at least 30 days prior to all public and private events held on City property.

EVENT NAME Gonzales Main Street Concert Series
 HOST ORGANIZATION Gonzales Main Street
 CONTACT NAME Barbara Friedrich/Egon Barthels
 CONTACT CELL PHONE 830-263-0118/361-571-3466
 EVENT DATE Friday, June 28, 2013
 EVENT START TIME 5:00 P.M. EVENT END TIME 11:00 P.M.
 EVENT LOCATION Confederate Square
 HOLIDAY CELEBRATED Y___ N_X___ HOLIDAY: _____
 CITY COUNCIL APPROVAL REQUIRED Y_X___ N___ MEETING DATE: ___ 04/02/13

POLICE/FIRE/EMS DEPARTMENT

ATTENDANCE ESTIMATE 500-1000
 MUSIC Y_X___ N___ LIVE X___ DJ ___
 FOOD Y_X___ N___
 ALCOHOL Y_X___ N___ RESPONSIBLE PARTY: Gonzales VFW Post 4817
 MOTORIZED VEHICLES Y_X___ N___ PARADE ___ SHOW X___
 PUBLIC OR PRIVATE EVENT Public
 SECURITY Y_x___ N___ # OFFICERS NEEDED: *whomever is on duty in the City of Gonzales is welcome to a walk-thru and/or extra patrol downtown.

ELECTRIC DEPARTMENT

ADDITIONAL LIGHTING Y_x___ N___
 NUMBER OF OUTLETS NEEDED _____ Request that "Christmas Lights" on downtown Buildings be lit during the weekly events.

AMPS/WATTS NEEDED _____

TENT Y___ N_X___ SET UP DAY/TIME Monday 5/21/2012
 TENT SIZE: _____ TAKE DOWN DAY/TIME Friday 7/5/2013

STREETS DEPARTMENT

STREETS AFFECTED Y_X___ N___ Close 400 Block of St. George from St Joseph to St
 BARRICADES NEEDED Y_X___ N___ Paul and 500 Block of St. Paul from St. George to
 STREETS TO BE CLOSED Y_X___ N___ St. Lawrence Street.

Will need sufficient amount of Barricades to block off said streets, barrels and sawhorses for Closing Confederate Square on 5/29/2012.

SET UP TIME - Street Closure - No Earlier than 5:30 p.m. - Volunteers will place barricades

TAKE DOWN TIME Volunteers will remove barricades at 10:00pm

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GONZALES EVENT INFORMATION SHEET



This information is to be provided to the City of Gonzales at least 30 days prior to all public and private events held on City property.

EVENT NAME Gonzales Main Street Star Spangled Spectacular
 HOST ORGANIZATION Gonzales Main Street
 CONTACT NAME Barbara Friedrich/Egon Barthels
 CONTACT CELL PHONE 830-263-0118/361-571-3466
 EVENT DATE Thursday July 4, 2013
 EVENT START TIME 8:00 A.M. EVENT END TIME 11:00 P.M.

EVENT LOCATION Confederate Square
 HOLIDAY CELEBRATED Y__X__ N_____ HOLIDAY: Independence Day
 CITY COUNCIL APPROVAL REQUIRED Y_X__ N_____ MEETING DATE: 04/02/13

POLICE/FIRE/EMS DEPARTMENT

ATTENDANCE ESTIMATE 500-1000
 MUSIC Y__X__ N_____ LIVE X__ DJ _____
 FOOD Y__X__ N_____
 ALCOHOL Y__X__ N_____ RESPONSIBLE PARTY: Gonzales VFW Post 4817
 MOTORIZED VEHICLES Y__X__ N_____ PARADE _____ SHOW X__
 PUBLIC OR PRIVATE EVENT Public
 SECURITY Y_x__ N_____ # OFFICERS NEEDED: I *whomever is on duty in the City of Gonzales is welcome to a walk-thru and/or extra patrol downtown.

ELECTRIC DEPARTMENT

ADDITIONAL LIGHTING Y__x__ N_____
 NUMBER OF OUTLETS NEEDED _____ Request that "Christmas Lights" on downtown Buildings be lit during the weekly events.

AMPS/WATTS NEEDED _____

TENT Y_____ N_X__ SET UP DAY/TIME Monday 5/21/2012
 TENT SIZE: _____ TAKE DOWN DAY/TIME Friday 7/5/2013

STREETS DEPARTMENT

STREETS AFFECTED Y_X__ N_____ Close 400 Block of St. George from St Joseph to St Paul and 500 Block of St. Paul from St. George to St. Lawrence Street.
 BARRICADES NEEDED Y__X__ N_____
 STREETS TO BE CLOSED Y_X__ N_____

We request that Brickyard be closed Wednesday Night 07/03/13 and remained closed to public until 07/05/2013. Gates closed at Pool, Quadraplex, and entrance to brickyard at US183 for purpose of staging fireworks show and public safety.

SET UP TIME - Street Closure - No Earlier than 5:30 p.m. - Volunteers will place barricades
TAKE DOWN TIME Volunteers will remove barricades at 10:00pm

COMMUNITY SERVICES DEPARTMENT

STAGE NEEDED Y_X__ N_____ LOCATION Confederate Square
 NUMBER OF CHAIRS 50 - Both Stages delivered to Confederate Square on 5/21/2012
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 NUMBER OF TRASH CANS 10 -Stage area will be marked on ground in blue. (set stage as marked (*to center) so that the top can be assembled.

SET UP TIME _____
 TAKE DOWN TIME _____

We request that Brickyard be closed Wednesday Night 07/03/13 and remained closed to public until 07/05/2013. Gates closed at Pool, Quadraplex, and entrance to brickyard at US183 for purpose of staging fireworks show and public safety.

Gonzales Main Street ask that t-posts be erected on right side of park entrance from old cornerposts to chainlink fence at pond. (We will string caution tape on these posts.)

DISTRIBUTION: CS _____ CMG _____ MS _____ ED _____ EL _____ PKS _____
 PW _____ STR _____ FD _____ PD _____ EMS _____ SO _____

**Main Street Manager
March 2013**

Project	Action
Texas Capital Fund Main Street Grant	Received funds of \$150,000.00 for grant. Still working with TDA for more information needed to close out grant.
First Friday Coffee	First Friday Coffee will be at the Gonzales Memorial Hospital April 5, 2013 at 8:30 a.m.
Concert Series	Mailed out Vendor applications. Sponsorship Posters are in.
990 Report	Working on completing IRS 990 Report.
Jim Price Clean Sweep	Will be held April 20th from 8:30 a.m. to 11:00 a.m.
Attended Following local meetings & events	
City Council	
Tourism Committee Meeting	
GEDC Board Meeting	
Texas Independence Relay Meeting	
Jim Price Clean Sweep Meetings.	
Upcoming Events:	
March 28th - Tourism Committee Meeting - 12 Noon - City Hall	
March 28th - City of Cuero's Recertification into the Texas Main Street Program - Cuero, Texas	
April 2nd - City Council Meeting - 6:00 P.M.	
April 22nd - GEDC Board Meeting - 6 p.m. - City Hall	
April 23rd - Regular Main Street Boare Meeting - 5:15 - City Hall	
April 25th - Tourism Committee Meeting - 12 Noon	
April 27th - Jim Price Clean Sweep - 8:30 a.m. - Football Field Park ing Lot	