

City of Ada
Meeting of the City Council
Tuesday, April 9th, 2019 – 6:00 P.M. – Council Chambers

Agenda

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call – All Members present**
- IV. Citizen Forum –**
Member Opheim made a motion and Member Hintz seconded to allow the public to speak before council for a time limit of 5 minutes. Members voting for: Hintz, Opheim, Nelson, Mathsen, Stene, Kroshus and Krieger. Against: None

Cynthia Julin representing Administrator Burgener read a letter he wanted read in public.

Member Opheim made a motion and Member Krieger seconded to allow Ms. Julin 4 additional minutes to finish reading the letter from Mr. Burgener. Members voting for: Hintz, Opheim, Nelson, Mathsen, Stene, Kroshus and Krieger. Against: None Motion passed
- V. Approve Agenda – City Administrator’s Position**

Motion by Member Opheim and seconded by Member Mathsen to approve Administrator Burgener’s resignation letter. Motion voting for: Hintz, Opheim, Nelson, Kroshus, Krieger, Stene and Mathsen. Against: None Motion passed

Motion by Member Opheim and seconded by Member Kroshus that Administrator Burgener be paid for the next 30 days (May 6th) and assume no other official responsibilities to the City of Ada. Members voting for: Opheim, Nelson, Mathsen, Hintz, Kroshus, Stene and Krieger. Against: None Motion passed

Mayor Sawrey directed the meeting towards the City’s Attorney Josh Heggem. Mr. Heggem stated that the Council treat this resignation as any other recommendation and give the Administrator a directive that he is no longer allowed to carry out his duties as administrator and that he be paid for his requested 30 days leave.

Motion by Member Opheim and seconded by Member Kroshus to appoint Ashley Larson as Interim Administrator and base her pay at the same rate as was paid when she was previous Interim Administrator. This motion was modified by Member Opheim and changed to just the appointment and a different motion address the wage rate. Members voting for: Opheim, Nelson, Mathsen, Hintz, Kroshus, Stene and Krieger. Against: None Motion passed

Motion by Member Hintz and seconded by Member Stene to set her pay at \$3.00 more per hour than previously paid when acting as Interim Administrator. Also, that the maximum time frame be six months as acting Interim Administrator. Members voting for: Opheim, Nelson, Mathsen, Hintz, Kroshus, Stene and Krieger. Against: None Motion passed

Motion by Member Opheim and seconded by Member Mathsen to seek a City Administrator by means of advertising in local newspapers and through the League of MN Cities for three weeks and resumes be submitted by May 15th. It was advised to post the position for a minimum of two weeks and to go through the same hiring process as before to select a candidate that is fitting for the City. Members voting for: Opheim, Nelson, Mathsen, Hintz, Kroshus, Stene and Krieger. Against: None Motion passed

VI. Adjournment

Motion by Member Stene and seconded by Member Mathsen to adjourn the meeting at 6:24PM. Members voting for: Opheim, Nelson, Mathsen, Hintz, Kroshus, Stene and Krieger. Against: None Motion passed

Respectfully submitted:

Interim Administrator Ashley Larson

Mayor Todd Sawrey