City of Ada
Meeting of the City Council
Tuesday, June 4th, 2019 – 6:00 P.M. – Council Chambers

Agenda

I. Call to Order
II. Pledge of Allegiance
III. Roll Call
IV. Citizen Forum – Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.

V. Consent Agenda – These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.
   A. May Council 2019 Regular Council Meeting minutes
   B. May Special Session 2019 Council Meeting minutes
   C. City Pre-paid checks in the amount of $161,190.11
   D. City Accounts payables May updated amount of $67,198.97
   E. City Accounts payables in the amount of $44,71.78

VI. Approve Agenda – No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.

VII. Presentations with possible discussion and decision.
   A. Julia Nelson Donations Request
      1) FCCLA as a whole group of 11 youth
      2) Julia Nelson 4H Shooting Sports Nationals
      3) Julia Nelson FFA National Washington DC Leadership Conference
      4) Catherine Nelson: Jamaica Mission Trip
   B. Moore Engineering
      1) LRIP Bids

VIII. Reports of Department Heads and Committees
   A. Mayors Report
      1) Public Safety Committee- Pat Pfund
      2) Blight Update
   B. Administrator / Clerk / Treasurer Report
      1) Department Updates
         • Liquor Store Misc. Items
2) Pet Clinic
3) City Website Committee Update
4) Event Center Kitchen Committee update
5) City Administrator Search

IX. Old Business
   A. Norman County Fair Budget Allocation
   B. Ordinance Mobile Food Vending
   C. Resolution 2019-05-01 Mobile Food Vending

X. New Business
   A. Kaleidoscope Guests June
   B. $200 Donation Request from Ada Booster Club
   C. $6800 Mosquito Spray Chemicals
   D. Fire Department Water Tank
   E. Public Works

XI. Adjournment
City of Ada
Meeting of the City Council
Tuesday, May 7th, 2019 – 6:00 P.M. – Council Chambers

I. Call to Order

II. Pledge of Allegiance


Absent: Member Nelson

IV. Citizen Forum – Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.

Stephanie Pederson spoke to council about an agenda item (Peddlers Permit). An operator of Top-Hawg sandwiches also addressed council regarding the proposed Peddlers Permit. Council agreed to move the agenda item up and discuss for the convenience of the concerned citizens’ time.

V. Consent Agenda – These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.

A. April 2nd, 2019 Regular Council Meeting minutes
B. City Pre-paid checks in the amount of $
C. City Accounts payables in the amount of $67,487.98

Motion by Member Krieger and seconded by Member Mathsen to accept the Consent Agenda as amended. Members voting for: Hintz, Krieger, Kroshus, Opheim, Mathsen, and Stene. Against: None. Motion passed.
VI. **Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

Member Nelson joined the meeting at 6:08pm

**Motion by Member Stene and seconded by Member Mathsen to accept the Agenda as amended. Members voting for: Hintz, Krieger, Kroshus, Opheim, Mathsen, Nelson and Stene. Against: None. Motion passed.**

VII. **Presentations with possible discussion and decision.**

A. **Ordinance Mobile Food Vending**

Member Hintz brought to council a recommendation from the Ada EDA to set fees for licensing of Food Vending trucks when serving in the city limits.

**Motion by Member Opheim and seconded by Member Kroshus to approve the first reading of the Ordinance to require Mobile Food Vending Trucks to have permits issued by the City of Ada. Members voting for: Hintz, Krieger, Kroshus, Opheim, Mathsen, Nelson and Stene. Against: None. Motion passed.**

Discussion followed regarding a resolution following the approval of the ordinance. The EDA recommended that the fee be set at $25.00 a day with a maximum of $400.00 a year. These fees started a lengthy discussion regarding opinions as to the fees; how much per day and an annual maximum limit. Member Opheim motioned to have the daily fee set at $10.00 per day. After the motion was seconded there was discussion as to setting an annual maximum fee limit. Member Opheim then amended his motion to include a maximum fee of $150.00, and that the maximum fee limit begin Memorial Day weekend and end on Labor Day weekend.

**Motion by Member Opheim and seconded by Member Hintz to approve a $10.00 a day fee for Truck Vendors.**

**Motion amended by Member Opheim and seconded by Member Hintz to approve the Truck Vendor fee to $10.00 a day with a maximum fee of $150.00 during the summer months, starting Memorial weekend and ending Labor Day weekend. Members voting for: Hintz, Kroshus, Opheim, Nelson and Stene. Against: Mathsen and Krieger Motion passed.**
B. Moore Engineering

1) Park Street LRIP project update
2) Water Tower Improvements
3) Lift Station Improvements
4) Task Order

Dan Hanson of Moore Engineering updated council on the Park Street LRIP project. He stated that the bids will be opened June 3rd at the Norman County level. Mr. Hanson made comment that the Task Order tied into the LRIP and was looking for a motion to accept the Task Order. The amount to cover administrative costs and design fees would be $125,300.00. The contract is between the City of Ada and Moore Engineering. In addition to the costs to Moore Engineering, Mr. Hanson added that a cost for materials testing, up to $10,000.00, would need approval, as well, to proceed. These dollars are not going to be billed in the short term, but will be upon completion of the project.

Motion amended by Member Hintz and seconded by Member Mathsen to approve the Task Order for the Park Street LRIP project. Members voting for: Hintz, Kroshus, Opheim, Nelson, Mathsen, Krieger and Stene. Against: None Motion passed

Moore Engineering updated council regarding the maintenance of the city’s water tower. KLM submitted an estimate for council to get an idea what the costs would be to update the water tower that will also meet OSHA code. The estimate submitted was $500,000.00. How this would be paid for and when the project would start, were some of the topics discussed after the estimate was presented.

NO ACTION TAKEN

The last topic discussed with Moore Engineering was Lift Station Improvements. Moore Engineering met with Public Works Manager to discuss the City’s lift stations condition and what the need is to keep them in good condition. Moore representatives stated that a list of needs was sent to the MPCA and that in addition to water tower, the lift stations needed attending to. Moore added the lift stations to get scored as qualification for low interest loan dollars. Other means to fund these projects would be Municipal Bonds.

VIII. Reports of Department Heads and Committees

A. Mayors Report

1) Blight

Mayor Sawrey brought to council an update on how blight will be handled in the City of Ada during the summer months. Sawrey stated he met with City Attorney Brue, Police Chief Bueng, PW Director Rasmusson, and Interim Administrator Larson to identify, warn, allow cleanup, and citations regarding blight. Interim Administrator Larson explained the process and stated that Chief Bueng will be submitting blight addresses and will be giving verbal warning to the property owners. After the verbal warning a property owner will be given a written
warning if the blight has not been attended to. If the problem has not been resolved, seven days past the warning letter, a citation will be issued to the property owner. Attorney Brue made comment to the past and how blight has been handled. Brue stated that this process will bring consistency to enforcement. Interim Administrator Larson added that Chief Bueng will submit twice a month, the blight addresses and how the progress is going on them.

NO ACTION TAKEN

2) City Hall Hours

Mayor Sawrey addressed a request from City Hall staff with regards to “Summer Hours” from Memorial Day to Labor Day. The request was to change City Hall’s hours to summer hours. City Hall would be open from 7:30AM to 5:30PM Monday through Thursday and 8:00AM to 12:00PM on Friday. This would allow citizens to drop by before normal working hours or after normal working hours, to pay a bill or ask questions of City Hall staff.

Motion by Member Kroshus and seconded by Member Nelson to approve changing City Hall business hours for the summer months (Memorial Day – Labor Day) to 7:30AM- 5:30PM Monday thru Thursday and 8:00AM – 12:00PM Fridays. Members voting for: Hintz, Krieger, Kroshus, Opheim, Mathsen, Nelson and Stene. Against: None. Motion passed.

1) Beautification Committee – Honey Olson

Mayor Sawrey had missed Honey Olson, by name, to the Beautification Committee when announcing committee members for each committee.

Motion by Member Opheim and seconded by Member Hintz to approve adding Honey Olson to the Beautification Committee. Members voting for: Hintz, Krieger, Kroshus, Opheim, Mathsen, Nelson and Stene. Against: None. Motion passed.

B. Administrator / Clerk / Treasurer Report

1) Department Updates
   a) Dog Park
   b) Bike Rodeo
   c) Utility Bills
Interim Administrator Larson brought some added details to the Dog Park (Bosworth Park) proposal including; fencing materials, benches, and the area in Bosworth Park that would be fenced in. Also discussed was the removal of old playground equipment that is considered obsolete. A set of rules for the park were included in the council packets and Mayor Sawrey asked that a motion to approve the park would also include the rules of the park in the same motion.

Motion by Member Hintz and seconded by Member Opheim to approve a Dog Park in Bosworth Park as presented by the Beautification Committee, to include the rules for the park. Members voting for: Hintz, Krieger, Kroshus, Opheim, Mathsen, Nelson and Stene. Against: None. Motion passed.

Interim Administrator Larson brought to the attention of council that the Annual Bike Rodeo will take place May 8\textsuperscript{th}, starting at the high school in Ada.

NO ACTION WAS TAKEN

Interim Administrator Larson wanted to inform and have council keep in mind for later this fall that the City is allowed to assess delinquent utility bills, if they are delinquent for more than three months, to the properties the delinquent bills are associated with. She reviewed the protocol that has been taking place over the last two years, and the improvements made to try to collect outstanding bills owed to the City.

NO ACTION WAS TAKEN

2) Event Center Update

Interim Administrator Larson brought to council a recommendation to hire or add additional hours for a current employee to maintain and check the City’s Event Center. This would be above and beyond what general cleaning is done by the Norman County DAC. This individual would be at the Event Center working anywhere from 2 hours to 6 hours a week on average. Some concerns were addressed regarding this position: overtime coming into play and is this a new position that should be opened to advertisement. Larson made an additional recommendation to the council. The recommendation was to give Stephanie Knutson a raise of $1.00 per hour as compensation for additional duties in her current position as well as overseeing the Ada Event Center’s bookings, walk thru with customers, receiving rents and deposits, as well as managing the cleanliness of the facility.

Motion by Member Opheim and seconded by Member Krieger to give Stephanie Knutson a $1.00 per hour raise to be the Ada Event Center scheduler. Members voting for: Hintz, Krieger, Kroshus, Opheim, Nelson, Mathsen, and Stene. Against: None. Motion passed.
3) City Website Committee Update

Interim Administrator Larson updated council as to how soon the City can expect to have the new website launched. She sent council a snippet of what they expect to see from the website in their meeting packets. The committee would meet the following day to keep striving to complete the project.

4) Event Center Kitchen Committee update.

Member Mathsen, representing council on the Event Center Kitchen Committee, updated council with regards to the future use of the Event Center kitchen. A Minnesota State Health inspector evaluated the cleanliness and the efficiency of the existing equipment. The kitchen was found to be in decent shape and that the inspector suggested to the committee to get an equipment inspector to find the faults in the equipment and suggest repair.

Motion by Member Opheim and seconded by Member Krieger to have an inspector evaluate the equipment at the Event Center Kitchen. Members voting for: Hintz, Krieger, Kroshus, Opheim, Nelson, Mathsen, and Stene. Against: None. Motion passed.

5) City Administrator Search

Member Hintz updated the council on the number of applicants that have applied for the position of City Administrator and the process of how to narrow down the number of applicants for the interview process. The final day to send applications in is May 15th, 2019. Council agreed to set a special session for May 28, 2019 to select applicants for the interview process.

6) Baseline delegation update

Member Opheim and Member Jacobson worked with Interim Administrator Larson to modify the original contract with Dani Sagissor (Baseline) and the City of Ada. An addendum was created and agreed upon by both parties. The addendum modifies the lease agreement to include the following: specifies the space being leased, the hallway restrooms are nonexclusive to the Baseline and that the City will be responsible for cleaning them one day a week and that the Baseline will maintain and keep clean the restrooms the rest of the time. Equipment was not specified in the original lease, now there is a list. The equipment (City property), if returned, would be returned to the City under good condition (normal wear and tear). If in the event that a repair to the said equipment that is over $100.00, the City will decide to repair, and if not, Baseline would have the choice to accept the equipment and to repair on her own. One last thing; if substantial repairs or replacement of the premises, Baseline will not pay rent if it obstructs her way to do business. One other part of the addendum was a compromise on a monthly rent payment ($1,000.00), that had not been paid, was reduced to $500.00 due
to the compressor for the walk-in cooler being under repair. Member Opheim suggested this be signed by the Mayor and Administrator, on behalf of the City.

**Motion by Member Mathsen and seconded by Member Opheim to approve the addendum, as submitted by the delegation, with Baseline Bar (Dani Sagissor) and the City of Ada. Members voting for: Hintz, Krieger, Kroshus, Opheim, Nelson, Mathsen, and Stene. Against: None. Motion passed.**

**IX. Old Business**

**A. Havercamp Land Purchase – Resolution 2018-08-04**

Interim Administrator Larson brought to council a previous Resolution that was passed but not exercised by the City of Ada and Havercamp Utilities. Mr. Havercamp was approached a number of times after the resolution was passed and was not able to make payment at the time of request to act on the resolution.

**Motion by Member Opheim and seconded by Member Mathsen to give Mr. Havercamp two weeks to make full payment to purchase Lot 12 in the North Industrial Park. Members voting for: Hintz, Krieger, Kroshus, Opheim, Nelson, Mathsen, and Stene. Against: None. Motion passed.**

**B. Baseball Field Score Board Bids**

Interim Administrator Larson brought bids to the attention of the council regarding the new scoreboard to be placed at the Tony Sipe Field, under the Dekko Grant awarded to the city. These bids were acquired by Michael Erickson, the in-charge of the project. The City will purchase and the grant dollars will reimburse the city.

**Motion by Member Opheim and seconded by Member Hintz to accept the bid as requested by Michael Erickson for the scoreboard to be placed in the Tony Sipe Baseball Field. Members voting for: Hintz, Krieger, Kroshus, Opheim, Nelson, Mathsen, and Stene. Against: None. Motion passed.**

**C. Public Works Pickup Bids**

Member Jacob Kroshus, of the public works committee, presented to council two bids for the purchase of a Dodge Pickup that is replacing the old public works Ford pickup. Kelly’s Chrysler and Burns Ford in Hawley provided bids. The bid from Burns did not include all specs that were requested and that skewed their bid. The recommendation from Member Kroshus was to go with the Kelly’s bid. Member Opheim stated that he felt we should have sought similar bids and
discard the Burns bid, due to it not being a comparable bid. Interim Administrator Larson stated she got a legal opinion stating that these were acceptable bids.

**Motion by Member Mathsen and seconded by Member Krieger to accept the bid from Kelly's Chrysler for a pickup for public works. Members voting for: Krieger, Kroshus, Nelson, Mathsen, and Stene. Against: Opheim Abstain: Hintz Motion passed.**

**A.** Sale of Property to Norman County Highway Department Purchase Agreement

Attorney James Brue, representing Norman County, briefed the council with the history of the Flood Hazard Mitigation projects. On May 8th, 2018 the City of Ada agreed to sell property to Norman County near Judicial Ditch 51. The State of Minnesota has approved this purchase and a Purchase Agreement can now be put in place.

**Motion by Member Opheim and seconded by Member Stene to approve the Purchase Agreement with Norman County. Members voting for: Krieger, Kroshus, Opheim, Mathsen, Nelson, Hintz and Stene. Against: None. Motion passed**

**B.** Sale of City Property to Norman County Highway Department Deed

Member Opheim made a motion to authorize the Mayor and the Interim Administrator to sign the Deed once the City has received the $13,000.00 agreed upon purchase price.

**Motion by Member Opheim and seconded by Member Mathsen to authorize Mayor Sawrey and Interim Administrator Larson to sign the deed. Members voting for: Krieger, Kroshus, Opheim, Mathsen, Hintz and Stene. Against: None. Motion passed**

**C.** New Business

**A.** Kaleidoscope guests, May – Larson

**B.** $200.00 Donation to Ada Summer Children’s Theatre
   A request for $200.00 from Ada Summer Children’s Theatre (Missoula Theatre)

**Motion by Member Hintz and seconded by Member Kroshus to accept the request of $200.00 from the gambling fund to the Ada Summer Children’s Theatre. Members voting for: Krieger, Kroshus, Opheim, Mathsen, Nelson, Hintz and Stene. Against: None. Motion passed**
C. $200.00 Donation to Norman County Developmental Activities Center First Annual Fall Fundraiser

    Motion by Member Opheim and seconded by Member Mathsen to accept the request of $200.00 from the gambling fund to the Norman County Developmental Activity Center. Members voting for: Krieger, Kroshus, Opheim, Mathsen, Nelson, Hintz and Stene. Against: None. Motion passed

D. $200.00 Donation to Auxiliary Buddy Poppy Fund

    Motion by Member Kroshus and seconded by Member Stene to accept the request of $200.00 from the gambling fund to the VFW Auxiliary Buddy Poppy Fund. Voting for: Krieger, Kroshus, Opheim, Mathsen, Nelson, Hintz and Stene. Against: None. Motion passed

E. $500.00 Donation to NC Fair Board – NC Fair Sponsorship

    Member Hintz commented that it has been normal practice to requests from the gambling fund that they do not exceed $200.00. This request has been an annual request for a number of years at the $500.00 level.

    Motion by Member Hintz and seconded by Member Krieger to donate $200.00 to the Norman County Fair Board for the annual fair. Voting for: Krieger, Kroshus, Opheim, Mathsen, Nelson, Hintz and Stene. Against: None. Motion passed

XI. Adjournment

    Motion to adjourn at 7:458pm by Member Hintz and seconded by Member Mathsen to adjourn. Members voting for: Hintz, Krieger, Opheim, Kroshus, Mathsen, Nelson and Stene. Against: NONE. Motion passed

Submitted by:

_______________________________          _______________________________
Interim Administrator Ashley Larson          Mayor Todd Sawrey
City of Ada
Minutes of the City Council Special Session
May 28th, 2019 – 5:00 p.m.
City Hall

Members present: Members: John Hintz, Casey Krieger, Josh Mathsen, Crystal Stene, Jacob Kroshus, and Tom Opheim. Absent: Mike Nelson

Others present: Interim Administrator Larson, Pat Pfund and others

Special Session Agenda

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. 2nd reading of Ordinance 477 – Mobile Food Vending

Motion by Member Opheim and seconded by Member Krieger to approve the second reading of Ordinance 477. Members voting for: Hintz, Opheim, Kroshus, Mathsen, Stene, and Krieger. Against: NONE Motion passed

5. Resolution 2019-05-02 Mobile Food Vending

Motion by Member Stene and Member Opheim to approve Resolution 2019-05-02 Mobile Food Vending as written. By roll call vote: Ayes: Hintz, Opheim, Kroshus, Mathsen, Stene, and Krieger. Against: NONE Motion passed

Member Nelson joined the meeting at 5:04PM

6. Review City Administrator Applications

Member Hintz started the selection process of narrowing down the list of applications for the City Administrator position and to advance the top five applicants to the interview process. The applications were given to council without any personal information and they were numbered to make the process easier to vocally choose the top five candidates. The council then voted in, by number, the candidates they wished to interview.
Motion by Member Stene and seconded by Member Mathsen to approve the list of five candidates as narrowed down by the numbering system. Members voting for: Hintz, Opheim, Kroshus, Mathsen, Stene, Nelson and Krieger. Against: NONE
Motion passed

7. Discuss the next steps

Council proceeded to the discussion as to how they wanted the interview process to go. Member Hintz proposed a one day interview day. Member Hintz stated that he had contacted Pemberton law about the process of contacting the candidates chosen for interview. He commented that Pemberton stated they could release the names of the individuals at the meeting or wait, until after contacting the candidates, and release the names through a media release. Member Hintz made comment that he thought the two day process was rather long and suggested a one day interview. Member Opheim was against a “Social Hour” during this process. Member Hintz suggested a panel of two different parties, City Council and the City’s Department Heads. Member Hintz suggested a half hour per candidate interview with each panel. Council was able to agree to a date for the interviews. Also discussed, at the end of the meeting, was to have the candidates all meet in person and not via a media venue. The applicants would be reimbursed for travel expenses under the same manner as the previous applicant interview process.

8. Adjourn

Motion by Member Mathsen and seconded by Member Krieger to adjourn the meeting at 5:24PM. Members voting for: Hintz, Opheim, Kroshus, Mathsen, Stene, Nelson and Krieger. Against: NONE  Motion passed

_________________________________ __________________________
Ashley Larson               Todd Sawrey
Interim Administrator/Clerk/Treasurer  Mayor
ACCOUNT PAYABLE - MAY 2019
REGULAR COUNCIL MEETING
Tuesday, June 4, 2019

*Added or Revised Amounts

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADA BODY SHOP</td>
<td>$32.50</td>
</tr>
<tr>
<td>ADA BUILDING CENTER</td>
<td>$8.54</td>
</tr>
<tr>
<td>ADA-FELTON COUNTRY STORE</td>
<td>$232.85</td>
</tr>
<tr>
<td>AL'S DISPOSAL</td>
<td></td>
</tr>
<tr>
<td>AG SPRAY EQUIPMENT</td>
<td>$320.64</td>
</tr>
<tr>
<td>AMERIPRIDE</td>
<td>$49.00</td>
</tr>
<tr>
<td>AMERIPRIDE</td>
<td>$42.82</td>
</tr>
<tr>
<td>AMERIPRIDE</td>
<td>$252.00</td>
</tr>
<tr>
<td>AUTO VALUE</td>
<td>$157.98</td>
</tr>
<tr>
<td>BIR PERFORMANCE DRIVING SCHOOL</td>
<td>$425.00</td>
</tr>
<tr>
<td>BURGGRAF'S ACE HARDWARE</td>
<td>$320.91</td>
</tr>
<tr>
<td>COCA COLA</td>
<td>$28.00</td>
</tr>
<tr>
<td>DAKOTA SUPPLY GROUP</td>
<td>$3,249.00</td>
</tr>
<tr>
<td>FERGUSON WATERWORKS</td>
<td>$3,381.86</td>
</tr>
<tr>
<td>HENRY'S FOODS</td>
<td>$361.15</td>
</tr>
<tr>
<td>INDEPTH INSPECTION</td>
<td>$888.89</td>
</tr>
<tr>
<td>INSIGHT TECHNOLOGIES</td>
<td></td>
</tr>
<tr>
<td>KRJB RADIO</td>
<td></td>
</tr>
<tr>
<td>LAUGHING EARTH GARDEN &amp; GIFT</td>
<td>$622.55</td>
</tr>
<tr>
<td>LAUGHING EARTH GARDEN &amp; GIFT</td>
<td>$78.00</td>
</tr>
<tr>
<td>MCCOLLUM HARDWARE, INC</td>
<td>$395.76</td>
</tr>
<tr>
<td>MCCOLLUM HARDWARE, INC</td>
<td>$30.90</td>
</tr>
<tr>
<td>MCCOLLUM HARDWARE, INC</td>
<td>$8.53</td>
</tr>
<tr>
<td>MCCOLLUM HARDWARE, INC</td>
<td>$11.94</td>
</tr>
<tr>
<td>MID-CENTRAL ICE</td>
<td>$261.00</td>
</tr>
<tr>
<td>MINNESOTA STATE COMM/TECH COLLEGE</td>
<td>$5,425.00</td>
</tr>
<tr>
<td>NORMAN COUNTY AUDITOR/TREASURER</td>
<td>$6,559.00</td>
</tr>
<tr>
<td>Description</td>
<td>Amount</td>
</tr>
<tr>
<td>-----------------------------------------------------------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>NORMAN COUNTY AUDITOR/TREASURER 2019 HAZARDOUS MATERIALS COLLECTIONS</td>
<td>$2,234.00</td>
</tr>
<tr>
<td>NORMAN COUNTY HEATING LQR- COOLER REPAIR</td>
<td>$136.10</td>
</tr>
<tr>
<td>NORMAN COUNTY IMPLEMENT PW- LAWN MOWER PARTS</td>
<td>$147.50</td>
</tr>
<tr>
<td>NORMAN COUNTY INDEX CLERK- GRAD SALUTE</td>
<td></td>
</tr>
<tr>
<td>NORMAN COUNTY INDEX POLICE- GRAD SALUTE</td>
<td></td>
</tr>
<tr>
<td>NORMAN COUNTY INDEX LQR- ADV</td>
<td></td>
</tr>
<tr>
<td>NORTHERN FIRE EQUIPMENT SERVICE POLICE-FIRE EXTING TESTS, RECHRG</td>
<td>$147.50</td>
</tr>
<tr>
<td>OFFICE SUPPLIES CH- SUPLS</td>
<td>$13.93</td>
</tr>
<tr>
<td>OFFICE SUPPLIES PW- CARD READER</td>
<td>$20.61</td>
</tr>
<tr>
<td>OFFICE SUPPLIES DEKKO- SUPLS,12V BATTERIES,PT</td>
<td>$266.70</td>
</tr>
<tr>
<td>OFFICE SUPPLIES LIQUOR- ROUTER,PAPER,TAPE</td>
<td>$148.76</td>
</tr>
<tr>
<td>OFFICE SUPPLIES POLICE- TONERS,CD ENVS</td>
<td>$408.42</td>
</tr>
<tr>
<td>OFFICE SUPPLIES EVENT CENTER- DOOR STOP,PT,DIPENSER KEY</td>
<td>$86.96</td>
</tr>
<tr>
<td>PEMBERTON, SORLIE, RUFER&amp;KERSHNI APRIL- GENERAL ATTORNEY FEES</td>
<td>$7,818.24</td>
</tr>
<tr>
<td>PEMBERTON, SORLIE, RUFER&amp;KERSHNI APRIL- FLOOD LEGAL FEES</td>
<td>$791.00</td>
</tr>
<tr>
<td>PETRO SERVE USA PW FUEL</td>
<td>$652.58</td>
</tr>
<tr>
<td>RMB ENVIRONMENTAL LAB PW- SEWER TESTING</td>
<td>$307.00</td>
</tr>
<tr>
<td>SUPERMARKET FOODS LQR POP</td>
<td>$29.27</td>
</tr>
<tr>
<td>UTILITY INSPECTION SERVICES GPS LOCATE POLE INSPECTION TEST</td>
<td>$1,517.25</td>
</tr>
<tr>
<td>VALLEY VISION CLINIC ADA NEA DEVOS GLASSES</td>
<td>$282.54</td>
</tr>
<tr>
<td>WATER &amp; LIGHT FUND UTILITIES</td>
<td>$6,052.49</td>
</tr>
<tr>
<td>WES'S TRUCK REPAIR TIRES FROM ATWOOD HOUSE</td>
<td>$50.00</td>
</tr>
<tr>
<td>WEST CENTRAL AG SERVICES WEED KILLER</td>
<td>$408.11</td>
</tr>
<tr>
<td>WHEELER MCCARTNEY, P.C. DOCUMENT PREP FEE SATISFACTION- 703 THORPE AVE EAST</td>
<td>$50.00</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>$44,711.78</strong></td>
</tr>
<tr>
<td>Paid Chk#</td>
<td>Vendor Name</td>
</tr>
<tr>
<td>----------</td>
<td>------------------------------</td>
</tr>
<tr>
<td>079151</td>
<td>VERIZON WIRELESS</td>
</tr>
<tr>
<td>079152</td>
<td>VISSER TRENCHING, INC.</td>
</tr>
<tr>
<td>079153</td>
<td>WEX BANK</td>
</tr>
<tr>
<td>079154</td>
<td>XCEL/NORTHERN STATES POWER</td>
</tr>
<tr>
<td>079160</td>
<td>AL'S DISPOSAL, INC.</td>
</tr>
<tr>
<td>079161</td>
<td>ALL AMERICAN PUBLISHING</td>
</tr>
<tr>
<td>079162</td>
<td>BEVERAGE WHOLESALERS, INC.</td>
</tr>
<tr>
<td>079163</td>
<td>CARDMEMBER SERVICES</td>
</tr>
<tr>
<td>079164</td>
<td>CITY OF ADA GENERAL FUND</td>
</tr>
<tr>
<td>079165</td>
<td>D-S BEVERAGES</td>
</tr>
<tr>
<td>079166</td>
<td>JENNIFER R KRUGER</td>
</tr>
<tr>
<td>079167</td>
<td>JOHNSON BROS WHLSE LIQUOR CO</td>
</tr>
<tr>
<td>079168</td>
<td>MCKINNON CO., INC.</td>
</tr>
<tr>
<td>079169</td>
<td>MN ENERGY RESOURCES CORP</td>
</tr>
<tr>
<td>079170</td>
<td>NORMAN CO., AUDITOR/TAESURER</td>
</tr>
<tr>
<td>079171</td>
<td>NORMAN CO., HEATING &amp; COOLING</td>
</tr>
<tr>
<td>079172</td>
<td>NORMAN CO., HISTORICAL SOCIETY</td>
</tr>
<tr>
<td>079173</td>
<td>NORTHERN FIRE EQUIP SERVICE</td>
</tr>
<tr>
<td>079174</td>
<td>PAUSTIS WINE COMPANY</td>
</tr>
<tr>
<td>079175</td>
<td>PHILLIPS WINE &amp; SPIRITS CO.</td>
</tr>
<tr>
<td>079176</td>
<td>RED LAKE COUNTY SS CENTER</td>
</tr>
<tr>
<td>079177</td>
<td>RED RIVER VALLEY CO-OP POWER</td>
</tr>
<tr>
<td>079178</td>
<td>SIGN PRO</td>
</tr>
<tr>
<td>079179</td>
<td>WHEELER MCCARTNEY, P.C.</td>
</tr>
<tr>
<td>079180</td>
<td>BEVERAGE WHOLESALERS, INC.</td>
</tr>
<tr>
<td>079181</td>
<td>CITY OF ADA GENERAL FUND</td>
</tr>
<tr>
<td>079182</td>
<td>DEPT. OF LABOR AND INDUSTRY</td>
</tr>
<tr>
<td>079183</td>
<td>D-S BEVERAGES</td>
</tr>
<tr>
<td>079184</td>
<td>GRAND VIEW LODGE</td>
</tr>
<tr>
<td>079185</td>
<td>HAGER, STEVE</td>
</tr>
<tr>
<td>079186</td>
<td>MN ASSCN OF SMALL CITIES</td>
</tr>
<tr>
<td>079187</td>
<td>STATE OF MINNESOTA- BOND FUND</td>
</tr>
<tr>
<td>079188</td>
<td>BEVERAGE WHOLESALERS, INC.</td>
</tr>
<tr>
<td>Paid Chk#</td>
<td>Description</td>
</tr>
<tr>
<td>-----------</td>
<td>----------------------------------</td>
</tr>
<tr>
<td>079189</td>
<td>CITY OF ADA GENERAL FUND</td>
</tr>
<tr>
<td>079190</td>
<td>U. S. POSTMASTER</td>
</tr>
<tr>
<td>079231</td>
<td>BSN SPORTS</td>
</tr>
<tr>
<td>079232</td>
<td>IAACP</td>
</tr>
<tr>
<td>079233</td>
<td>READITECH SOLUTIONS</td>
</tr>
<tr>
<td>079234</td>
<td>VERIZON WIRELESS</td>
</tr>
</tbody>
</table>

$161,190.11
# Apr-19 Interim Combined Statement of Cash and Investments

<table>
<thead>
<tr>
<th>Fund</th>
<th>Cash Balance 3/31/2019</th>
<th>Investment Balance 3/31/2019</th>
<th>April Cash Debits</th>
<th>April Cash Credits</th>
<th>April Invest Debits</th>
<th>April Invest Credits</th>
<th>Balance 4/30/2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>(529,540.84)</td>
<td>370,373.25</td>
<td>47,542.24</td>
<td>130,391.93</td>
<td></td>
<td></td>
<td>(242,017.28)</td>
</tr>
<tr>
<td>Special Revenue Funds:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TIF District 2-1 Redevelopment</td>
<td>0.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>TIF District 2-2 Housing</td>
<td>120,980.40</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>120,980.40</td>
</tr>
<tr>
<td>TIF District 2-3 Housing</td>
<td>24,924.03</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>24,924.03</td>
</tr>
<tr>
<td>Demolition/Blight Fund</td>
<td>(17,155.34)</td>
<td>12,145.45</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(5,009.89)</td>
</tr>
<tr>
<td>2015 Revolving Loan Account</td>
<td>30,023.42</td>
<td>1,057.08</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>31,080.50</td>
</tr>
<tr>
<td>Ada Economic Development Revolving Loan</td>
<td>5,788.42</td>
<td>3,832.97</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>20,965.85</td>
</tr>
<tr>
<td>Library</td>
<td>(39,589.42)</td>
<td>40,566.63</td>
<td></td>
<td>1,835.48</td>
<td></td>
<td></td>
<td>(858.27)</td>
</tr>
<tr>
<td>Community Center Maintenance Fund</td>
<td>(530,316.71)</td>
<td>699,403.93</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>169,087.22</td>
</tr>
<tr>
<td>Recreation Development Fund</td>
<td>34,635.83</td>
<td>40,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>74,635.83</td>
</tr>
<tr>
<td>Long Term Designated Capital</td>
<td>103,786.20</td>
<td>501,218.71</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>605,004.91</td>
</tr>
<tr>
<td>Public Works</td>
<td>(12,213.97)</td>
<td>4,690.92</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(7,523.05)</td>
</tr>
<tr>
<td>Capital Project - Emergency Services Building</td>
<td>324.29</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>324.29</td>
</tr>
<tr>
<td>Capital Project - Lift Station / Force Main Project</td>
<td>(163,963.02)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(163,963.02)</td>
</tr>
<tr>
<td>Capital Project - New Well</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>Ada Event Center</td>
<td>167,347.20</td>
<td>1,750.00</td>
<td></td>
<td>10,584.29</td>
<td></td>
<td></td>
<td>158,512.91</td>
</tr>
<tr>
<td>Community Development Fund</td>
<td>(314,476.98)</td>
<td></td>
<td></td>
<td>166.50</td>
<td></td>
<td></td>
<td>(314,643.48)</td>
</tr>
<tr>
<td>Downtown Development District</td>
<td>36,772.43</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>36,772.43</td>
</tr>
<tr>
<td>Debt Service Funds:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>2008 Lease Purchase Fire Hall</td>
<td>21,990.75</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>21,990.75</td>
</tr>
<tr>
<td>2003 G. O. Improvement Bonds (Street Project)</td>
<td>37,371.09</td>
<td>3,539.73</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>40,910.82</td>
</tr>
<tr>
<td>1999 G. O. Water / Sewer Rev Bonds</td>
<td>0.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>2000 G. O. Improvement Bonds</td>
<td>0.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>Enterprise Funds:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>Water and Sewer Fund</td>
<td>53,379.68</td>
<td>82,914.83</td>
<td>58,077.86</td>
<td>21,149.07</td>
<td></td>
<td></td>
<td>173,223.30</td>
</tr>
<tr>
<td>Electric Utility</td>
<td>836,072.31</td>
<td>10,179.15</td>
<td>188,746.49</td>
<td>110,400.36</td>
<td></td>
<td></td>
<td>924,597.59</td>
</tr>
<tr>
<td>Long Term Designated Capital II</td>
<td>138,919.03</td>
<td>624,375.67</td>
<td>44,036.77</td>
<td>61,302.24</td>
<td></td>
<td></td>
<td>142,434.62</td>
</tr>
<tr>
<td>Liquor</td>
<td>158,462.34</td>
<td>1,237.75</td>
<td>83,077.24</td>
<td>12,032.24</td>
<td></td>
<td></td>
<td>173,223.30</td>
</tr>
<tr>
<td>Total - All Funds</td>
<td>163,521.14</td>
<td>2,394,478.99</td>
<td>352,554.90</td>
<td>335,829.87</td>
<td>0.00</td>
<td>0.00</td>
<td>2,574,725.16</td>
</tr>
<tr>
<td>Frandsen Bank - Savings</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,070.51</td>
</tr>
<tr>
<td>Frandsen Bank - Money Market - General</td>
<td>1,070.51</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,070.51</td>
</tr>
<tr>
<td>Frandsen Bank - Money Market - LT Desig</td>
<td>-</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>-</td>
</tr>
<tr>
<td>Frandsen Bank - Fire Insurance Proceeds</td>
<td>-</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>-</td>
</tr>
<tr>
<td>Frandsen Bank - CD's</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>528,469.81</td>
</tr>
<tr>
<td>American Federal Bank CD (LT Desig Cap II)</td>
<td>-</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>-</td>
</tr>
<tr>
<td>BancWest Investment Services (LT Desig Cap II)</td>
<td>G607-10400</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>628,724.91</td>
</tr>
<tr>
<td>BancWest Investment Services (Maintenance Funds)</td>
<td>G225-10400</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>626,190.29</td>
</tr>
<tr>
<td>BancWest Investment Services (General)</td>
<td>G101-10400</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>288,008.70</td>
</tr>
<tr>
<td>BancWest Investment Services (LT Des Cap)</td>
<td>G400-10400</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>133,986.63</td>
</tr>
</tbody>
</table>

Total Balances 4-30-19

2,574,725.16
SUMMER LEADERSHIP TRIPS 2019

**FCCLA** There are 11 members of the Ada- Borup FCCLA chapter that have earned the right to compete at the FCCLA NATIONAL LEADERSHIP CONFERENCE in Anaheim CA leaving June 29, 2019 and returning July 6, 2019 at an estimated cost of $1,400.00 per attendee (plus 3 adult chaperones). Donation request is made on behalf of the group. (Includes Julia Nelson and 10 other students). The experience also provides workshops and leadership sessions and the ability to network with FCCLA members from around the country.

**JULIA NELSON**

1. **4H Shooting Sports Nationals in Grand Island, NE June 23-28, 2019** at a cost of $800.00. Representing the State of Minnesota in the Hunting Skills competition consisting of shotgun, .22 rifle, archery, and written wildlife and survival skills testing. Earned a spot on the 4 person state team as a result of competing last fall 2018 as a Norman County participant at the state competition.

2. **FFA National Washington Leadership Conference** to Washington, DC from July 16-21, 2019, traveling as the only Norman County delegate in the Minnesota contingency to experience legislative action and policy decision making. The cost is $1,200.00 with a grant received of $200.00 for this an intensive leadership development conference to learn more about being an engaged citizen making a positive difference in the community.

**CATHERINE NELSON**

1. **Mission Trip to Jamaica** with St. Joseph Church June 21 – June 30, 2019 with a total cost of $1,850.00 and a current balance owing of $949.00. Fundraising has been extensive with community meals, several raffles, and volunteering. Will be helping the poorest of the poor by building a house and providing school supplies and fostering positive, loving relationships. Career goal is to attend college, obtain a master’s degree in Social Work and become a homeless shelter director. This experience will further an understanding of the needy and how to serve them.
National Leadership Conference
(https://www.fcclanlc.com)

2019 NATIONAL LEADERSHIP CONFERENCE
JUNE 30 - JULY 4
ANAHEIM, CA

This summer, FCCLA members from across the country will gather in Anaheim, CA to network with fellow members, attend FCCLA program workshops and leadership sessions, and take part in Competitive Events. Don't miss this amazing opportunity to Believe in Yourself with FCCLA!

(https://www.fcclanlc.com/)

2019 National Leadership Conference - CLICK HERE to find all the information you'll need.
(https://www.fcclanlc.com)
June 30 - July 4
Anaheim, CA

This summer, FCCLA members from across the country will gather in Anaheim, CA to network with fellow members, attend FCCLA program workshops and leadership sessions, and take part in Competitive Events. Don't miss this
WASHINGTON LEADERSHIP CONFERENCE

FFA provides exceptional leadership training to students of all experience levels through utilization of a three-part, cohesive conference series called the Chapter Leadership Continuum. The final conference in this series is the Washington Leadership Conference (WLC).

Students, chapter advisors, and/or state staff must register for WLC using their FFA account. The button above provides access to the registration system and a view of WLC availability and inventory.

- 2019 WLC schedule and pricing
- Questions?
  - Email wlc@ffa.org
  - Dial 1-888-332-2668 (Use option 6)
WLC CURRICULUM

The WLC curriculum is based on four tenants: ME, WE, DO and SERVE. Building upon each of these four tenants gets students to the overall objective of the conference which is becoming an engaged citizen who can make a measurable positive difference in their community.

Each of these tenants are taught during a full dedicated day of the conference and through the context of our nation’s capital, Washington D.C. WLC provides FFA members with a premier leadership experience while exposing them to the rich history that DC has to offer.

ME – To start the continuum in becoming an engaged citizen we must first start with ourselves. Day one of WLC pushes students to look inward at the unique offerings they bring to the table. Students identify what their top six strengths are (Things we are great at) along with their top six passions (Things we love to do.) Students are then gently introduced to what needs of the world are. Students then combine their strengths and passions, and start to think about what it would look like if we combined our strengths and passions to meet a need. For example; a student may identify “organization” as a strength, and “basketball” as a passion. They may then be made aware of the need of increased funding for cancer research. That student could then organize a basketball camp to support cancer research. Students are also walked through developing a purpose statement.

On this first day students travel to Arlington National Cemetery where thousands of military service members are laid to rest. Those interred at Arlington knew their strengths, had a strong passion, and ultimately gave their lives in service of our country.

https://www.ffa.org/conference/washington-leadership-conference-wlc/
mindset of what purpose, strengths, and passions look like. Students are also taken on a night tour of monuments, where they see further examples of key figures who lived a life of purpose.

**WE** – Once students have a strong sense of who they are, and develop purpose statements we can then move to WE. No great task was ever accomplished alone. We teach students that we must bring people together to help any cause. When we bring different people together we must also appreciate, embrace, and celebrate the rich diversity that people who look, think, or were raised differently than us bring to the table. Thursday of WLC is dedicated to looking at diversity. We look at diversity as much more than race and ethnicity. We teach diversity through the context of our visit to the United States Holocaust Memorial Museum where diversity of thought is a cornerstone.

**DO** – Friday of the conference is dedicated to Advocacy. Once we know ourselves, and value other people, only then can we truly advocate. Students learn advocacy through the context of experiencing the Newseum – DC’s highest rated museum dedicated to the history of news, and our first amendment right to speak. Students learn advocacy through the context of visiting the U.S. Capitol building – where advocacy can lead to issues facing the nation being heard, considered, debated and written into law. Within the conference curriculum students develop an advocacy plan that will help them advocate for a cause they are passionate about upon their return home.

**SERVE** – The pinnacle of the conference happens on Saturday as we take part in our service day project. In the past five years the service projects have been very different in order to best serve the needs of those in Washington DC.
Other Important Information

The Washington Leadership Conference is staffed by facilitators who are current college students and have a passion for student development. These facilitators go through a robust training on how to effectively teach students and facilitate the program throughout the summer.

WLC is the pinnacle leadership conference offered by FFA to any and all members that are able to attend. In the past three years, the first four weeks of WLC have sold out within four days of registration opening due to high demand. WLC has a participation maximum of 370 students per week.

TITILE EVENT SPONSORS

- CSX
- FARM CREDIT

WEEK EVENT SPONSORS

- BAYER
- GENERAL MILLS
- growth
- energy
- MERCK
- Nutrien
- syngenta

FFA Chapters Try the #10GallonChallenge

As part of a social media challenge, California FFA chapters

Washington Leadership Conference Celebrates 50 Years

WLC celebrates half a century of

Wrangler Hosts Land Stewardship Conference in North Carolina

More than 100 North Carolina high school and
ORDINANCE NO. 477
CITY OF ADA
COUNTY OF NORMAN
STATE OF MINNESOTA

AN ORDINANCE FOR MOBILE FOOD VENDING

The City Council of the City of Ada does ordain as follows:

SECTION 1. Purpose and Intent: The purpose of this ordinance amendment is to establish an ordinance for the operation and licensure of mobile food vending within the City of Ada. This ordinance is intended to be read in conjunction with the Ada Code of Ordinances and shall supersede or replace only sections of the Ada Municipal Code of Ordinances that are inconsistent herewith.

MOBILE FOOD VENDING

SECTION 2. Definition. Mobile Food Vending as covered by this Section shall mean a self-contained vehicle or trailer used to prepare and serve food that is readily movable without disassembling.

SECTION 3. Permit Required. Any Individual desiring to establish a mobile food vending operation shall apply for a permit with the City Administrator prior to establishing any such operation. The permit application shall be on a form promulgated by the City Administrator or his/her designee and shall any information required to establish compliance with this section.

SECTION 4. Conditions of Permit. All mobile food vending permit applications and permits shall be subject to the following conditions:

a. With the permit application, the applicant shall provide written proof that the applicant is the current holder of all licenses required by the County and the State, as applicable, with respect to a mobile food vending operation in which food is prepared and served on a vehicle or trailer, and the vendor shall maintain such license in good standing for the duration of the permit.

b. The vendor shall comply with all other applicable provisions of the City Code, including, but not limited to, those regulations regarding parking, signage, lighting, and sound.

c. A permit is only valid for one mobile food vending vehicle or trailer.

d. The permitted days of operation shall be stated in the permit. A vendor that has obtained a permit under this section, upon the expiration thereof, may apply for another permit under this section.
e. The permit application shall contain a signed statement that the application shall hold harmless the City and their officers and employees, and shall indemnify the City, and their officers and employees for any claims for damage to property or injury to persons which may be occasioned by any activity carried on under the terms of the permit.

f. If the application seeks to operate a mobile food vending operation in a City-owned property, on private property or on the public right-of-way, the application shall include documentation satisfactory to the City Administrator or his/her designee evidencing proof of applicant’s liability, and that the City is or will be named as an additional insured on such insurance for all the permitted days of operation.

g. If the mobile food vending is permitted on private property, the vendor must provide upon permit application written proof of permission from the owner of the property at the permitted location to engage in vending operations at those location. If the permitted location is located on City-owned property, the issuance of the permit by the City shall constitute such permission.

h. The vendor must keep a copy of the City issued permit with the vending unit and demonstrate compliance with the permit and the permit conditions set forth in this section upon inspection.

i. The vending operation may not block sidewalks, or drive aisles, impede pedestrian or vehicular traffic, or interfere with public safety.

j. The vendor must provide and remove trash and recycling receptacles for customer use and keep the site in a neat and orderly fashion. The permitted location must be kept free from litter, refuse, debris, junk, or other waste which results in offensive odors or unsightly conditions. The vendor shall be responsible for all litter and garbage left by customers.

k. No vending operation may be located within 100 feet at its closest point to the main entrance of a public eating establishment or any outdoor dining area with the exception of other mobile food vendors and except with the written consent of the proprietor of the establishment or dining area. No person shall either may or accept payment.

l. The placement, duration, or any other applicable requirements for operation under this section for operation under this section may be superseded by the provisions of an approved special event permit.

SECTION 5. Application Fee. Any application for a permit shall include the application fee amount established by the City Council, which may be modified from time to time by resolution. Such fee shall not be refundable if the permit applicant withdraws or otherwise ceases operation or use of the permit.

SECTION 6. Violation.

a. If, while holding a permit granted under this section, a vendor violates any provision of this section, in addition to any other remedy provided under this Code, the City Administrator or his/her designee may revoke the permit and/or prohibit such vendor from
obtaining a new permit under this section for a period not exceeding 30 days from the date such violation. The vendor violating this section shall be responsible to pay all costs, including reasonable attorney fees, incurred by the City to remedy a violation.

b. Any violation of this ordinance or failure to obtain a permit under this ordinance shall constitute a misdemeanor.

EFFECTIVE DATE: This ordinance shall be in full force and effect from 30 days after passage and publication. This ordinance shall be placed on file at the City of Ada City Hall for public review.

SECTION 7. This ordinance shall be identified as Ch. 22.01 of the Ada Municipal Code.

Adopted by the City Council of the City of Ada, Minnesota this ____ day of ________, 2019.

CITY OF ADA ATTEST:

___________________________   ___________________________
Todd Sawry      Ashley Larson
Mayor         Interim City Administrator
CITY OF ADA

RESOLUTION NO. 2019-05-02

WHEREAS, the City has authority to set fee schedules under the City Code of Ordinances;

WHEREAS, the City has adopted Ordinance 477 for Mobile Food Vending; Establishing Ch. 22.01 of the Ada Municipal Code.

NOW, THEREFORE, be it resolved by the City Council of the City of Ada:

1. The City hereby sets the fees for the permit required under Ordinance No. 477 Mobile Food Vending to be $10 a day or $150 for Memorial Day through Labor Day.

Adopted by the City Council, of the City of Ada, Minnesota, this 28 day of May, 2019.

CITY OF ADA

ATTEST:

___________________________   ___________________________
Todd Sawrey      Ashley Larson
Mayor            Interim City Administrator
April 25, 2019

Greetings from the Ada-Borup Booster Club!

The 11th Annual Ada-Borup Booster Club Golf Tournament will be held on Friday, June 28th, 2019 at the Heart of the Valley Golf Course in Ada. The event is a fundraiser to help provide support for the Booster Club in their mission to promote and support activities sponsored by the Ada-Borup School District and the communities for which it serves. The Ada-Borup Booster Club has played a significant role in funding a wide variety of projects and organizations since its inception and made a huge impact on the education of our young people. Thanks to all of the hard work and generous contributions by numerous businesses and individuals, the club was instrumental in funding numerous projects and activities for the students of the Ada-Borup School District. It could not have happened without all of the generosity and support by individuals and businesses like yourselves, as well as the efforts of the Ada-Borup Booster Club!!! THANK YOU VERY MUCH!!

The primary reasons for this letter is to ask for your support of the Golf Tournament by making a donation of $50.00 to be a hole sponsor and invite everyone to play. A separate team registration form and flyer is included with this letter for interested golfers.

If you are interested in being a hole sponsor, please complete the information below and return to the Ada-Borup Booster Club at the address listed below by June 17, 2019. Questions can also be directed to Jeremy Peterson.

We are looking forward to a great fundraising event for the Ada-Borup Booster Club and plenty of fun along the way!

Jeremy Peterson
Booster Club President
adaborupboosterclub@ada.k12.mn.us
701-371-9565

Kelly Anderson
High School Principal/AD
KellyA@ada.k12.mn.us
218-784-5300

The following business would like to donate $50.00 to be a hole sponsor for the Ada-Borup Booster Club Golf Tournament on Friday, June 28th, 2019. NOTE: If you are interested in donating prizes, please contact Jeremy. We thank everyone for their contributions and do not want to double up on gifts.

Business Name:

Please make checks payable to the Ada-Borup Booster Club and mail to:
Ada Borup Booster Club
PO Box 55
Ada MN 56510
ADA BORUP BOOSTER CLUB PRESENTS

11TH ANNUAL GOLF SCRAMBLE

DOOR & RAFFLE PRIZES!

A TOURNAMENT FOR A CAUSE

JUNE 28, 2019
REGISTRATION: 11AM
START TIME: NOON
COST: $50/GOLFER
FOOD INCLUDED

TO PRE-REGISTER
Jeremy Peterson
701-371-9565
adaborupboosterclub@ada.k12.mn.us
ADA BORUP BOOSTER CLUB PRESENTS

11TH ANNUAL GOLF SCRAMBLE

JUNE 28, 2019
REGISTRATION: 11AM
START TIME: NOON

- $50/GOLFER
- FOOD INCLUDED
- DOOR PRIZES & AWARDS
- CHANCES TO WIN HOLE AND GAME PRIZES
- OPPORTUNITY TO MEET MEMBERS OF THE ADA-BORUP STAFF AND ADMINISTRATION

Register Today!
Complete the bottom portion and mail in.
Keep updated on the tournament on our Facebook Page!

Ada-Borup Booster Club Golf Tournament
Registration Form

Team/Captain's Name_________________________________________ Phone #__________________
Address _______________________________________________________
City __________________________ State __________ Zip Code ________________

Members in group of four: 1) _______________________________ 2) _______________________
3) _______________________________ 4) ___________________________

Please include your checks made payable to the Ada-Borup Booster Club and return to

Ada-Borup Booster Club, PO Box 55, Ada, MN 56510

Questions? Contact Jeremy @ 701-371-9565
To: Ada Fire Dept

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>GPF custom built 250 gallon skid unit to include:</td>
<td>$17,596.00</td>
<td>$17,596.00</td>
</tr>
<tr>
<td></td>
<td>250 gallon water 5 gallon foam Protector skid for short box</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tank level sight glasses</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>11hp Honda CET pump</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Waterous FireTroll inline foam system</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Akron fire grade ball valves</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Stainless steel plumbing to include flex lines</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2.5&quot; suction with overboard draft</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Foam discharges to be Cox 1&quot; booster reel w/150' x 1&quot; light weight booster</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>hose and ATI BD550 1&quot; nozzle. 1.5&quot; rear facing discharge.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1&quot; recirc/fill line plumbed before foam system</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Installed in customer supplied apparatus</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TERMS:**
It will be the responsibility of the Ada Fire Dept to get the chassis to and from Great Plains Fire. 50% down payment of $8,798.00 will be due at contract signing. The remaining balance will be due at customer pick up. This quote will serve as a contract.

Quotation Prepared By: Philip Isaacson

.....When Quality Of Service Counts
### HIGH PRESSURE/MEDIUM VOLUME PUMP
- 4087-100032: HONDA HIGH PRESSURE 4 STAGE (STANDARD) $10,965.00
- 3266-HHP24-H: HONDA HIGH PRESSURE (ADD $370)

### HIGH VOLUME/MEDIUM PRESSURE PUMP
- 4087-100067: HONDA MID-RANGE 2-STAGE (NO CHARGE)
- 3266-HAL300024H: HONDA HIGH VOLUME (HALF) (ADD $160.00)
- 3266-DAR24H: HONDA HIGH VOLUME (DARLEY) (ADD $270.00)
- OTHER: PLEASE SPECIFY (ADD)

### VALVE OPTIONS AND UPGRADES:
- 1025: Upgrade to all... AKRON SWING-OUT BRASS BALL VALVES (ADD $455.00)
- 1430: Upgrade to all... ELKHART BRASS BALL VALVE (ADD $415.00)
- 1430: GATED INLET, ELKHART (ADD $405.00)
- 1025: GATED INLET, AKRON (ADD $455.00)
- 3429-826V63P21: GATED INLET, 2.5" - 3 PIECE STAINLESS VALVE (ADD $370.00)
- 3268-SS15FPMB: Additional 1.5" DISCHARGE WITH VALVE (ADD $350.00)

### OPTIONAL ACCESSORIES & UPGRADES:
- 4000-PR0250: 250 GALLON COPOLY TANK WITH foam cell and Short Shank (STANDARD) $730.00
- 4000-TH020: 200 GALLON COPOLY TANK foam cell (DEDUCT $100.00)
- 4000-TH100: 300 GALLON COPOLY TANK foam cell (ADD $450.00)
- 4000-TH400: 400 GALLON COPOLY TANK foam cell (ADD $1000.00)
- 4000-TH500: 500 GALLON COPOLY TANK foam cell (ADD $190.00)
- 2904-EF32-23-24: ELECTRIC REWIND ON REEL [ADD $525.00]
- 2904-FHS: ROLLER & SPOOL ASSEMBLY ON REEL [ADD $235.00 ea.]
- 1111-32: NO HOSE REEL (DEDUCT $390.00)
- 2930-575: ADDITIONAL 50' OF 1" BOOSTER HOSE (ADD $260.00)
- 2118-BLCHY: Lightweight, easy handling lead-in booster hose, 12.5' (ADD $330.00)
- 1111-33: NO STANDARD 100' BOOSTER HOSE (DEDUCT $300.00)
- 4000-CPPHT: COPOLY HOSE TROUGH for 1.5" hose: 48" L x 11" W x 8" H (ADD $350.00)
- 2045-EM-4547250: MC 4 LIGHT GAUGE (ADD $275.00)
- 1242-5106-1600: FOAM PRO SYSTEM, INSTALLED with integrated 10 gal foam cell (ADD $8,100.00)
- 3306-4072-H/Cell: SCOTTY FOAM SYSTEM INSTALLED with integrated 10 gal foam cell (ADD $1,100.00)
- 3306-4074-H/pickup: SCOTTY FOAM SYSTEM INSTALLED with pick up tube and threaded cap for departments supplied foam pails (ADD $550.00)
- 2803-FLX2112110: TRIDENT FOAMATE CLASS A FOAM SYSTEM INSTALLED WITH integrated 10 gal foam cell (ADD $1,450.00)
- 1111-25: DIAMOND PLATE HOLDER FOR (2) 5 GAL FOAM PAILS (ADD $225.00)
- 1111-INSTALL: INSTALL MASTER SWITCH, UNIT, AND WIRE (ADD $375.00)
- 4109-H71030401: LED WORK LIGHT (ADD $175.00)
- 4087-250238: 12 VOLT ELECTRIC PISTON PRIMER INSTALLED (ADD $795.00)
- 4087-600006: PUMP END REPLACEMENT KIT (4-STAGE) HOT SHOT 4 (ADD $1925.00)
- 4087-600007: PUMP END REPLACEMENT KIT (MIDRANGE) HELLCAT X2 (ADD $1925.00)
- CUSTOM SHORT SKID, LENGTH TBD [ ]

**Remarks:**
- Delivery not included
- Est lead time 6-8 weeks

**TOTAL:** $15,070.00

Date: 5-8-19  Salesman: Bryan Kerckhoff
Fire Dept: Ada, MN  Contact: Steve Peters
Call your salesman for more options & pricing
Phone #: 218-784-3391  Fax: 218-554-5532
Email: steve.peters@heimanfiretrucks.com

1.800.831.6547  www.heimanfiretrucks.com