

City of Ada
Meeting Minutes of the City Council
Tuesday, March 5th, 2019 – 6:00 P.M. – Council Chambers

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*

No one came forward to speak to council

- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** February 5th, 2019 Regular Council Meeting minutes
 - B.** City Pre-paid checks in the amount of \$184,209.34
 - C.** City Accounts payables in the amount of \$47,714.55

Motion by Member John Hintz and seconded by Member Tom Opheim to accept the Consent Agenda as amended. Members voting for: Hintz, Krieger, Kroshus, Opheim, Nelson, Mathsen, and Stene. Against: None. Motion passed.

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

Motion by Member Jacob Kroshus and seconded by Member Josh Mathsen to accept the Agenda as amended. Members voting for: Hintz, Krieger, Kroshus, Opheim, Nelson, Mathsen, and Stene. Against: None. Motion passed.

- VI. Presentations with possible discussion and decision.**
 - A.** Moore Engineering
 - 1) West Main Street LRIP Grant Application Support Resolution
 - Resolution 2019-03-01

Resolution in support of pursuing 2019 local road improvement program funding from MnDOT for the construction of road at west main street from 7th avenue west to 210th avenue.

Motion by Member Josh Mathsen and seconded by Member John Hintz to approve

Resolution 2019-3-01 a resolution to support the West Main Street LRIP Grant Application. Members voting for: Hintz, Krieger, Kroshus, Opheim, Nelson, Mathsen, and Stene. Against: None. Motion passed.

B. Al's Disposal

- 1) City Clean Up Days

Al's Disposal came in to discuss City Clean up Days on May 2nd-4th 2019. Make up days will be held the following week if we have severe rain on the original days. - Also a reminder was given to flatten boxes and on normal trash pick-up, don't put your trash in the snow banks or in your yard - questions about house numbering ordinance if we have one - and possible signs to direct people to the school,

VII. Reports of Department Heads and Committees

A. Mayors Report

- 1) 2019 Legislative Conference Feb. 20-21 2019

Mayor Sawrey gave a summary of his visit to the state capitol for legislative conference

B. Administrator / Clerk / Treasurer Report

- 1) Department Updates
 - Basketball Court Grant Support
- 2) City Website Update
- 3) Event Center Update
- 4) Liquor Store Design Committee Update

Administrator Burgener gave a review of the departments. The Parks and Recreation Department is looking to apply for a grant for a new outside versa basketball court. Council Member John Hintz asked questions about life expectancy, shipping costs, and lighting. Overall support to move forward with the application with those questions to be researched and considered. Council Member Crystal Stene gave an update of the website and mentioned how great the preliminary website looks. Council Member John Hintz talked about the upcoming liquor store grand opening on the 15th and 16th of March.

VIII. Old Business

A. Tablets for Council members

IX. New Business

- A. Kaleidoscope guests, March – Nelson/Kroshus**
- B. Trane Contract**

Administrator Burgener discussed the upcoming contract that is expiring in March for the Dekko center maintenance of pool equipment.

C. Event Center Price Structure

Administrator Burgener brought forward a proposal to change the pricing structure with regards to rental fees to use the facility. Discussion took place regarding who would be charged and how the charges would relate to an hourly fee structure. A number of concerns regarding the pricing being too high were brought up. A number of

non-profits use the facility and it is detrimental to their efforts to raise funds. A clean up deposit would be required in the event of the group not cleaning the facility after use.

Motion by Member Opheim and seconded by Member Hintz to approve the rental fees as proposed, with a change for non-profits to not be charged, but a cleanup deposit be required. Members voting for: Hintz, Krieger, Kroshus, Opheim, Nelson, Mathsen, and Stene. Against: None. Motion passed.

D. Fire Fighter Awards

E. USDA Grant Application Support

1) Resolution 2019-03-02

Administrator Burgener brought to council a grant application through the USDA to go after just under a \$100,000.00 for use in the City's business district.

Motion by Member Hintz and seconded by Member Opheim to approve the rental fees as proposed, with a change for non-profits to not be charged, but a cleanup deposit be required. Members voting for: Hintz, Krieger, Kroshus, Opheim, Nelson, Mathsen, and Stene. Against: None. Motion passed

F. Donation Request

1) PTC Annual Craft Market & Fun Day

A donation request from the Ada Borup Parent Teacher Conference for the annual Craft Day was brought before council. \$200.00 was the request and granted. These funds come from the gambling fund.

Motion by Member Opheim and seconded by Member Kroshus to approve the \$200.00 request from the AB PTC for their annual Craft Fair. Members voting for: Hintz, Krieger, Kroshus, Opheim, Nelson, Mathsen, and Stene. Against: None. Motion passed

G. Bids for a new compressor for the Baseline walk-in-cooler.

Two bids came in to repair/replace the walk in cooler compressor in the Baseline Bar. Eggen Heating and NC Heating and Cooling, both of Ada, submitted bids for this project. Eggen Heating bid was low bid for the project at \$8,900.00. It was stated that the project need to be complete in a two week period and that a four year warranty be consistent with the compressor. There was concern from a prior project that there was a breach of contract by the low bidder. Member Opheim motioned to forward the project to NC Heating and Cooling if Eggen Heating cannot perform the replacement in a timely matter.

Motion by Member Opheim and seconded by Member Hintz to approve the bid of \$8,900.00 by Eggen Heating for the compressor replacement at the Baseline bar in the Ada Event Center. The project to be complete within a two week time period and a four year warranty be secured on the compressor. Members voting for: Hintz, Krieger, Opheim, Nelson, Mathsen, and Stene. Against: Kroshus Motion passed

Motion by Member Opheim and seconded by Member Kroshus that if Eggen Heating cannot complete the project in a timely matter that the project be awarded to NC Heating and Cooling. Members voting for: Hintz, Krieger, Opheim, Kroshus, Nelson, Mathsen, and Stene. Against: NONE Motion passed

H. Code Red Emergency Update

- I. Siren Check
- J. Generators for Police department and Events Center

Member Hintz brought to the attention of the council, as well as to the public, about the City's Code Red program. Administrator Burgener stated that it is a Geo programmed feature, alerting those in a specific location of danger. Additional items relating to emergency services were brought forward by Member Hintz, in the area of Police and Fire, that a generator be considered for the Police and Fire Department, as well as the Ada Event Center. The concern was a place of safety for a large number of people to go to in case of emergency.

X. Adjournment

Motion to adjourn at 7 pm by Member Opheim and seconded by Member Stene to adjourn. Members voting for: Hintz, Krieger, Opheim, Kroshus, Nelson, Mathsen, and Stene. Against: NONE Motion passed

Submitted by:

Administrator Benjamin Burgener

Mayor Todd Sawrey