

**City of Ada**  
**Minutes of the City Council Meeting**  
**March 6, 2018 – 5:30 p.m.**  
**City Hall**

**Members present:** Members: John Rosenberger, Jacob Kroshus, Rich Pinsonneault, Tom Opheim, and Mike Triplett. Absent Mike Nelson

**Others present:** James Leiman, Mark Askelson, Pat Pfund and others.

**Citizen Forum** – No one came forward

- I. Consent Agenda:** Accounts Payable amounts \$68,474.98  
City pre-paid checks amounted to \$230,278.42. There was also a Gambling fund request from the After Prom Committee \$200.00 for After Prom Events. Added the February 21<sup>st</sup> Special Session Minutes.

**Motion by Member Hintz, second by Member Kroshus to accept the Consent Agenda.**  
**Members voting for: Hintz, Rosenberger, Kroshus, Triplett, Opheim, and Pinsonneault.**  
**Against: None. Motion passed.**

- II. Approve Agenda** – addition to the agenda was the resignation announcement of Member Pinsonneault (At Large) effective March 31, 2018.

**Motion by Member Rosenberger, second by Member Opheim to accept the Agenda as amended. Members voting for: Hintz, Rosenberger, Kroshus, Triplett, Opheim, and Pinsonneault. Against: None. Motion passed.**

**III. Presentations with possible discussion and decision:**

- A. Al's Disposal request for cleanup week
- B. Moore Engineering Update

Charlie Bitker, representing Al's Disposal, came forward to request to set the annual City Cleanup schedule to be May 3rd thru May 5<sup>th</sup>, 2018 with the hours being set at (5pm – 8 pm May 3) (12 pm – 6 pm May 4) (8am – 4 pm May 5). In addition, be able to use the gravel drive way east of old City Hall. Charlie also brought up a request to the citizens of Ada to make sure they are placing their garbage ON the streets.

There were no updates from Moore Engineering

## **IV. Reports of Department Heads and Committees**

### **A. Mayor's report**

- 1 State of the City Address
- 2 Electricity Oil Switch Update

Administrator Leiman addressed council regarding the discussion he had with Red River Valley Cooperative with respect to running power from the West. The problem is that the voltage from Xcel energy is different than the voltage that RRV Co-op Power deals with. This becomes a problem with the credentials necessary to perform the switch. Leiman wanted to know what council thought about the option. Council expressed keeping the status quo, basically due to feasibility and the fact that we are still able to get power from the south, even with the delays.

### **B Administrator / Clerk / Treasurer Report**

#### **1) Department Updates**

- a. Administrator Leiman presented to council the city well issue (pump and motor) and stated that this is a time sensitive issue. Leiman turned the topic over to Member Rosenberger who stated that the company inspecting the well stated they were hesitant putting the replacement parts in when repairing the well after the loss of water pressure a few weeks prior. It was in 1995 that this pump was put into service and has since run its life expectancy.

**Motion by Member Hintz, second by Member Opheim to purchase the new well pump and motor for \$16,000.00. Members voting for: Hintz, Rosenberger, Triplett, Kroshus, Opheim and Pinsonneault. Against: None. Motion passed**

- b. Administrator Leiman brought forward a request for (4) transformer replacement. There is one left in inventory.

**Motion by Member Pinsonneault, second by Member Kroshus to approve purchasing 4 transformers to replenish inventory. Members voting for: Hintz, Rosenberger, Triplett, Kroshus, Opheim and Pinsonneault. Against: None. Motion passed**

- c. Administrator Leiman continued with a request for the purchase of LED light bulbs for city street lights. There is a discount when purchasing 23 or more bulbs.

**Motion by Member Hintz, second by Member Opheim to approve purchasing 23 replacement LED bulb to replenish inventory. Members voting for: Hintz, Rosenberger, Triplett, Kroshus, Opheim and Pinsonneault. Against: None. Motion passed.**

- d. Administrator Leiman continued with his reporting. The topic of the Event Center On Sale and moving City Hall concept were re-introduced. Leiman voiced his opinion that there is reluctance in people moving forward on leasing the On Sale in the Event Center, due to stepping on toes of the current On Sale as well as the price tag set in the current RFP. Member Hintz proposed that the current RFP be changed with rent being set at \$500.00 and maximum utilities at \$500.00. This was brought forward to entice potential lessees

**Motion by Member Pinsonneault, second by Member Hintz, to approve changing the RFP to lease the On Sale at the Ada Event Center to read \$500.00/mo. rent and \$500.00/mo. maximum utility fees. Members voting for: Hintz, Rosenberger, Triplett, Kroshus, Opheim and Pinsonneault. Against: None. Motion passed**

- e. Administrator Leiman updated council on the City of Ada Event Center. He gave a financial briefing as to where money has been spent so far on the project as well as an update on future costs. There have been additional costs above and beyond the bid prices for problems found in the facility. There is money set aside for these additions.
- f. Administrator Leiman's next topic of discussion was the future Columbaria Guideline Recommendations. Price points as to our cost invested vs. the selling price of each niche. Recommended selling price is a \$1,000 per niche.

**Motion by Member Hintz, second by Member Kroshus, to approve charging a \$1,000.00 per niche in the Cemetery Columbaria. Members voting for: Hintz, Rosenberger, Triplett, Kroshus, Opheim and Pinsonneault. Against: None. Motion passed**

## **V Old Business**

### **A. Main Street Renovation Project**

Administrator Leiman updated council on the use of Bob Kinkade's building as a display area for the DAC Thrift Shop to make it one continuous display.

## VI New Business

### A. Kaleidoscope guests.

March – Sawrey\Rosenberger; April – Hintz\Kroshus; May - Nelson

B. Windbreak discussion along the Hospital – Member Nelson wanted council to be prepared to discuss an idea of purchasing and creating a shelter belt north of the Hospital road, running East and West.

### C. RESOLUTION 2018-03-01 – A RESOLUTION AUTHORIZING THE SALE OF PARCELS OF LAND IN THE CITY OF ADA

A parcel of land in the Tower addition is being sought for purchase with an offering price of \$4,000.00. This parcel is currently assessed at \$22,000.00.

**Motion by Member Triplett, second by Member Rosenberger to adopt the RESOLUTION 2018-03-01 – A RESOLUTION AUTHORIZING THE SALE OF PARCELS OF LAND IN THE CITY OF ADA. By Roll Call Vote: Members Voting for: None Against: Hintz, Kroshus, Pinsonneault, Triplett, Opheim and Rosenberger. Motion failed**

### D. RESOLUTION 2018-03-02 RESOLUTION DECLARING TWO VACANCIES ON THE CITY COUNCIL IN THE OFFICE OF COUNCIL MEMBERS AT LARGE.

Members Triplett and Member Pinsonneault, both At Large seats, have resigned and their seats will need to be filled until their terms expire. Their resignations are effective March 31<sup>st</sup>.

**Motion by Member Opheim, second by Member Triplett to adopt RESOLUTION 2018-03-02 – RESOLUTION DECLARING TWO VACANCIES ON THE CITY COUNCIL IN THE OFFICE OF COUNCIL MEMBERS AT LARGE.**

**By Roll Call Vote: Members Voting for: Hintz, Kroshus, Pinsonneault, Triplett, Opheim and Rosenberger. Against: NONE Motion passed**

**VII Adjournment**

**Motion by Member Opheim at 6:41 p.m., second by Member Hintz to adjourn the meeting. Members for: Hintz, Kroshus, Pinsonneault, Rosenberger, Triplett, and Opheim. Against: None. Motion passed**

**Respectfully submitted,**

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**Todd Sawrey, Mayor**

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**James Leiman, City  
Administrator/Clerk/Treasurer**