

ANOKA COUNTY FAIR
July 23rd – July 28th, 2019
COMMERCIAL "FOOD" EXHIBITOR RULES

THIS LICENSE DOES NOT PERMIT SUBLETTING SPACES DESCRIBED, NOR IS THIS LICENSE/CONTRACT TRANSFERABLE. WE DON'T OFFER EXCLUSIVE RIGHTS TO ANY VENDORS. CONTRACT TERMS ARE ONLY FOR DATES PRINTED.

- A. Renewals of last year's space contracts with ½ down payments are DUE BY APRIL 1st, with the balance due July 1st. An Insurance certificate for the current year is due by July 1st.

CONTRACTS NOT RETURNED BY APRIL 1st WILL BE INVALID.

- B. Commercial spaces for Food Vendors are figured at \$42.00 per front foot, with a minimum size of 10'. Front footage will include Awnings, Tanks, Coolers, and Hitches.
- C. Electrical service for all exhibitors/vendors which will include all lease spaces, booths, portable Eq., and support Eq. (@ storage trailers, storage trucks, additional cooling eq., and living trailers/campers) needing electricity must be serviced by #12 or Larger Extra Hard Usage Cords as specified in article 400 & 525 of the National Electrical Code. Also pursuant to 1999 N.E.C. ALL PERSONAL USE RECEPTACLES WITHIN THE LEASE SPACE WILL NEED G.F.C.I. (Ground Fault Circuit Interruption) Protection provided by Exhibitor/Vendor.

Electrical services for Commercial Food Booths are handled as a separate cost depending on each vendor need. Send this Electrical Form along with the space contract and any changes that you might need for this yr. Each unit will be inspected by the State Electrical Inspector & **WILL NOT BE ALLOWED TO BE ENERGIZED UNLESS IT HAS A CURRENT STATE OF MN. STICKER.** Note: A fee is charged for this inspection by the State.

** No one other than the authorized Fair Electrician will be allowed to perform any electrical hook up or wiring of any equipment on the Fair Grounds due to insurance and State permits. A daily inspection will be done by the Fair electrician for the safety of everyone who attends our fair. If you need an early hook up, please let us know so we can accommodate your needs.

All electrical units will be required to have a disconnect switch or circuit breaker of the proper size and meet the State electrical code along with the proper grounding. EXTRA HARD SERVICE CORDS THAT SERVICE ALL UNITS WILL BE REQUIRED. TWO (2) WIRE CORDS WILL NOT BE ACCEPTABLE NOR WILL ANY CORD NOT MEETING THE CODE FOR PROPER GROUNDING.

DELIVERIES

- D. All deliveries by car/trucks will be completed by 9:00 a.m. each day with NO VEHICLE TRAFFIC ALLOWED on the blacktop between 9:00 A.M. & 1:00 A.M. TUESDAY through SAT.

SET-UP TIME

- E. The set-up of food stands/trailers can start on Friday, Saturday, Sunday or Monday with all units ready to open by 1:00pm. Tues. July 23rd.

TEAR DOWN TIMES

Tear down on Sunday evening July 28th cannot start before 7:00 p.m. There is NO VEHICLE TRAFFIC UNTIL AFTER 9:30 P.M. on Sunday or until the crowd disperses. All units must be removed from the grounds by Monday, July 29th.

EXHIBIT HOURS

- F. We ask that all Food Stands be opened from 11:00 A.M. to 9:00 P.M. each day. You can open before the 11:00 A.M. scheduled time but ask that you close by Midnight.

PARKING

- G. We offer Free parking either on the grounds or in the West lot across the street. There is No Reserved Parking on the grounds.

MOTOR HOMES-CAMPERS-STOCK TRUCKS

- H. There is a charge for Campers/motor homes at a cost of \$85 with 1-20amp electrical included. Camper space is limited & arrangements have to be made when you send in your contract. Stock Trucks are charged \$20 plus \$25 electrical cost. Each unit will be handled on a 1st come 1st serve basis & must include total length of the unit. Due to space limits, Stock trucks might not be located next to your camper space. Exhibitors are required to purchase gate tickets or a wrist band for admittance to the fair.

All Campers & Stock trucks will need to use only EXTRA HARD USAGE CORDS THIS YEAR!

EXHIBITOR TICKETS

- I. As an Exhibitor, you can purchase EXHIBITOR GATE ADMISSION TICKETS for yourself and your workers ONLY at \$6 per person, per day at the Fair office prior to the Opening Day (Tue, July 23rd). Exhibitor Tks. are for workers only and NOT for Guest or the General Public. Full price will be charged starting at 7:00 A.M. Tue. July 23rd with No Admittance allowed without a ticket.

We do have a Will Call available to leave tickets at for your workers.

INSURANCE

- J. A copy of your INSURANCE COVERAGE for \$2 million (Certificate of Accord) for the CURRENT YEAR will be due by July 1st. The Anoka County Fair needs to be listed as additional insured for the certificate of insurance you are providing. We will again be able to offer a 2 million-dollar coverage through an independent insurance source for a cost of \$100.00 which again has to be purchased July 1st. Enclosed is an Insurance Form if you want this coverage.

DON'T SEND INSURANCE CERTIFICATE'S THAT ARE OUT OF DATE.

SPECIAL FOOD STANDS REQUIREMENTS

- K. ALL FOOD STAND MENU'S WILL BE LIMITED TO THE MENU LISTED ON YOUR CONTRACT. Any request for changes in your menu as to products/item's or size changes must be made in a written request sent to the Fair Board for their approval. The menu list will be checked during the run of the Fair and violators will be canceled for the following year.
- L. No merchandise, displays, signs, awnings, hitches will be allowed to extend beyond the FRONT EDGE of your stand which would obstruct the normal view of any other exhibitor or disrupt the normal flow of traffic. NOTE: NO SIGNS/MATERIAL USED IN OR AROUND YOUR STAND RELATING TO ANY RELIGIOUS OR POLITICAL GROUPS WILL BE ALLOWED.
- M. There are special barrels for cooking grease located throughout the grounds. NO GREASE WILL BE ALLOWED TO BE DUMPED IN THE GARBAGE BARRELS, WITH VIOLATORS CHARGED FOR CLEANUP AND ALSO THE LOSS OF THEIR CONTRACT. On the East side of the Fair Office you will find sinks with Hot Water for cleanup.
- N. Waste water from Food Stands will NOT be allowed to drain onto the Blacktop or into any area that would affect other exhibitors during the operating hours of the Fair.
- O. Ice will be available again this year.
- P. Food license permits can be purchased through the State or Anoka County Health Dept. Application will be mailed in Feb. NOTE: FOOD LICENSE TO BE DISPLAYED INSIDE STAND.
- Q. All food stands must have a fire extinguisher available in your stand.
** All food stands will have a floor & be 3 inches or more off the ground.
- R. ALL Exhibitors/Vendors selling products/food will have a MN. Sales Tax # displayed. All vendors will be required to fill out a St-19 Sales Tax Form and return with your contract showing that you have a MN. Tax ID #. We are now required to have this on file each year for the State. Sorry but if you don't fill it out and return the form; we will have to decline your contract.

The above rules are in addition to any rules & regulations found on the back of the space and electrical contracts. If you have any questions, please call the Fair Office.

Thank you for your cooperation,
The Anoka County Fair Board