

Equipment Request Form

Must be returned 45 days prior to event date

Group Name: _____

Contact Name: _____	Area: _____	Building: _____
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Cell Phone: _____	Person In Charge Arrival Time: _____
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Setup Date(s): _____	Event Date (s): _____	M___T___W___TH___F___S___SUN___
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List the number of items you will need (as close as possible) so we can make sure all the items you have requested are in the building for your set up. All rentals are from 7:30am to Midnight

THE FAIRGROUNDS DOES NOT PROVIDE LADDERS OR EXTENSION CORDS

QTY	Equipment	Rate Per	Used	QTY	Special Services	Rate Per	Used
	Additional Chairs	\$1			Arena Roll	\$395	
	Additional Tables	\$6			Arena Till	\$65	
	Animal Cages	\$3			Arena Tractor Drag	\$125	
	Barricades/ Cones	\$5			Arena Watering	\$50	
	Bleachers (Double set)	\$195			Fairgrounds PA	Free	
	Bleachers (Single set)	\$95			Horse Stalls	\$25	
	Flip Chart With Paper	\$5			Loaded ATM	Free	
	Lg. Concrete Barricades	\$50			Park Bench (concrete)	\$20	
	Picnic Tables	\$20			Park Bench (Metal)	\$10	
	Podium	\$15			Ticket Booth(Main Gate)	\$50	
	Powder River Panels	\$15			Ticket Booth	\$100	
	Sandwich Boards	\$10			Forklift & Tractor	TBD	
	Stage Per Section (8'x4')	\$20			2 yd Dumpster	\$60	
	Trash Cans	\$10			4 yd Dumpster	\$100	
	Wood Animal Panels	\$3			6 yd Dumpster	\$130	
	Wooden Trellis	\$45					
				QTY	Setup Services	Rate Per	Used
QTY	Electronics	Rate Per	Used				
	46" Flat Screen TV	\$30			Tables	\$2	
	Electrical Drop	\$210			Chairs	\$1	
	PA System (Permanet)	\$30			Stage Section	\$10	
	PA System (Portable)	\$50					
	Projector & Screen	\$40					
	Screen only	\$10					

Additional Notes for the Fairgrounds and Event Center: 	
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