

# 2019 BENTON COUNTY FAIR & RODEO Vendor Information

Fair Dates: July 31-August 3

Fair hours: Wed. & Thur. -11am-11 pm; Fri. & Sat. – 11am-Midnight

FUNPORIUM & Exhibit Buildings open to the public: Wed-Sat 11am-10 pm

Fair Office (Carriage House) hours: 9 am- 7 pm during Fair

Buildings are open to vendors at 10:00 am and to the public at 11 am. Use Livestock Gate or West Gate for Early-Entry. Buildings close at 10 pm.

**Indoor Space, Benton Arena with pipe & drape:**

10' x 10' Inline	\$325
10' x 10' Corner	\$375
10' x 20' Double Inline	\$560
10'x20' Inline with one Corner	\$610
10'x30' Inline Triple NO Corner	\$785
10'x30' Triple with one Corner	\$850

**Outdoor Space – space only:**

10' x 10' Inline	\$270
10'x10' Corner	\$325
10'x20' Double Inline	\$455
10'x20' Double Inline/Corner Combo	\$505

**Canopy Prices:**

For pricing and ordering call 541-766-6088

**Food Vendors**

Basic Space Fee	\$350
<i>(Includes space for Concession stand with prep area)</i>	
Commission (on gross sales)	19%
*Discount for Certified Green Vendor	1%
Discount for local non-profit / service club vendor	1%

\* A certified Green Vendor uses all compostable products and business practices; Food vendors are certified by our County sustainable committee.

Stock Truck/Trailer Permit	\$60
Power for Stock Truck / Trailer	\$30
Red Lot Parking (limited)	\$60

**Electricity** 500 Watts, 120V provided with space  
 Additional 500 watts \$35  
 220V Hook up – minimum charge \$210  
 Please be sure to indicate if 220V are required  
 All electrical cords must be at least 12 gauge and no longer than 25 feet; Food vendors may have longer cords. See #9 of Contract Terms and Conditions.

**Tables & Chairs must be ordered in advance**

Tables	\$25/ea/4 days
Chairs – (2 free with each booth)	\$5/ea/4 days

**Camping – LIMITED Availability!**

Full Hook-Up (Spaces & hookups maybe be shared)	\$40/night
Power & Water Only (tents allowed)	\$35/night

**Package Delivery**

If you have packages delivered to the Fair Office, it is your responsibility to pick up your packages without notification from Fair Staff. If your packages are arriving C.O.D., please arrange with Fair Staff.

**Insurance**

All vendors are required to submit a certificate of insurance showing liability coverage

**Applications and Contracts - Commercial space applications require a \$100 reservation fee; this does not apply to Food Vendors.** If you do not receive a contract for space, the fee will be refunded. **Refunds will NOT be made for cancellations.** The Fair will try to honor requests for specific locations, but will not guarantee requested placement.

**Setup: Tuesday, July 30, 2019– 9:00 am to 9:00 pm AND Wednesday, July 31, 2019– 8:00 am to 10:00 am**

**Teardown: Saturday, Aug. 3, 2019 10pm- Midnight. No Vehicles allowed on grounds until after the Fair Closes. The building will remain open with security provided 2AM, Sunday, August 4, 2019 and again from 8 AM-Noon.**

**\*\*BOOTHS MUST REMAIN FULLY-OPERATIONAL THROUGH SATURDAY EVENING UNTIL THE BUILDING CLOSES. VENDORS WHO TEARDOWN THEIR BOOTHS EARLY WILL NOT BE ALLOWED BACK.**

**Vehicles and Parking**

- Vehicles are allowed on the grounds only until 10:30 am daily. Vehicles may only enter through the Red Lot gate.
- Vendors will receive daily parking passes for use at either the West or South (public) parking lots.
- Only food vendors will be allowed to purchase Red Lot passes and must park in designated area listed on that pass, pass must remain visible on dash of vehicle showing vendor name and phone number.
- Vehicles not displaying appropriate passes in designated areas will be towed at owner's expense.
- Pedestrians may enter the Livestock (south lot) & West Gates beginning at 8:00 am
- The Fair office may exchange 5 daily parking passes for one Season Red Lot parking pass with proof of need in the form of a State-issued handicapped parking permit and the availability of parking space.

*Badges =1=	Allotment	Red Lot Passes
Season Admission & Parking		
Commercial Exhibitors	For each 10'x10'booth- 5	N/A
Food Vendors	Contact Nancy for badges	\$60/vehicle

\*For use in staffing your booth. Additional passes may be purchased from the Fair Office.