BISMARCK
EVENT CENTER

- We are excited to work with you on your upcoming event! To ensure quality satisfaction, we do require a **one month** notice of your food and beverage catering needs. This will not be in effect if your event is booked less than a month in advance.
- A guaranteed number of attendees must be received **5 business days** prior to your event. This number will be the guaranteed number for catering and will not be subject to reduction. The Bismarck Event Center does not and will not prepare a percentage over your guaranteed amount. Once set, the guaranteed amount can be increased within reason and with approval from both our Sales and Catering Departments.
- NO OUTSIDE FOOD OR BEVERAGES ARE ALLOWED IN THE BISMARCK EVENT CENTER, EXHIBIT HALLS OR BELLE MEHUS AUDITORIUM. Weddings and other special events may contact our Sales or Catering Departments about Special Event Policies. **In accordance with licensing restrictions, any food or beverage remaining after the event is property of the Bismarck Event Center and cannot be removed from the premises.**
- Good news! Our menu is only a list of our most popular items. Our trained staff welcomes any ideas or suggestions and would be more than happy to customize a menu specifically for your event.
- The Bismarck Event Center reserves the right to amend our menu due to market prices.
- The Bismarck Event Center has the authority to check and regulate all events held on premises. The Bismarck Event Center will not be responsible for damage or loss of merchandise/articles left in any area prior too, during or after your event. We reserve the right to cancel your contract, in the circumstance the contract could endanger the safety or security of the Bismarck Event Center staff or patrons.

For more information, please contact Becky Rath at brath@bismarcknd.gov or 701-355-1378

7.5% Sales Tax Will Be Added To All Above Prices

Bismarck Event Center

Exceed Expectations Through Engaging Experiences

BREAK OUT SESSION CATERING MENU

(2018 Rates– PRICES ARE SUBJECT TO CHANGE)

BASED ON GUARANTEED AMOUNT

FOOD ITEMS

DONUTS $12/DOZEN
DONUT HOLES.....$12/DOZEN
MUFFINS $12/DOZEN
BAGELS With Cream Cheese.....$12/DOZEN
*Einstein Bagels
DANISH $14/DOZEN
CARAMEL ROLLS $36/DOZEN
COOKIES $10/DOZEN
BROWNIES/ASSORTED BARS.....$10/DOZEN
PRETZELS
Individual Bags.....$1.50 EACH
TRAIL MIX
Individual Bags.....$1.50 EACH
CHEX MIX
Individual Bags.....$1.50 EACH
(Regular/Cheddar/Strawberry Yogurt)
CHIPS
Individual Bags.....$1 EACH
BAVARIAN ALMONDS (EXCEPTIONALLY NUTS)
Individual Bags.....$2.50 EACH
TEDDY GRAHAMS
Individual Bags.....$1.50 EACH
ANIMAL CRACKERS
Individual Bags.....$1.50 EACH
HUMMUS WITH PRETZELS (3oz)
Individual Package.....$3.00 EACH
STRING CHEESE..... .....$1.50 EACH
HARD BOILED EGGS.....$5/DOZEN
FRESH FRUIT.....SEASONAL RATE
YOGURT (4oz).....$2.50 EACH
GRANOLA BAR.....$1.50 EACH
FRUIT SNACKS .....$1.50 EACH

BEVERAGES

2 gallons/30-50 people 5 gallons/80-100 people

COFFEE (2 Gallon Minimum).....$20/GALLON
(Regular/Decaffeinated)

TEA
Hot or Iced.....$15/GALLON

JUICE
Lemonade or Punch.....$10/GALLON
Individual Cans.....$1.50 EACH
(Orange/Apple/Grape/Tomato/Grapefruit)

SODA.....$4.00/20oz. BOTTLE
SODA.....$1.75/12oz. CAN
(Coke/Diet Coke/Mellow Yellow/Sprite)
* Charges are based on consumption

BOTTLED WATER.....$4.00/20 oz. BOTTLE
BOTTLED WATER.....$1.75/10 oz. BOTTLE
* Charges are based on consumption

WATER COOLER STATIONS .....$25 EACH/DAY
(Comes with 5 Gallon Jug)
REPLACEMENT 5 GALLON JUG WATER.....$15

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