

25th ANNUAL PERFORMING ARTS WORKSHOP (PAW) REGISTRATION
CAM-PLEX HERITAGE CENTER THEATER GILLETTE, WYOMING



THIS ENTIRE PACKET MUST BE COMPLETED TO REGISTER.

If you have more than one child participating in PAW, please complete a packet for each child.
Discounts available for 2 or more students in a family. Contact Ticket Office for information.

Workshop dates: June 4-June 23, 2018

Performance dates: June 22, 6:00 p.m. & June 23, 2:00 p.m.

Tickets are Reserved Seating: \$8 Youth/Senior/Military and \$12 Adult

PAW ACADEMY (ages 6-9) \$350

PAW COMPANY (ages 10-college) \$400

A \$50 registration fee is required with each registration packet, even if you are applying for a scholarship.

Tuition paid in full by May 18th will receive a \$25 discount.

Payment arrangements can be scheduled with the Ticket Office.

Scholarship applications are due by 5:00 pm on May 14, 2018 at the CAM-PLEX Ticket Office.

Financial arrangements and payment plans should be made in advance with the Ticket Office.

GENERAL INFORMATION:

Student Name & Preferred 1st Name (if different)

Gender

Birthday (MM/DD/YY)

How did you hear about PAW?

School Attending

Applying for Scholarship?

Parent/ Guardian Name

Email

Mailing Address

City, ST

Zip

Home Phone

Parent Work Phone

Parent Cell Phone

COSTUME INFORMATION:

T-shirt Size

Dress Shirt Size

Pant Size

Shoe Size

PLEASE SUBMIT THIS YEAR'S SCHOOL PICTURE, OR ANOTHER RECENT PHOTO OF YOUR STUDENT TO BE USED FOR CALL SHEETS. PAW STAFF USE CALL SHEETS TO IDENTIFY STUDENTS DURING THE CASTING PROCESS. Hard copies should be labeled with the student's name and submitted with the registration forms. Photos can also be emailed to: leigh@cam-plex.com by June 4th. Call Jessica or Leigh at 307-682-0552 for more information about the workshop, scholarships or payments.

PAYMENT INFORMATION:

Payment Method (cash/check/cc)

Card or Check Number

Expiration Date MM/YYYY

CVV code

Billing Zip Code (for cc)

Date to Process Payment (for cc)

Dollar Amount to charge (for cc)

Parent Signature indicating that information in this packet is correct.

Date

PLEASE PRINT AND RETURN VIA MAIL, FAX, OR EMAIL.

MAIL TO : CAM-PLEX TICKET OFFICE
1635 REATA DRIVE
GILLETTE, WY 82718

FAX TO : (307) 682-8418

EMAIL: leigh@cam-plex.com

For Office Use Only

Beginning Tuition Amount: \$ _____

Deduct the following:

Registration Payment of \$50

Payment Method: _____ Date: _____ \$ _____ = _____

Sibling Discount Amount: \$ _____ = _____

Paid in Full before May 18th Discount of \$25: \$ _____ = _____

Payment Method: _____ Date: _____ \$ _____ = _____

Payment Method: _____ Date: _____ \$ _____ = _____

Payment Method: _____ Date: _____ \$ _____ = _____

Payment Method: _____ Date: _____ \$ _____ = _____

Payment Method: _____ Date: _____ \$ _____ = _____

Payment Method: _____ Date: _____ \$ _____ = _____

Payment Method: _____ Date: _____ \$ _____ = _____

Payment Method: _____ Date: _____ \$ _____ = _____

Payment Method: _____ Date: _____ \$ _____ = _____

Payment Method: _____ Date: _____ \$ _____ = _____

PAW Mission Statement

The CAM-PLEX Heritage Center's Performing Arts Workshop provides a professional setting for students to discover, cultivate and expand their musical theater skills through the performance of Broadway and original works. The program engages all participants in a challenging, compassionate, and safe environment.

WELCOME LETTER

Dear PAW Parents/ Guardians and Students,

We are pleased your student will be involved in the 25th Annual Performing Arts Workshop! This year our professional staff will be led by Molly Dailey. We will be performing **Disney's The Little Mermaid**.

We believe in the importance of the lifelong skills of punctuality, dedication and commitment; therefore, we ask your help in assuring your student will be **present and on time** for all scheduled rehearsals and performances. However, if your student must miss their scheduled rehearsal for any reason, please inform your student's stage manager.

The CAM-PLEX Heritage Center Staff and PAW Staff welcome you to the Performing Arts Workshop!

GENERAL INFORMATION

An informational meeting for students and parents will be held on June 4th at 9:00 a.m. in the Heritage Center Theater. At this meeting, PAW staff will introduce themselves and general information will be conveyed. Please make every effort to attend this meeting with your student.

SCHEDULE Modifications may be made to the schedule the final week as we prepare for the performances.

Academy (ages 6 to 9)

9 am to 3 pm (June 4-8)
9 am to 3 pm (June 11-15)
9 am to 3 pm (June 16)
9 am to 3 pm (June 18-20)
3 pm to 9 pm (June 21)
3 pm to end of show (June 22)
12 pm to end of show (June 23)

Jr. & Sr. Company (ages 10-College)

9 am to 6 pm (June 4-8)
9 am to 8 pm (June 11-15)
9 am to 5 pm (June 16)
9 am to 9 pm (June 18-21)
9 am to end of show (June 22)
9 am to end of show (June 23)

MEALS

Please pack healthy food - enough for 2 meals and 4 snacks daily. Kids will eat more than usual! Make sure your student has plenty of water- a refillable water bottle is best. Please mark all your student's belongings with their name.

Lunch - 12:00 pm- 12:30 pm (all students)

Dinner - 6:00 pm- 6:30 pm (Jr. and Sr. Company only during weeks 2 & 3)

PERFORMANCES

Friday, June 22 at 6:00 pm AND Saturday, June 23 at 2:00 pm.

Tickets are available now! Reserved seating, \$8 for Students/Senior/Military and \$12 for Adults.

Box Office is open Monday- Friday 11:30 am- 5:00 pm, 307-682-0552, www.cam-plex.com

PAW RULES

Student Rules

- Punctuality and regular attendance are MANDATORY. Come to class ready to work hard and learn about theater, dance, music, and yourselves. A POSITIVE ATTITUDE is the best way to enjoy a new experience and if you come with that attitude, we know you will enjoy the workshop!
- Have respect for each other, staff, and the facility.
- Wear dance attire (leotards, biking shorts, sweat pants, dance or tennis shoes, etc.) or loose-fitting clothing. If you have any questions, please call.
- Hair must be tied back and off the face. On rare occasions your child may be asked to trim or cut their hair for the performance.
- Hats may not be worn in the building during rehearsals or classes.
- Cell phones are NOT allowed in rehearsals or classes. Cell phones must be kept with personal belongings and only used at breaks and mealtimes. A courtesy phone is available if you would prefer to leave your cell phone at home.
- No gum chewing.
- No eating in the theater. Eating is allowed only in designated areas. Students will clean up their area and keep it neat.

Parent Rules

- Please ensure students on time for class and please be on time to pick up your student. The schedule is strict, so we will not have time to monitor the students after class. **Students must be signed out each day by an authorized parent/ guardian or other designated adult.**
- Discuss the Rules, Visitor Policy, Rights & Responsibilities, and Disciplinary Policy, with your student.
- Encourage your student to practice their music, words, or movements at home.
- **Notices may come home daily addressed to you. These may include schedule changes- please read them! Notices will also be posted on the PAW Facebook page.**
- Contact the Ticket Office at 682-0552 if there are any questions or concerns.
- **Please understand the last week's schedule may change as needed to best prepare for the performance.**
- Call CAM-PLEX General Offices at 307-682-0552 before 10:00 am if your student will be late for class or is ill. Thank you.

PAW VISITOR POLICY

We welcome parents/ guardians, grandparents and siblings to visit PAW students during lunch and dinner breaks. This can be a great time to touch base with your student and see how their day is going. **Non-family members and unsupervised minors may NOT visit students. We appreciate your cooperation in honoring this policy.**

_____ Parent/ Guardian Initials

PAW RIGHTS & RESPONSIBILITIES

Student Rights

- I have the right to be happy and to be treated with compassion at PAW. This means no one should laugh at me or hurt my feelings.
- I have the right to be myself at PAW. This means no one should treat me unfairly because of weight, gender identity, appearance, height, ancestry, disability, etc.
- I have the right to be safe at PAW. This means no one should: hit, kick, push, pinch, threaten, or hurt me, etc.
- I have the right to expect my property to be safe at PAW.

Parents Rights

- To be given a copy of the Discipline Policy
- To contact CAM-PLEX Theater Manager with questions regarding policy
- To expect that their student will be taught in a safe and respectful environment

Staff Rights

- To be treated with respect by parents, students and peers
- To be able to teach without disruption from students

Student Responsibilities

- I have the responsibility to treat others with compassion. This means I will not laugh at others, tease others, or hurt others' feelings.
- I have the responsibility to respect others as individuals and not treat others unfairly because of weight, gender identity, appearance, height, ancestry, disability, etc.
- I have the responsibility to make PAW safe by not: hitting, kicking, pushing, pinching, threatening or hurting anyone.
- I have the responsibility to not steal or destroy the property of others.

Parents Responsibilities

- To teach children socially acceptable standards of behavior
- To teach children to be responsible for their actions
- To support PAW staff in sustaining a welcoming, caring and safe environment

Staff Responsibilities

- Communicate PAW expectations/ consequences to parents and students
- Demonstrate respect and care for students
- Contact parents when students fail to meet expectations
- To adhere to the Discipline Policy

PAW DISCIPLINE POLICY

Any behaviors or combination of behaviors deemed particularly problematic may be brought to the Stage Manager or CAM-PLEX staff at any time to be dealt with on a case by case basis.

Day to Day Behavioral Issues (talking during class, not paying attention, etc.):

These offenses will be dealt with on a case by case basis and as staff sees fit. These consequences can include separation from students with a time out in the hallway, etc. If someone's day to day behavior is an ongoing issue, it can be considered a minor offense.

MINOR OFFENSES (questionable language, public displays of affection, cell phone use during rehearsal, etc.):

First Minor Offense

Student will be pulled aside by the staff member who witnesses the behavior and student will be given a verbal warning to stop behavior. Staff member and student will complete a behavior form and submit it to the stage manager. Two copies of the behavior form will be sent home to the parent/guardian. The student's parent/ guardian will need to sign one copy of the behavior form and must return it the following day for the student to be allowed to continue with their participation.

Second Minor Offense

Student will have a meeting with the Stage Manager, and any staff member(s) necessary. Parent/guardian will be called and informed of the behavioral issue. A behavior form will be updated by staff and student. Two copies of the behavior form will be sent home to the parent/guardian. The student's parent/ guardian will need to sign one copy of the behavior form and must return it the following day for the student to be allowed to continue with their participation.

Third Minor Offense

Student will be dismissed. The Stage Manager or CAM-PLEX staff will call parent(s)/ guardian(s).

SERIOUS OFFENSES (**bullying**: making threats, spreading rumors, attacking someone physically or verbally, intentionally excluding someone, etc.; **sexual harassment**: graphic verbal comments, spreading rumors, unwelcomed touch of a person's clothes or body, etc.; and **fighting**):

First Serious Offense

Student will have a meeting with the Stage Manager, and any staff member(s) necessary. Parent/guardian will be called and informed of the behavioral issue. Behavior form will be completed by staff and student. Two copies of the behavior form will be sent home to the parent/ guardian. The student's parent/ guardian will need to sign one copy of the behavior form and must return it the following day for the student to be allowed to continue with their participation.

Second Serious Offense

Student will be dismissed. The Stage Manager or CAM-PLEX staff will call parent(s)/ guardian(s).

IMMEDIATE DISMISSAL will occur for any student found to be in the possession or under the influence of drugs (unless prescribed by a doctor), or found to be under the influence or in possession of alcohol, or tobacco products (this includes electronic cigarettes and vaporizers.) Upon being dismissed from participation, the student's parent/ guardian will be immediately notified. If student is dismissed from PAW for any reason their registration fee and any paid tuition will be forfeited.

ACKNOWLEDGEMENT OF RULES, VISITOR POLICY, RIGHTS & RESPONSIBILITIES, AND DISCIPLINE POLICY

As a student and parent/ guardian:

- We understand and agree that participation in the Performing Arts Workshop program is a privilege that may be withdrawn without refund for violations of the *Discipline Policy*.
- We have read the *Rules, Visitor Policy, Rights & Responsibilities, and Discipline Policy* thoroughly and understand the responsibilities and consequences as a participant in the Performing Arts Workshop.
- We understand and realize there is risk of injury in participating in the Performing Arts Workshop program and in the event of injury we will not hold CAM-PLEX or Campbell County Public Land Board responsible.

We understand this is binding over the duration which the student is enrolled in PAW.

_____ Parent/ Guardian Initials

_____ Student Initials

PHOTOGRAPHY CONSENT AND WAIVER

As part of the Performing Arts Workshop (PAW) photos and video may be taken of participants and instructors during practices and performances by CAM-PLEX or its representatives. I hereby grant my permission and consent to the use of such photographs of me or my minor student, including name in any publication or advertising materials used by CAM-PLEX for promotion of PAW or CAM-PLEX. I waive all rights of privacy and any claim for compensation for the use of my photograph or photographs as provided herein.

_____ Parent/ Guardian Initials

STUDENT PICK-UP AUTHORIZATION

To maintain our participants' safety, please list any individuals who have your permission, other than yourself, who are authorized to pick up your student(s). Individuals may be asked to show photo identification if a staff member is unfamiliar with them. If an individual's information is not listed, they will NOT be allowed to leave with your student (unless we have received prior notification.) Contact the Stage Manager, Courtney, at courtneylabossiere@gmail.com to notify of any permission changes.

Student(s) Name

Authorized Adult(s):

Name	Contact Number	Relationship to Student
Name	Contact Number	Relationship to Student
Name	Contact Number	Relationship to Student
Name	Contact Number	Relationship to Student

STUDENT BIO

Please have your student, with your help if necessary, write a 3-5 line in length biography. If the bio submitted is more than 3-5 lines it may be edited. This can include such information as how long they have participated in PAW, their age, favorite activities, other theatrical productions they have participated in, etc.

Please write bios in third person. EXAMPLE: "Beyoncé is twelve years old and this is her third year in PAW."

Please email your student's bio to Jessica Howard at jessica@cam-plex.com. If unable to send an email, you may write neatly on the lines provided below.

Student Name

Age

INFORMED CONSENT AND AUTHORIZATION FOR MEDICAL CARE

We, the undersigned, as parent(s) and/or guardian(s) of _____, acknowledge there are risks and hazards which said minor will be subject to as a participant in the Performing Arts Workshop at CAM-PLEX Heritage Center: June 4-23, 2018.

I hereby authorize the CAM-PLEX staff in charge of my child to obtain all the necessary medical care for my child in the event I cannot be reached to authorize it myself. I hereby authorize any licensed physician and/or medical personnel to render necessary medical treatment to my child.

DATED this _____ day of _____, 2018.

Parent/ Guardian Name

Daytime Contact Number/ Evening Contact Number

Medical Insurance Carrier & Contact Number

Policy #

Family Doctor

Family Doctor Contact Number

Emergency Contact Person

Emergency Contact Phone Number

Parent/ Guardian Signature

Date

OTC MEDICATION PERMISSION

I, parent/ guardian of _____, give permission for my student to have the over-the-counter medication(s) selected below, as needed.

Antibiotic Ointment	Generic Tylenol
Calamine Lotion	Ibuprofen (12yrs & older)
Eye Irrigation Solution	Mylanta/Antacid
First Aid Spray	Hydrocortisone Cream

_____ Parent/ Guardian Initials

HEALTH DATA SHEET

ATTENTION: If your student has significant health issues ***which will require attention at PAW***, you are responsible to notify the PAW staff. Notifying the Theater Manager of your student's significant health issues will assist in making sure your student receives the needed care. Please complete this form accurately. Health concern information may be released to PAW staff on a "need to know" basis. Thank you!

Please circle YES or NO			Comments
ADD or ADHD	Yes	No	
Allergies (please list)	Yes	No	
Asthma	Yes	No	
Hearing Problems - Aides	Yes	No	
Eye or Vision Problems	Yes	No	
Headaches/ Migraines	Yes	No	
Stomach/ Bowel Problems	Yes	No	
Kidney/ Bladder Problems	Yes	No	
Seizures	Yes	No	
Other	Yes	No	

_____ Parent/ Guardian Initials

PRESCRIPTION MEDICATION PERMISSION

(Only complete this section if student requires prescription medication be administered during camp hours)

Medication	Dosage
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Time of day to be administered	Possible side effects
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I hereby give my permission for my student to be given the above medication at PAW as requested. I understand it is my responsibility to furnish this medication in its original packaging.

Parent/ Guardian Signature	Date
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PAW T-SHIRT ORDER FORM

Orders are due by Wednesday, June 6, 2018. T-shirts are \$15 each.
To view this year's t-shirt design, visit the PAW Facebook page after May 1, 2018.

T-SHIRTS ARE OPTIONAL.
IF YOU WOULD LIKE TO ORDER A SHIRT, PLEASE CIRCLE THE SIZE(S) NEEDED.

NAME #1 _____

Youth XS (2-4)	Youth SM (6-8)	Youth MD (10-12)	Youth LG (14-16)	Youth XL (18-20)
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Adult SM	Adult MD	Adult LG	Adult XL	Adult 2XL
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NAME #2 _____

Youth XS (2-4)	Youth SM (6-8)	Youth MD (10-12)	Youth LG (14-16)	Youth XL (18-20)
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Adult SM	Adult MD	Adult LG	Adult XL	Adult 2XL
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NAME #3 _____

Youth XS (2-4)	Youth SM (6-8)	Youth MD (10-12)	Youth LG (14-16)	Youth XL (18-20)
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Adult SM	Adult MD	Adult LG	Adult XL	Adult 2XL
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Please submit payments at the Ticket Office. We accept all major credit cards, cash or check.
(Make checks payable to CAM-PLEX.)

Order Total \$ _____

Payment Method (cash/check/cc) Card or Check Number Expiration Date MM/YYYY CVV code

Billing Zip Code (for cc) Date to Process Payment (for cc) Dollar Amount to charge (for cc)