

AGENDA
REGULAR MEETING - NAPA COUNTY FAIR - BOARD OF DIRECTORS
THURSDAY, AUGUST 11, 2016, 6:00 PM, TUCKER ROOM

1435 N OAK STREET, CALISTOGA, CA 94515

(707) 942-5111

2016 Board of Directors

**Bob Beck, Bonnie Chisholm, Dana Cole, Woran Deckard, Bob Fiddaman,
Kerri Hammond-Abreu, Don Meyer, Karan Schlegel, Anne Steinhauer**

General Information

The Board of Directors meets the second Thursday of every month at 6:00 pm at 2025 Grant Street, Calistoga, California 94515, unless otherwise noted above. The meeting room is wheelchair accessible. Requests for disability related modifications or accommodations, aids or services may be made to the Fair Office in advance of the meeting date by contacting (707) 942-5111.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after the time of such distribution, in the office of the Board of Directors (Fair Office), 1435 North Oak Street, Calistoga, CA; between the hours of 9:00 a.m. and 4:00 p.m. except for holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum, and after receiving recognition from the President, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chairperson of the Board.

1. **CALL TO ORDER: ROLL CALL**

2. **PUBLIC COMMENT:** Opportunity for members of the public to address the Board about issues not on the agenda. Each presentation limited to 3 minutes. No action may be taken by the Board at this time.

3. **CONSENT CALENDAR**
 - a. **Minutes of the Regular Meeting** held on June 9, 2016
 - b. **Financial Report** of June and July 2016
 - c. **Correspondence**

4. **DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

It is the mission of the Napa County Fair Association to serve the citizens of Napa County with cultural, social, and economic benefits in times of celebration, as well as need

*Our vision is to strive for excellence in all we do,
recognized with pride by our Napa County community*

5. **CLOSED SESSION:** Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Gov. Code Section 54956.9:

One (1) Case

6. **STRATEGIC GOALS**

To create a unique, relevant, annual fair that is owned with pride by the community as “our county fair.”

a. **Staff Report**

- i. **Fiesta Mexicana y Jaripeo**
- ii. **Napa County Fair & Fireworks**
- iii. **Calistoga Christmas Faire**

To create a master plan of the facility and programs that strategically develops our business enterprises.

b. **Golf Ad-Hoc Committee** - July 7 and 28, 2016

c. **Strategic Plan Ad-Hoc Committee** – July 27, 2016

- i. **Master Plan:** Request City and County meeting regarding JPA
- ii. **Strategic Planning Retreat:** Cancel October regular meeting date and set special meeting date

To develop a top-ranked RV Park destination that delivers the Napa Valley experience.

d. **Staff Report**

To perform as, and be recognized as, the community’s #1 event center and ranked in the North Bay Area’s top ten.

e. **Staff Report**

7. **ADMINISTRATIVE ITEMS**

a. **Committee Reports**

i. **Leadership Development** – July 26, 2016

ii. **Governance** – July 26, 2016

- 1. Code of Ethics
- 2. Recruitment of potential board candidates
- 3. Association-Issued Credit Card
- 4. Intellectual Property Protection

iii. **Audit** – July 26, 2016

iv. **Finance Committee** – August 3 and 8, 2016

- 1. **Quarterly Financial Reports:** Accept second quarter financial reports 2016
- 2. **2016 Budget:** Approve mid-year adjustments

b. **CEO Report**

- i. **Hunt Motorsports Concepts:** Contract performance update and Louie Vermeil Classic parking plan
- ii. **Golf Course mitigation plan**

8. ADJOURNMENT