

**AGENDA**  
**REGULAR MEETING - NAPA COUNTY FAIR - BOARD OF DIRECTORS**  
**THURSDAY, FEBRUARY 11, 2016, 7:30 PM, TUCKER ROOM**

1435 N OAK STREET, CALISTOGA, CA 94515

(707) 942-5111

2016 Board of Directors

**Bob Beck, Bonnie Chisholm, Dana Cole, Woran Deckard, Bob Fiddaman,**  
**Kerri Hammond-Abreu, Don Meyer, Karan Schlegel, Anne Steinhauer**

General Information

The Board of Directors meets the second Thursday of every month at 6:00 pm at 2025 Grant Street, Calistoga, California 94515, unless otherwise noted above. The meeting room is wheelchair accessible. Requests for disability related modifications or accommodations, aids or services may be made to the Fair Office in advance of the meeting date by contacting (707) 942-5111.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after the time of such distribution, in the office of the Board of Directors (Fair Office), 1435 North Oak Street, Calistoga, CA; between the hours of 9:00 a.m. and 4:00 p.m. except for holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA** please proceed to the rostrum, and after receiving recognition from the President, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chairperson of the Board.

1. **CALL TO ORDER: ROLL CALL**
  
2. **PUBLIC COMMENT:** Opportunity for members of the public to address the Board about issues not on the agenda. Each presentation limited to 3 minutes. No action may be taken by the Board at this time.
  
3. **CONSENT CALENDAR**
  - a. **Minutes of the Regular Meeting** held on January 8, 2016
  - b. **Financial Report** of January 2016
  - c. **Correspondence**
  
4. **DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

*It is the mission of the Napa County Fair Association to serve the citizens of Napa County with cultural, social, and economic benefits in times of celebration, as well as need*

*Our vision is to strive for excellence in all we do,  
recognized with pride by our Napa County community*

## 5. STRATEGIC GOALS

To create a unique, relevant, annual fair that is owned with pride by the community as “our county fair.”

- a. **Staff Report**
  - i. **Napa Valley Olive Oil Competition**
  - ii. **ENGAGE Art Fair**

To create a master plan of the facility and programs that strategically develops our business enterprises.

- b. **Staff Report**
  - i. **Strategic Plan Ad-Hoc Committee meeting – January 29, 2016**

To develop a top-ranked RV Park destination that delivers the Napa Valley experience.

- c. **Staff Report**

To perform as, and be recognized as, the community’s #1 event center and ranked in the North Bay Area’s top ten.

- d. **Staff Report**

## 6. ADMINISTRATIVE ITEMS

- a. **Committee Reports**
  - i. **Leadership Development – January 25, 2016, February 5, 2016**
    - 1. **Committee Charter & Scope of Work:** Approve revised committee charter and scope of work
  - ii. **Governance – January 25, 2016**
    - 1. **Committee Charter & Scope of Work:** Approve revised committee charter and scope of work
  - iii. **Audit – January 25, 2016**
    - 1. **Committee Charter & Scope of Work:** Approve revised committee charter and scope of work
  - iv. **Fundraising – January 29, 2016**
    - 1. **Committee Charter & Scope of Work:** Approve revised committee charter and scope of work
  - v. **Finance – February 3, 2016**
    - 1. **Quarterly Financial Reports:** Accept 4<sup>th</sup> quarter 2015
- b. **CEO Report**
  - i. **Staffing update**
  - ii. **Revenue Protection Program**
  - iii. **Hunt Motorsports Concepts update**
  - iv. **Verizon Wireless update**
  - v. **Napa Valley Vine Trail**

vi. **CFSA Regional Training**

7. **TRAINING & DEVELOPMENT**

a. **The Brown Act:** Review

8. **CLOSED SESSION:** Pursuant to Section 54957(b) of the Government Code

a. Public Employee Performance Evaluation

Title: Chief Executive Officer

9. **ADJOURNMENT**