

AGENDA
SPECIAL MEETING - NAPA COUNTY FAIR - BOARD OF DIRECTORS
TUESDAY, SEPTEMBER 11, 2018, 6:00 PM, TUCKER ROOM

1435 N OAK STREET, CALISTOGA, CA 94515 * (707) 942-5111

2018 Board of Directors

Karan Schlegel, Bob Beck, Dana Cole, Bob Fiddaman, Gary Heitz, Ricky Hurtado

General Information

The Board of Directors meets the second Thursday of every month at 6:00 pm at 2025 Grant Street, Calistoga, California 94515, unless otherwise noted above. The meeting room is wheelchair accessible. Requests for disability related modifications or accommodations, aids or services may be made to the Fair Office in advance of the meeting date by contacting (707) 942-5111.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after the time of such distribution, in the office of the Board of Directors (Fair Office), 1435 North Oak Street, Calistoga, CA; between the hours of 9:00 a.m. and 4:00 p.m. except for holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum, and after receiving recognition from the President, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chairperson of the Board.

1. **CALL TO ORDER:** Roll Call

2. **PUBLIC COMMENT:** Opportunity for members of the public to address the Board about issues not on the agenda. Each presentation limited to 3 minutes. No action may be taken by the Board at this time.

3. **CONSENT CALENDAR**
 - a. **Minutes of the Regular Meeting** held on June 14, 2018
 - b. **Financial Report** of August 2018
 - c. **Correspondence**
 - i. **FY18/19 Allocation and Training Funds:** Authorize CEO to execute Agreement #18-0180 with CDFA for allocation and training program

4. **DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

It is the mission of the Napa County Fair Association to serve the citizens of Napa County with cultural, social, and economic benefits in times of celebration, as well as need

*Our vision is to strive for excellence in all we do,
recognized with pride by our Napa County community*

5. STRATEGIC GOALS

To create a unique, relevant, annual fair that is owned with pride by the community as “our county fair.”

To create a master plan of the facility and programs that strategically develops our community programs.

To develop a top-ranked RV Park destination that delivers the Napa Valley experience.

To perform as, and be recognized as, the community’s #1 event center and ranked in the North Bay Area’s top ten.

- a. **Potential Joint Powers Authority (JPA) Formation for Fairgrounds Operations and Management and its Impacts on Napa County Fair Association:** Report and update on progress of activities related directly to the board position statements and action steps as amended by the board June 14, 2018.
- i. After 12/31/18 the Association will no longer manage or operate the fairgrounds: No report.
 - ii. Serve as an ally and partner with the County and City in order to successfully transition to County, or any other successive ensuing entity that may arise during the transition period, management of the fairgrounds
 1. Appoint board representative to work directly with CEO and County, City, or other successive ensuing entity on transition plans
 - iii. There is an urgent need for Association transition planning by July 1, 2018:
 1. Review draft amended Articles of Incorporation and Bylaws and make recommendation to adopt subject to the approval of the Association membership per California Corporations Code 5342
 2. Review timeline for membership notification and voting period
 - iv. Support and advocate for the Napa County Fairgrounds to continue to serve the citizens of Napa County with cultural, social, and economic benefits in times of celebration as well as need: No report.

- v. Preserve open green space for public use: No report.
- vi. Preserve the county fair as an annual event for community celebration in the up-valley: No report.

6. ADMINISTRATIVE ITEMS

a. CEO Report

7. CLOSED SESSION: Pursuant to Section 54957(b) of the Government Code

a. Public Employee Performance Evaluation

Title: Chief Executive Officer

CONVENE TO OPEN SESSION TO REPORT FROM CLOSED SESSION

8. ADJOURNMENT