

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE NAPA COUNTY FAIR ASSOCIATION
THURSDAY, NOVEMBER 2, 2017**

STAFF PRESENT: CEO Carlene Moore

1. CALL TO ORDER

A special meeting of the Board of Directors of the Napa County Fair Association was held Thursday, November 2, 2017, in the Tucker Room at the fairgrounds with the following directors present: Chairperson Anne Steinhauer, Directors Bob Beck, Dana Cole, Woran Deckard, Bob Fiddaman, Gary Heitz, and Karan Schlegel. Director Ricky Hurtado arrived at 6:15 pm. Directors absent: Nancy Levenberg. The meeting was called to order at 6:04 pm by Chairperson Steinhauer.

2. PUBLIC COMMENT

Ira Warm.

3. CONSENT CALENDAR

- a. Minutes of the regular meeting held on September 14, 2017
- b. Financial Report of September and October 2017
- c. Correspondence

Motion by Fiddaman, second by Schlegel to approve the consent calendar as presented. Motion passed unanimously, 7-0-0.

4. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

None

5. ADMINISTRATIVE ITEMS

- a. Committees
 - i. Finance-Audit: meeting of November 1, 2017

Director report: Deckard

Motion by Fiddaman, second by Beck to approve the Finance-Audit Committee report and recommendations as presented. Motion passed unanimously, 8-0-0.

1. Audit: Accept 2016 audit
2. Statement of Operations: Receive revised 2016
3. Quarterly Financial Reports: Accept 2017 third quarter, second quarter events, and contingency expenses through September 30, 2017

Director report: Deckard

Staff report: Moore

Public comment: Richard Spitler, Ira Warm, Dick Kuykendall

Closed public comment.

Board discussion: Cole, Beck

Motion by Fiddaman, second by Hurtado to accept the 2016 audit, revised Statement of Operations, and Quarterly Financial Reports for third quarter 2017 and contingency expenses as presented. Motion passed unanimously, 8-0-0.

b. Budget: 2018 timeline

Staff report: Moore

Board discussion: Steinhauer, Deckard, Cole, Beck

c. CEO Report

i. Board elections update

Staff report: CEO Moore reported that there were no applications received for the elected positions.

Board discussion:

Motion by Fiddaman, second by Hurtado to notify the membership of the board's intention to amend the bylaws to reduce the range of the number of members of the board from the current minimum of 9 and maximum of 15 to minimum of 5 to maximum of 9. Motion passed unanimously, 8-0-0.

Motion by Fiddaman, second by Deckard to amend Article 7.2, Number, of the bylaws to reduce the range of the board size to a minimum of 5 and maximum of 11. Vote will be held in December, following 30 day notice to membership.

ii. JPA update

Board report: Chairperson Steinhauer reported that the JPA item has been delayed at the County level due to the recent fires.

Board discussion: Steinhauer, Cole, Fiddaman

6. STRATEGIC GOALS

To create a unique, relevant, annual fair that is owned with pride by the community as "our county fair."

a. Fair Redevelopment Ad-Hoc Report: Staff report

Staff report: Moore.

Motion by Cole, second by Hurtado to approve the 2018 Celebrate! Napa Valley event lineup as ENGAGE Art Fair on April 6-8, a possible epicurean event on April 21-22, and redeveloped Napa County Fair & Fiesta on May 4-6, Parade & Fireworks on July 4, and Christmas Faire on December 1. Motion passed unanimously, 8-0-0.

To create a master plan of the facility and programs that strategically develops our business enterprises.

To develop a top-ranked RV Park destination that delivers the Napa Valley experience.

To perform as, and be recognized as, the community's number one event center and ranked in the North Bay Area's top ten.

b. Volunteer Program Development Ad-Hoc Report: postponed to December meeting

c. Fundraising Ad-Hoc Report: None

Staff report: Moore.

7. ADJOURNMENT

Motion by Deckard, second by Fiddaman to adjourn at 8:27 pm. Motion passed unanimously, 8-0-0.



NAPA COUNTY FAIR
MOUNT ST. HELENA GOLF COURSE
CALISTOGA SPEEDWAY
CALISTOGA RV PARK

October 3, 2017

The Honorable Jerry Brown
Office of the Governor
c/o State Capitol, Suite 1173
Sacramento, CA 95814

Re: Please sign Assembly Bill 1499 into law

Dear Governor Brown:

On behalf of the Napa County Fair Association, I am writing this letter to ask for your support in signing Assembly Bill 1499 into law. As you know, the loss of fairgrounds funding in 2011 has created a steady decline for fairgrounds across the nation and our network of fairgrounds in California is no exception.

As you are aware, California alone has 52 District Agricultural Associations (state government entities), 22 county fairs (county or not for profit), 2 citrus fruit fairs (not-for-profit), and the California State Fair (state agency). This is a total of 77 fairs dedicated to the preservation, cultivation, and education of community culture.

Until 2009, California's fairgrounds received much needed funding from horse racing licensing. From 2009 until 2011, fairgrounds received a continuous appropriation to the tune of \$32 million annually. As of January 1, 2012, all fairgrounds were designated as self sufficient, which greatly diminished crucial assets that kept our fairgrounds afloat and provided much needed infrastructure funding. Without additional financial support, deferred maintenance projects will become liabilities to the State if not addressed in a timely manner. This could result in public safety concerns as well as lost potential revenue since our fairgrounds serve community functions outside of fair time, including as evacuation centers and fire camps.

Assembly Bill 1499 recognizes the contribution of California's network of fairgrounds to the state's economy by setting aside a small portion of total gross receipts generated on fairground property to be returned to the industry (3/4 of 1%; estimated to be between \$8-15 million per annum). And since the funds will be earmarked by sales tax generated on fairgrounds, this bill does NOT circumvent the budget process.

Again, thank you for your continued support of our state's fairgrounds and for your consideration to sign Assembly Bill 1499 into law.

Sincerely,

A handwritten signature in blue ink, appearing to read "Anne Steinhauer".

Anne Steinhauer
Chair, Board of Directors

The Honorable Jerry Brown
Governor
State Capitol
Sacramento, CA 95814

Dear Governor Brown,

On behalf of all 12 fairgrounds in the North Coast Area, I am writing to express our support of SB 368. Finding a way to streamline funding support for the protection and safety of our fair facilities is our highest priority, and SB 368 seeks to do just that.

The North Coast Area stretches from the Del Norte County Fair (adjacent to the Oregon border) all the way down to the Marin County Fairgrounds (San Rafael). We have very big fairs (Sonoma County Fair) and very small fairs (Cloverdale Citrus Fair). We are all extremely appreciative of the legislature's efforts to find a streamlined source of funding for much-needed fairgrounds maintenance and repair.

Our fairgrounds stand by our communities in good times and bad; from the fun and excitement of the annual fair to the days of floods and fires. We appreciate your continued support for the California Fair Network and request your approval of this bill which has received bipartisan support in both the House and the Senate.

Sincerely,



Carlene Moore
North Coast Area Director, California Fairs Alliance

Representing:

- Cloverdale Citrus Fair
- Del Norte County Fair
- Humboldt County Fair
- Lake County Fair
- Marin County Fair
- Mendocino County Fair & Apple Show
- Napa County Fair & Fireworks
- Napa Valley Exposition
- Redwood Acres Fair
- Redwood Empire Fair
- Sonoma County Fair & Exposition, Inc.
- Sonoma-Marin Fairgrounds & Event Center

XAVIER BECERRA
Attorney General

State of California
DEPARTMENT OF JUSTICE



1300 I Street
P.O. Box 903447
Sacramento CA 94203-4470
(916) 210-6400 Ext 9
Fax: (916) 444-3651
Raffles@doj.ca.gov

November 29, 2017

RECEIVED
DEC 04 2017

NAPA COUNTY FAIR ASSOCIATION
1435 N OAK STREET
CALISTOGA CA 94515

OUR FILE NUMBER: RF0011938

RE: Nonprofit Raffle Registration Confirmation

Dear Directors:

This will confirm that NAPA COUNTY FAIR ASSOCIATION is registered with the Department of Justice under Raffle Registration Number RF0011938 and is authorized to conduct raffles in California, pursuant to the provisions of Penal Code section 320.5. The raffle registration year begins September 1 and expires on August 31. Your registration is valid from 09/01/2017 and will expire on 08/31/2018.

The Nonprofit Raffle Report (Form CT-NRP-2) must be filed no later than October 1 following the end of the raffle registration year. Failure to timely file the Nonprofit Raffle Report may result in legal action pursuant to Penal Code section 320.5, subdivision (i). The form and other raffle related information is available on the Attorney General's website: oag.ca.gov/charities/raffles

Please note that organizations need only file a single, aggregate report for all raffle activities conducted within the year the organization is registered.

Registration does not imply endorsement.

Sincerely,

Registry of Charitable Trusts

For

XAVIER BECERRA
Attorney General

Carlene Moore

From: Anne Steinhauer <asteinhauer18@gmail.com>
Sent: Tuesday, November 28, 2017 2:22 PM
To: Bob Fiddaman; Woran Deckard; Bob Beck; Karan Schlegel; Dana Cole; Gary Heitz; Ricky Hurtado; Nancy Levenberg; Diane Dillon; Chris Canning; Brad Wagenknecht; jbarnes@ci.calistoga.ca.us
Cc: Carlene Moore
Subject: Board of Directors Resignation

Dear Fellow Board of Directors,

Happy Holidays and I hope everyone is doing well.

As many of you know, I started my own consulting business a few years ago and I am pleased to say that business is picking up. My focus is on nonprofit management and I have new clients that are requiring a new level of focus.

With the uptick in business, I will be resigning from the Board of Directors for the Napa County Fairgrounds effective December 31, 2017.

I look forward to working with you all over the next month and seeing the transition that the Association will be undertaking over the next year.

If you have any questions, please let me know.

Thanks!

Anne Steinhauer
6539 CONSULTING
(707) 287-6539

6539
Sixty Five Thirty Nine
CONSULTING

Carlene Moore

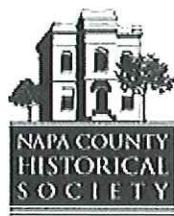
From: Nancy Levenberg <nancy@napahistory.org>
Sent: Friday, December 01, 2017 10:13 AM
To: Anne Steinhauer; Carlene Moore
Subject: resignation

Dear Anne and Carlene:

Please consider this email my formal resignation from the board of directors of the Napa County Fair. I will continue to serve until December 31, 2017.

It has been a pleasure to work with you both, as I hope you already know.

With sincere regards,
Nancy Levenberg
Executive Director
Napa County Historical Society
nancy@napahistory.org



POBox 10527
Napa, CA 94581
707.224.1739
www.napahistory.org



December 4, 2017

F2017-16

TO: All Fair CEO's

SUBJECT: 2017/18 Fair Training Allocation Program

The California Department of Food & Agriculture, Fairs & Expositions Branch is pleased to announce the continuance of the Fair Training Allocation Program. A training allocation will be disbursed to all class I-X to IV+ fairs, which include District Agricultural Associations, County Fairgrounds and Citrus Fruit Fairgrounds. The allocation will be based on class size and will be provided on a reimbursable basis. The training allocation is to focus on fair fiscal management, facility operations, animal disease transmission prevention, training for CEO's and board members, reducing liability/exposure, enhance program efficiencies and strengthen effective management.

F&E encourages the fairgrounds to utilize 100% of the eligible funds to enhance the training development of the fair staff and board members. Additional details of the Fair Training Allocation Program and the process of submitting the training reimbursement requests are below.

BUDGET:

\$200,000, approximately 80% of funds will be disbursed to fairs through the reimbursement process. The remaining funds will be used for statewide training efforts.

FAIR CLASS LEVEL	TRAINING ALLOCATION AMOUNT
CLASS I	\$3,225
CLASS I-X	\$2,902 **
CLASS II	\$2,902
CLASS III	\$2,661
CLASS III+	\$2,419
CLASS IV	\$2,257
CLASS IV+	\$1,935

**Schools Involvement Fair is eligible for \$2,661



Circular Letter F2017-16
December 4, 2017
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ELIGIBILITY REQUIREMENT:

In order to be eligible to receive the fair training allocation reimbursement, F&E must have the signed and completed 17/18 Fair Funding Allocation contract on file.

LIST OF ELIGIBLE TRAININGS:

List of the recommended use for the training allocation:

- 2018 Western Fairs Association Annual (WFA) Convention
- 2017 International Association of Fairs & Expositions (IAFE)
- 2017 CFA Fall Managers' Conference
- 2018 Maintenance Mania
- 2018 New CEO Orientation
- Events & Management Symposiums
- Strategic Planning
- Staff & Board of Director Trainings
- IAFE Institute of Fair Management Courses

Please contact Fairs and Expositions staff to determine if an alternate training event or course not listed above qualifies for reimbursement.

TRAVEL REIMBURSEMENTS:

All travel expenses sent in for reimbursement *must be* in accordance with the California Travel Reimbursement Guidelines set by the Department of Human Resources (CalHR) as described below. For more information regarding travel reimbursement guidelines, please visit <http://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx>

Mileage Reimbursement Rate: Personal Vehicle – 53.5 cents per mile

Meals and Incidentals (In-State/Out-of-State Travel)

The following reimbursement rates are maximums per day. Receipts are not required for meal expenses.

1. Breakfast: \$7, Lunch: \$11, Dinner: \$23, Incidentals: \$5

Lodging Reimbursement: Short-Term Travel

Employees who incur approved overnight lodging expenses may be reimbursed. Employees must stay at a commercial lodging establishment catering to short-term travelers, such as a hotel, motel, bed and breakfast, public campground, etc.

1. All Counties/Cities located in California (except as noted below):
Actual lodging expense, supported by a receipt, **up to \$90 per night, plus tax.**

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December 4, 2017
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2. Napa, Riverside, and Sacramento Counties:
Actual lodging expense, supported by a receipt, **up to \$95 per night, plus tax.**
3. Los Angeles, Orange, and Ventura Counties, excluding the City of Santa Monica:
Actual lodging expense, supported by a receipt, **up to \$120 per night, plus tax.**
4. Monterey and San Diego Counties:
Actual lodging expense, supported by a receipt, **up to \$125 per night, plus tax.**
5. Alameda, San Mateo, Santa Clara Counties:
Actual lodging expense, supported by a receipt, **up to \$140 per night, plus tax.**
6. San Francisco County:
Actual lodging expense, supported by a receipt, **up to \$250 per night, plus tax.**
7. Out of State: With a lodging receipt - Reimbursement for the actual cost of lodging and reimbursement for actual meal and incidental expenses in accordance with the in-state meal and incidental rates.

SUBMITTING A REQUEST FOR REIMBURSEMENT:

Please include the following content when submitting a training reimbursement request to F&E.

1. Complete the Training Reimbursement Request form. (See Attached)
2. Include a copy of the training event registration receipt.
3. Include the lodging receipt that indicates the daily lodging amount and the daily tax amount per room/per day. Please verify that the rate you are submitting for reimbursement is at or below the maximum daily lodging rate allowed as noted above.
4. For air travel and shuttle service include the detailed receipt.
5. Credit card statements will not be accepted in place of receipts for registration and airfare expenses.
6. For mileage reimbursement, include the departure and destination locations and miles traveled. The mileage reimbursement rate is subject to change at the beginning of each year annually.

Send the completed reimbursement form and supporting documentation listed above via email to david.dillabo@cdfa.ca.gov.

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APPROVAL OF REQUEST:

Upon receiving, F&E will review the reimbursement request and supporting documentation. Upon the successful review of the request and supporting documentation, F&E will approve the disbursement of funds to the fair. Reimbursement requests that are incomplete and/or lack the required supporting documentation content as noted above will be significantly delayed.

REIMBURSEMENT PAYMENT SCHEDULE:

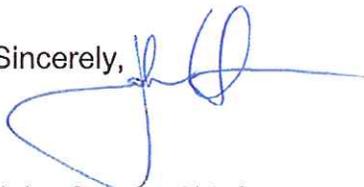
Once the reimbursement request has been approved, the fair should expect payment within 4 to 6 weeks.

SUBMITTAL DEADLINE:

All reimbursement requests are to be postmarked or emailed by **June 1st, 2018**. All requests postmarked or emailed after June 1st, 2018 **WILL NOT** be reimbursed.

Should you have questions, or require further information, please contact David Dillabo at (916) 900-5365, or by email at david.dillabo@cdfa.ca.gov

Sincerely,

A handwritten signature in blue ink, appearing to be "John Quiroz", with a long horizontal line extending to the right.

John Quiroz, Chief
Fairs & Expositions Branch

Attachment



Item 3-f.
NAPA COUNTY FAIR
MOUNT ST. HELENA GOLF COURSE
CALISTOGA SPEEDWAY
CALISTOGA RV PARK

December 15, 2017

Joji Kume
California Department of Food & Agriculture
Fairs & Expositions
1220 N Street
Sacramento, CA 95814

Dear Joji:

In regard to the funding available to us through the Bridge Loan Program, at 0% interest, we are requesting the total amount of \$60,362.12, in order to complete our two approved 15/16 Deferred Maintenance projects, contract #16NAP50.1 for New Backflow Prevention Devices awarded in the amount of \$38,273 and contract #16NAP51.1 for Replace Emergency Lighting System in Grandstands awarded in the amount of \$27,338.

We propose commencing the loan on January 1, 2018 with final payment due on or before December 31, 2018. We will make payments on the loan as we are reimbursed for expenses on these projects by CDFA per our project implementation schedule, including such significant milestones as completion of the project design, bidding, and agency review (13% of original grant) and construction (79% of original grant). We have already expended and received in reimbursement the remaining 8% of the original grant award for the design development (\$5,248.88 on February 24, 2017).

We have limited reserves and with the impact of the recent fires on our operations and the loss of revenue we sustained, we cannot afford to undertake the expense of this project at this time without financial assistance.

Enclosed please find our financial statement through November 30, 2017 in support of this request.

Please let me if you have any questions or need additional information.

Thank you.

Sincerely,

Carlene F. Moore
Chief Executive Officer



F&E Deferred Maintenance Project Bridge Loan Request Procedure

SUBMITTING FOR A BRIDGE LOAN REQUEST

Submit a request on fair letterhead to Joji Kume at Joji.Kume@cdfa.ca.gov and include the following information;

- 1) Request a loan specific to the Deferred Maintenance project
- 2) Identify the deferred maintenance project contract number and amount of the loan.
- 3) Identify the proposed term of the loan (start / end dates).
- 4) Expected repayment timeframe; when will the fair make payments (this should tie back to the Work Plan).
- 5) Describe avenues the fair has examined to fund the DM projects (i.e., reserves; yearly allocation).
- 6) Submit the fair's current financial statements.

APPROVAL PROCESS

Upon receiving the bridge loan request F&E will:

- 1) Review the most recent financial records of the fair (i.e., STOPS)
- 2) Perform a fiscal review (i.e., liquidity ratio)
- 3) Compare the loan request to the Fair's project work plan
- 4) If the loan is granted, prepare the loan paperwork
- 5) Work with Accounting to set up the loan and track the outstanding balances of all loans. Also, F&E needs to know when a grant reimbursement is processed so we when the GF grant monies are remitted to the fair, F&E can simultaneously 'invoice' the fair for the outstanding loan



Write-off Outstanding Checks from 2016

<u>Check #</u>	<u>Payee</u>	<u>Amount</u>
	<u>Operating Account - Bank of the West</u>	
7433	City of St. Helena	\$ 100.00
7549	Quality Janitorial & Carpet Cleaning	\$ 120.00
7661	Sean Garvey	\$ 100.00
7855	John Atkinson	\$ 32.00
7911	Elvira	\$ 50.00
7917	Carolyn Wagner	\$ 5.00
8277	Luli Designs	\$ 1.50
	Total	<u>\$ 408.50</u>

Write-off as of 12/31/2017

Opportunity Assessment Ad-Hoc Committee Summary

The committee met on Wednesday, September 6, 2017 at 10:00 am in the Garden Room of the county fair offices. Present at the meeting were committee chair Bob Fiddaman, members Gary Heitz and Dana Cole along with CEO Carlene Moore and NCFA chair Anne Steinhauer.

The primary purpose of the meeting was to follow up on our August 14 request to the JPA Ad2+2 committee for an update and discuss the impact on NCFA of the slow progress to date of the JPA negotiations between the city and county.

Status of JPA Formation

The good news is that the JPA formation is still moving forward, albeit slowly. NCFA first suggested the idea to the city and county in October 2016, and the idea was well received. A committee of two county supervisors (Diane Dillon and Brad Wagenknecht) and two city councilmembers (Mayor Chris Canning and Jim Barnes) was quickly formed. At that time, it was hoped the agency formation might be completed during the first quarter of this year if all went well. Our committee met with Chris and Diane in April, and learned that the process was still moving forward but still had a long way to go.

The bad news is it is now early September, and there appear to be at least a few more weeks ahead of us before we'll know the results of months of effort by the 2+2 committee. The JPA will be a year or more in forming. This long wait is starting to wear on the NCFA staff and board, and is especially impacting our ability to plan and budget for the year ahead since we don't know what our role will be in 2018. It is also creating significant uncertainty with respect to recruiting new board members to replace those whose terms are expiring (more detail on these issues below).

It should be noted that forming a JPA for this purpose is not an easy task. It's like a corporate merger with all the financial, staffing, business planning and other details involved. Both the county and city have had their staffs involved in the process and it appears the groundwork has been laid, although we are not privy to many details since most items are only tentatively agreed on. The committee is scheduled to have their next meeting September 11th, and we're hoping to learn more at that time.

What is the JPA likely to look like?

Although we don't have much definitive detail, we do have some ideas (and guesses) of what to expect based on our conversations with members of the 2+2 committee and city/county staffs. All of this assumes that the 2+2 committee will actually recommend forming a JPA and that it will be approved by the city and county along the lines of the committee recommendations.

- The JPA is likely to focus on the fairgrounds facility itself, and not on fair events, the parade, or fireworks that have been the responsibility of NCFA until now.

- It may be the future role of NCFA to be charged with running the fair activities but not the facility itself and its enterprises like the RV park, golf course, speedway and event center.
- There is also a possibility that NCFA would become a fundraising entity.
- If NCFA is to continue in the above role, it would likely contract with the JPA vs. the county.
- There will likely be a JPA board of 5-9 persons composed of county supervisors, city councilmembers, and members of the community (probably countywide).
- The county is likely to have a majority of the JPA board appointments.
- The city would likely take the lead on operating and financing activities, with oversight by the county.
- The JPA board may not include any current NCFA board members, to give a “fresh start” to the JPA in response to community members who have complained about fair operations.
- We are not aware of what the objectives of the JPA will be (i.e. continuing to emphasize public use and benefits of the fairgrounds or possibly converting some portions to other uses).
- The JPA will likely contract out the operations of the speedway, golf course and RV park as recommended by the grand jury report.

Impact on NCFA

All the above creates considerable uncertainty for NCFA as we enter the period when we normally would be planning and budgeting for the coming year. We are assuming there will be a significant change in our role, especially that of the board. We have long recommended that the staff remain in place, at least for an interim period of several months.

The extended period of uncertainty has also had a negative impact on staff morale, and assurances to the staff that they will still have a job next year would be welcomed.

The makeup of NCFA’s board would logically be different- probably smaller, and with more emphasis on fundraising capacity. We would need to revisit our mission statement, objectives, and other governance items such as bylaws. There would also need to be agreement with the city and county on assets and liabilities, equipment leases, etc.

If NCFA continues to have a role in fair events, it would have a financial challenge since those are the activities that typically lose money. Some financial support for the association from the JPA would help insure the future viability of fair events.

Elections

We would normally be preparing for the year-end election process by now. With a total of 11 board positions (6 elected by members and 5 appointed by the BOS) we currently have two

recently vacated positions (one elected and one appointed) and anticipate we will have at least four other board positions to fill from expiration of terms and possible resignations.

Thus, we are anticipating significant board turnover- more than would normally be desirable. When 2018 starts, we may only have 3-5 members from the current board. This will create an opportunity for interested members of the community who want to bring new energy- provided they are willing to volunteer given the uncertainty of NCFA's future role. It would be helpful if the NCFA role is clarified before board elections in November.

It is the uncertainty of our future role that is behind the expected board turnover, along with being the target of citizen complaints. For quite some time it has not been pleasant to be a NCFA board member; if not for dealing with a divided board, then for listening to the complaints of a few, which have grown significantly in the past few months and don't focus on finding solutions for the fairgrounds to thrive. We're sure more than one board member is ready to let others have their turn.

Recommendations to the NCFA board

The committee agreed on the following recommendations to the board:

- Request legal review of our rights to withdraw from the agreement with the county. The county can cancel with 90 days' notice, but our cancellation rights are not clear. If the JPA is not formed very soon, NCFA will be set up for failure in early 2018 (if not sooner) with board and staff defections and a planning/budgeting vacuum. We believe it would be better to withdraw.
- Continue with the election/appointment process as called for by the bylaws even though recruitment will be impacted by the uncertainty about future board member roles.
- Defer 2018 budget and planning activities until we know what to plan and budget for.
- Request a meeting with the 2+2 committee to resolve as much uncertainty as possible.
- Resolve the financial issues with the city and county as soon as possible.

Conclusion

The committee believes the future of NCFA and the fair itself is in jeopardy. We have been working for a long time to try to find a way to save it. We should all recognize that may not be possible, but should not give up trying. We should do everything possible to ensure that the fairgrounds remain a facility for the benefit of our community.

There being no further business, the committee adjourned at 11:45 AM. The next meeting will be scheduled later.