



# Central States Fair

August 21 -30 2020

## Food Vendor Application

**Applications Due June 1, 2020**

**Concession Row Spaces 1-18**

**\$ 1,500 per space this does not include electric.**

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Person during the Fair: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Footage desired: \_\_\_\_\_

Remember to include hitch ,bumper, drop down doors & propane tank, vendors over 24 feet will be charged additionally day of set up.

If measurements are beyond what is submitted you may be moved to accommodate other vendors.

**(We are a Pepsi facility.)**

**Attach the full menu, CSF reserves the right to limit and restrict certain menu items. If the menu is not attached, the application will not move forward in the selection process.**

### Camping

Vendors make your camping reservations early by clicking the link.

We are no longer allowing camping behind the Midco stage, select area A only.

<https://www.centralstatesfair.com/p/rental-info/camping>

# Map of Spaces



## Concession Row 1-18



Midway Area



### Electrical Requirement

Exhibitor will be limited to the voltage and amperage required for electrical hook up is the vendor's expense (cord, pigtail, etc.)

Price per hook up.

I will not need electrical \_\_\_\_\_

\$85 30 amps (110 V) \_\_\_\_\_

\$110 40 amps \_\_\_\_\_

\$140 50 amps \_\_\_\_\_

\$160 60 amps \_\_\_\_\_

\$280 30 amps (220 V) \_\_\_\_\_

### Total Fees

Number of Spaces \_\_\_\_\_

Insurance Total \_\_\_\_\_

Electrical Total \_\_\_\_\_

Vendor Total Amount \_\_\_\_\_

**Payment can be made out to  
Central States Fair**

**We accept cash, check or card, if it's credit  
it will have a 3.5% third party charge.**

### Mailing Address

Central States Fair, Inc.  
800 San Francisco Street  
Rapid City, SD 57701

# Central States Fair Insurance Request Form

Liability Insurance in the amount of \$1,000,000; Listing Central States Fair & Pennington County as additional insured is required. An insurance rider is available through the CSF by filling out the Insurance Request Form below. ***Proof of insurance is DUE July, 1, 2020.***

**My company carries it's own insurance.**

**My company is requesting CSF insurance.**

## Central States Fair Insurance Request Form

Company Name: \_\_\_\_\_

Contact Person/ Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

List the food items for insurance purposes below.

**Our insurance provider will provide Premises Liability coverage for licensees at the Central States Fairgrounds under a blanket policy. Coverage for concessionaires and exhibitors includes public liability and property damage liability with a \$1,000,000 combined single limit. Liquor Liability is specifically excluded. General Liability coverage conforms with the requirements of the Licenses Agreement for Central Sates Fair, Inc.**

**Please sign signifying your consent to participate in this voluntary insurance program and return it to our office.**

**1.General Liability coverage will be provided for the period of August 13-27, 2019. Coverage will be provided only for the current year's fair.**

**2.The following are not acceptable for endorsement of this policy: Ear piercing,tattoo,parlors,stroller and wheelchair rentals and displays containing live animals.**

**3. Premium for this coverage is \$160 - one booth space, \$45 for each additional booth space not connected to the first insured booth.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Central States Fair Food Exhibitor Rules & Regulations

- The commercial exhibit space application must be signed and accompanied by the ENTIRE FEE.

Applications will not be processed, nor space assigned, unless the application is accompanied by payment

In the event, that by unavoidable casualty, including fire, water, windstorm, tornado, earthquake or causes arising from supervening and uncontrollable force or accident. The Fair shall not be obligated to the Exhibitor to provide other buildings, grounds, or facilities, nor to return to the Exhibitors, all or any part of the fee. The determination by the Fair whether an unavoidable casualty within, meaning of those words as employed in this paragraph. If occurred, and whether the use benefit or enjoyment by the Exhibitor of the Fair buildings and grounds has thereby been interfered with or diminished, shall be conclusive and binding.

- If an exhibitor cannot make the show, written notice must be received in our office one month before the start of the Fair to receive 50% of your money back. If an exhibitor does not show up on time or does not meet the notice time frame CSF will keep all fees. (No Refund will be given)
- The Central States Fair reserves the final and absolute right to interpret rules and regulations and to settle and determine all matters, questions, or differences in regard thereto, or otherwise arising out of, connected with, or incidental to the Central States Fair. II. Space Rental and Assignment of Location • The Fair reserves the right to make the final determination of all space assignments in the best interest of the Fair.

## Check In, Hours & Deliveries:

- Check-In and Set-Up: 8:00 am - 6:00 pm: Thursday, August 20, 2020 8:00 am - 1:00 pm: Friday, August 21, 2020. All exhibits must be in place by Friday at 1:00 pm. Any space not claimed by 1:00 pm, may be sold or reassigned by the Fair. Exhibits will be open for business Friday, August 21st at 3:00 pm.
- Carnival Midway and Concessions will also open at 3:00 pm on Friday, August 21, 2020. \* All vehicles/trailers must be removed from inside the compound by noon.
- No exhibits, or part of exhibits, shall be removed until the Midway is closed, August 29, 2020.
- All exhibits must be removed by the following Tuesday without prior written approval of CSF management. Concession Vendors will follow the same opening hours and are strongly encouraged to operate the same hours as the midway.
- CSF requires booths be staffed during all operating hours of the Fair.
- Delivery and Parking Vehicle passes will be issued in Exhibitor Packet which will be distributed at the CSF Office upon arrival. **ALL DELIVERIES MUST BE MADE PRIOR TO 11:00 AM DAILY.**
- Vehicles are prohibited on the mid-way half hour prior to fair hours. Exhibitors can park vehicles west of the Red Barn or by the CSF Office.

## **Covenants:**

- Exhibitor shall conduct business in a quiet and orderly manner, keeping the exhibit area neat and clean.
- All buildings, tents, booths, or enclosures in accordance with the rules and regulations, must have the approval of the Fair. Subletting of exhibit space is prohibited!
- In order to promote the orderly movement of people attending the fair and to promote the fair as a place for enjoyment and education, the following rules will be enforced within the confines of the Central States Fairgrounds, including all parking areas.
  1. Each exhibit space must be clearly identified to the public by an appropriate sign identifying the organization or entity occupying the space.
  2. Sale or distribution of any merchandise or written material except from a licensed location or exhibit space shall be prohibited.
  3. All persons disseminating information or material to promote an organization or business must have a visible badge which states the person's name and the name of the business or organization.
  4. Discussions promoting an entity, organization, dissemination ideas or beliefs cannot be initiated with persons standing in line for an exhibit or performance.
  5. Permission from the Fair must be acquired for the use of any sound amplification system.
- Exhibitor covenants and agrees to defend at its own expense, indemnify and hold harmless the Central States Fair, Inc. Pennington County, its management, employees, and representatives from any and all liability, penalties, damages, costs, expenses, causes of action and claims of every kind and nature arising from illness, death, bodily injury or property damage to any person whomsoever. Occasioned by or growing out of or in any way connected with, the occupation or use of the exhibit space or activities associated with this agreement. Use of the space shall be in accordance with the use specified on this application. The Fair shall have the right to immediately terminate the right to use the space if, in its discretion, use of the space is not consistent with the use specified on this application or if use is not in the best interests of the Fair and its attendees.
- Each Exhibitor is charged with knowledge of all laws, ordinances and regulations pertaining to health and fire prevention, and public safety, while participating in this Fair.

## Liability and Insurance

• Each Exhibitor will be required to provide a Certificate of Insurance, naming Central States Fair, Inc, and Pennington County as ADDITIONAL INSURED, in the amount of \$1,000,000 combined Single Limit. (If the Exhibitor cannot provide the required certificate, a rider under the Central States Fair, Inc policy must be obtained by filling out the enclosed insurance request sheet.) If you have any questions on your insurance needs, please contact the Central States Fair Office at 605-355-3861. Please return insurance certificates promptly. Insurance DUE JULY 1st.

## Revocation and Forfeiture:

• The violation of any of the terms hereof shall, at the election of the Fair, cause the whole fee to be forfeited and all rights and privileges herein granted to the Exhibitor shall terminate.

## Food Concession Vendor Addendum and Covenants:

- All Vendors will need to submit a complete proposed Menu or your application will be rejected.
  1. You may be asked to omit some menu items. This will be at the CSF Staff's discretion.
  2. **After your application and menu have been accepted, you will not be allowed to alter your menu.**
  3. There will be NO variation of the menu items after start of the CSF.
- All Vendors will need to submit actual length of booth space required and not just the length of the food truck or trailer. This includes your hitch, bumper, drop down doors, propane tanks, etc.
- If length exceeds 24 feet requirements vendor will be required to pay an additional fee.
- CSF reserves the right to implement an 'Exclusivity Clause' if it is determined that there is not enough diversity.



Leased space(S) shall be used for display of exhibits described and no other purpose. The Fair may declare this lease null and void if exhibitor uses space for any purpose other than contracted. The Fair reserves the right to reject any application by signing, you grant permission to Central States Fair to use any visual images and or recordings. And Agree to all terms and conditions and that the information in this application is complete and true. Not that insurance certificates need to be on file no later than July 1, 2020.

Signature \_\_\_\_\_

Date \_\_\_\_\_