



Central Bull Rider's Assoc. - Natl Finals Merchandise Vendor Contract

Event Dates: Friday, September 20th & Saturday, September 21st, 2019

Business Name: _____

Business Owner's Name(s): _____

Address: _____

Primary Number: _____ **Secondary Number:** _____

Email: _____

Person(s) managing operations during the Event: _____

Business/Product Description(s): _____

Booth Request: *Electric is included in all booth space rentals.*

- **Inside:** 10' x 10' booths are \$100.00 each.
 - List the number of booth spaces needed: Wall booth _____ Center booth _____
- **Outside:** *Trailer, hitch, awnings, and swinging doors must all fit within the rented space.*
 - A 10' x 10' space = \$100.00 each Number of booth spaces needed: _____
 - Dimensions of your display: _____

Please return completed form to:

Central Wisconsin State Fair 513 East 17th Street Marshfield, WI 54449

Email: ashlee.cwsf@gmail.com

OFFICE USE ONLY

Cash / Check	Check#:	Amount:\$	Date:	Initials:
Cash / Check	Check#:	Amount:\$	Date:	Initials:
Cash / Check	Check#:	Amount:\$	Date:	Initials:
Cash / Check	Check#:	Amount:\$	Date:	Initials:

The CWSF hereby leases to the above concessionaire the following space for the listed dates.

Space Number: _____ . *This will be filled out at a later date.*

Vehicle Parking: All vendor's personal vehicles and supply vehicles are to be parked along the back side of the Expo I building in the available parking lot, unless approved by the CWSF office. (See map below).

Payments: This contract and full payment of the rental space listed, to hold your space, must be paid in full and postmarked no later than **July 1st**. After this date, your booth space will no longer be reserved. Booth spaces are reserved on a first-come, first-serve basis. A copy of your signed contract will be emailed back to you upon the approval from the CWSF Executive Director.

Cancellations: Cancellations must be made prior to August 1st at 4:00 PM. Any cancellations made on, or before, August 1st will receive a 50% refund of their contract total (*see highlighted total below*). No refunds will be given after August 1st.

Insurance: A minimum of one million dollars (\$1,000,000) liability insurance per occurrence is required, naming the Central Wisconsin State Fair, City of Marshfield, and Wood County Board as additional insured. Insurance certificate MUST be in our office before the vendor will be allowed to set-up.

Camping: If you will require a camping space during your stay, please email the CWSF office to request a form, or visit our website at <https://www.centralwisconsinstatefair.com/p/other/campground>.

Space Rental:	
Will you be camping: →	Yes / No

Total:

Vendor Signature: _____ Date: _____

CWSF Director Signature: _____ Date: _____

