

GONZALES PUBLIC LIBRARY

BOARD MEETING

Wednesday, August 1, 2018

Library at 5:00 P.M.

MINUTES

Call to Order and Certification of Quorum

Vicki Frenzel called the meeting to order at 5:03 p.m. A quorum was present.

Members Present: Vicki Frenzel, Swann Reid, Noell Ince, Dot Eberle, Martha Jo Whitt, Erwin Ckudre.

Members Absent: Ida McGarity, Dean Davis.

Staff Present: Caroline Helms, Library Director.

Public Comments:

None

Approval of Minutes

1. Approval of June 6, 2018 minutes was motioned by Erwin Ckudre, seconded by Dot Eberle and passed unanimously.

Items for consideration and possible action

2. Discuss and consider the president's report: Vicki Frenzel reported that 7 new tags had been added to the DuBose collection and that Charlie DuBose is still acquiring items for display. She also reported that the Chief Curator from the Witte Museum was going to meet interested parties in the Tinsley Center next Tuesday at 1:00 p.m. to examine a cannonball found in Gonzales County.

3. Discuss and consider the report of librarian including staff information: Caroline Helms reported that the library was partnering with Camels & Critters to bring animals that tie into a children's story time to the library beginning in September. She reported that budget workshops with City Council will be held August 15th and 16th. The Library Department's budget request includes turning one part-time position

into a full-time position due to increased traffic and more space in the new library building. This will go to City Council at the September Council meeting. She distributed monthly reports for June and July, both are attached.

4. Discuss and consider the financial report: Noell Ince reported that the library still needs a new roof and there are funds in the Library Restricted account to go towards that.

5. Discuss and consider the Piano Made Easy Report: Dot Eberle reported that there were 32 children signed up for the program this summer, 13 of those have completed. Due to computer issues, the program may run longer this year with classes after school or on Saturdays.

6. Next regular meeting will be September 5, 2018.

7. The meeting was adjourned by Vicki Frenzel.

Respectfully Submitted,

Caroline Helms, Library Director



Vicki Frenzel, President



Swann Reid, Secretary

**CITY OF GONZALES
LIBRARY
BOARD MEETING**

Wednesday, August 1, 2018

**Robert Lee Brothers, Jr. Memorial Library 301 Saint Joseph St.
*Entry at Saint Joseph St. front entrance
5:00 P.M.**

AGENDA

CALL TO ORDER AND CERTIFICATION OF QUORUM

PUBLIC COMMENTS

The public comments section of the meeting is for citizens to address the Board (as a whole).

APPROVAL OF MINUTES

1. Discuss and approve minutes of last meeting.

ITEMS FOR CONSIDERATION AND POSSIBLE ACTION

2. Discuss and consider the president's report.
3. Discuss and consider the report of librarian including staff information.
4. Discuss and consider the financial report.
5. Discuss and consider the Piano Made Easy report.

STAFF/ BOARD REPORTS

6. Next regular meeting will be September 5, 2018 at 5:00 p.m.

ADJOURN

I certify that a copy of this agenda of the Gonzales Library Board was posted on the City Municipal Building bulletin board and City of Gonzales website at www.gonzales.texas.gov the _____ day of _____, 2018 at _____ a.m./p.m.; and remained posted continuously for at least 72 hours before the scheduled time of the meeting and was removed

I further certify that the following News Media was properly notified of the above stated meeting: The Gonzales Inquirer. This meeting may be attended by a quorum of the Library Board members.

ROBERT LEE BROTHERS, JR. MEMORIAL LIBRARY

MONTHLY REPORT

Librarian's Report to the Board of Library Trustees for the month of

June, 2018

ADDITIONS:

- 1. Books and videos purchased..... 187
- 2. Items donated..... 46
- 3. Library cards issued..... 121
- 4. Number of internet users..... 839
- 5. Memorial donations..... 1

CIRCULATIONS:

- 1. Number of books circulated..... 3056
- 2. Number of videos circulated..... 2657
- 3. Number of eBooks circulated..... 210
- 4. Total..... 5923

COMMENTS: gate count: 6,011

BOOKS PURCHASED:	
city -	100
FOL -	24
	<u>124</u>

VIDEOS PURCHASED:	
city -	63

DONATIONS:	
Books -	28
DVDs -	18
	<u>46</u>

ROBERT LEE BROTHERS, JR. MEMORIAL LIBRARY

MONTHLY REPORT

Librarian's Report to the Board of Library Trustees for the month of

July, 2018

ADDITIONS:

- 1. Books and videos purchased..... 256
- 2. Items donated..... 90
- 3. Library cards issued..... 93
- 4. Number of internet users..... 869
- 5. Memorial donations..... 0

CIRCULATIONS:

- 1. Number of books circulated..... 2636
- 2. Number of videos circulated..... 2265
- 3. Number of eBooks circulated..... 254
- 4. Total..... 5,155

COMMENTS: gate count: 5,379

Children completing the Summer Reading Program: 207

BOOKS PURCHASED:
city - 178
FOZ - 4
<hr style="width: 50%; margin: 0 auto;"/>
182

VIDEOS PURCHASED:
city - 55
FOZ - 19
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74

DONATIONS:
Books - 62
DVDs - 28
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90