

# **GONZALES PUBLIC LIBRARY**

## **BOARD MEETING**

**Wednesday, June 6, 2018**

**Library at 5:00 P.M.**

## **MINUTES**

### **Call to Order and Certification of Quorum**

Vicki Frenzel called the meeting to order at 5:01 p.m. A quorum was present.

**Members Present:** Vicki Frenzel, Swann Reid, Dot Eberle, Ida McGarity, Dean Davis.

**Members Absent:** Noell Ince, Martha Jo Whitt, Erwin Ckudre.

**Staff Present:** Caroline Helms, Library Director.

### **Public Comments:**

None

### **Approval of Minutes**

1. Approval of April 4, 2018 minutes was motioned by Dot Eberle, seconded by Ida McGarity and passed unanimously.

### **Items for consideration and possible action**

**2. Discuss and consider the president's report:** Vicki Frenzel reported that some of the DuBose Collection description tags are misspelled and will be corrected. She also reported that there will be a group meeting at the Library tomorrow to begin the process of displaying the Bushong Document Collection in the Tinsley Texas Center, as the grand opening will be on July 4, 2018 from 3:00 p.m. – 6:00 p.m. She let everyone know that Vicki Bushong passed away suddenly on Monday and that family and friends will be attending the grand opening. Vicki Frenzel said that the Library Board appreciates the Library Staff and all they do each day.

**3. Discuss and consider the report of librarian including staff information:** Caroline Helms reported that the Summer Reading Program is underway. She distributed a list of the Library's summer events along with the monthly reports for April and May, all are attached. She also reported that the next City budget meeting for the Library Department will be on June 11, 2018. Options for the Jane Boothe memorial sign were discussed.

**4. Discuss and consider the financial report:** None

**5. Discuss and consider the Piano Made Easy Report:** Dot Eberle reported that Piano Made Easy lessons will begin on July 9, 2018 and run until the week before school, from 3:00 p.m. to 4:00 p.m. She also reported that the volunteers from previous years will be returning again to help run the program and that gifted keyboards for graduates will be handed out during that time.

6. Next regular meeting will be August 1, 2018.

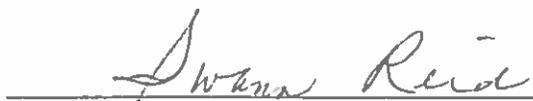
7. The meeting was adjourned by Vicki Frenzel.

Respectfully Submitted,

Caroline Helms, Library Director



Vicki Frenzel, President



Swann Reid, Secretary

# **CITY OF GONZALES LIBRARY BOARD MEETING**

**Wednesday, June 6, 2018**

**Robert Lee Brothers, Jr. Memorial Library 301 Saint Joseph St.**

**\*Entry at Saint Joseph St. front entrance**

**5:00 P.M.**

## **AGENDA**

### **CALL TO ORDER AND CERTIFICATION OF QUORUM**

### **PUBLIC COMMENTS**

The public comments section of the meeting is for citizens to address the Board (as a whole).

### **APPROVAL OF MINUTES**

1. Discuss and approve minutes of last meeting.

### **ITEMS FOR CONSIDERATION AND POSSIBLE ACTION**

2. Discuss and consider the president's report.
3. Discuss and consider the report of librarian including staff information.
4. Discuss and consider the financial report.
5. Discuss and consider the Piano Made Easy report.

### **STAFF/ BOARD REPORTS**

6. Next regular meeting will be July 11, 2018 at 5:00 p.m.

### **ADJOURN**

I certify that a copy of this agenda of the Gonzales Library Board was posted on the City Municipal Building bulletin board and City of Gonzales website at [www.gonzales.texas.gov](http://www.gonzales.texas.gov) the \_\_\_\_\_ day of \_\_\_\_\_, 2018 at \_\_\_\_\_ a.m./p.m.; and remained posted continuously for at least 72 hours before the scheduled time of the meeting and was removed

I further certify that the following News Media was properly notified of the above stated meeting: The Gonzales Inquirer. This meeting may be attended by a quorum of the Library Board members.

# ROBERT LEE BROTHERS, JR. MEMORIAL LIBRARY

## MONTHLY REPORT

Librarian's Report to the Board of Library Trustees for the month of

April, 2018

### ADDITIONS:

- 1. Books and videos purchased..... 263
- 2. Items donated..... 13
- 3. Library cards issued..... 74
- 4. Number of internet users..... 801
- 5. Memorial donations..... 0

### CIRCULATIONS:

- 1. Number of books circulated..... 1996
- 2. Number of videos circulated..... 1685
- 3. Number of eBooks circulated..... 197
- 4. Total..... 3878

COMMENTS: gate count: 5,503

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BOOKS PURCHASED:	
city -	169
FOL -	23
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	192
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	<hr/>
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VIDEOS PURCHASED:	
city -	71
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DONATIONS:	
Books -	6
DVDs -	7
	<hr/>
	13
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# ROBERT LEE BROTHERS, JR. MEMORIAL LIBRARY MONTHLY REPORT

Librarian's Report to the Board of Library Trustees for the month of

May, 2018

### ADDITIONS:

- 1. Books and videos purchased..... 297
- 2. Items donated..... 17
- 3. Library cards issued..... 90
- 4. Number of internet users..... 812
- 5. Memorial donations..... 0

### CIRCULATIONS:

- 1. Number of books circulated..... 2053
- 2. Number of videos circulated..... 1910
- 3. Number of eBooks circulated..... 234
- 4. Total..... 4,197

COMMENTS: gate count: 5,020

\* The DuBose Collection opened to the public on 5/28/18.

BOOKS PURCHASED:	
city -	149
Fol -	67
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	216
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VIDEOS PURCHASED:	
city -	81
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DONATIONS:	
Books -	16
DVD -	1
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	17
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## LIBRARY SUMMERTIME EVENTS

Tues, May 29 – **2018 Summer Reading Program**

sign-ups start (3 yrs. old – 6<sup>th</sup> grade)

Mon, June 4 – **Explore Science with Ms. Rawlings** at 4 pm

Thurs, June 7 – **Summer Family Movie** 1 pm - 3 pm

FREE showing of *Disney's Teen Beach Movie*  
with FREE Popcorn & Drink

Wed, June 13 – **GVEC Electrical Safety Program** at 10:30 am

Thurs, June 21 – **Summer Family Movie** 1 pm - 3 pm

FREE showing of *Disney's Finding Nemo*  
with FREE Popcorn & Drink

Fri, June 22 – Last day to sign up for

**2018 Summer Reading Program**



## LIBRARY SUMMERTIME EVENTS

### CONTINUED

Mon, July 2 – **Explore Science with Ms. Rawlings** at 4 pm

Fri, July 6 - Last day to turn in your completed

**2018 Summer Reading Program** title logs

Mon, July 9 – **2018 Summer Reading Program**

**Award Ceremony** @ 5:30 pm

Mon, Aug 6 – **Explore Science with Ms. Rawlings** at 4 pm

