



Board of Directors
92937 Walluski Loop
Astoria, OR 97103

Board Meeting Minutes

August 13th, 2019 - 5:30 p.m.

MEMBERS PRESENT

Mike Autio, Chair
Kallie Linder, Vice Chair
Jack Ficken
Jack Edwards
Brittany Israel

In attendance:

John Lewis, Fair & Expo General Manager
Colleen Larson, Fair & Expo Administrative Coordinator
Mark Kujala, County Commissioner Dist. 1

Call to Order

Meeting called to order at 5:30 pm by Chair, Mike Autio

Public Comment

Lori Tetlow addressed The Board regarding how smoothly the 4H extension office said Fair 2019 went. Also rose her concerns about the amount of port-a-potties and their sanitation levels after excessive use, for next year.

Tom Tetlow addressed The Board about how well the Demolition Derby and Fair in general went, discussed Information necessities for next year.

Tess Hamby Addressed The Board on behalf of The Astoria FFA Chapter about the successes of Fair 2019 for FFA returning to the Fair.

Consideration of Agenda & July Meeting Minutes

Kallie Linder made a motion to accept the minutes as presented. Brittany Israel, second. Motion passed.

Old Business

Report from John Lewis, Fair General Manager.

Farm House removal.

Friday, September 13th is the scheduled auction date for the Sale, removal, deconstruction or salvage of the Farm House located near the Office. Contracts are being written and logistics are still in process.

Arena Flooring options discussion was continued.

Brittany Israel advised the board that the Equestrian Community had been notified and given the proper information about flooring options. It was discussed that the Equestrians would probably be attending

the next Meeting to give their ideas/concerns for flooring option in the Indoor arena for the Fair Board to come to a decision on. No final motions for flooring were made at this time.

New Business

Report from John Lewis, Fair General Manager.

Updates:

Fair Wrap Up

Fair Board went over attendance, revenue and the overall Fair 2019 functionality. Attendance was noted to be up. While some revenue was down due to opening Gates during concert, which was a known loss that cost about \$1800 in revenue. Traffic was noted as significantly less which was an ease for entrance for concert goers, compared to previous years.

COLA

Fair Board discussed the COLA report coming in at 2.9%. Ficken moved to approve the COLA increase of 2.9%, Kallie Linder second. Motion approved.

Washington County Fair

John Lewis advised The Board of the extension of Washington County Fair next year to 10 days. This will impact the bleachers that are used for Fair each. Clatsop County Fair rents 3 sets of bleachers from Washington County Fair each year. Not sure of a new possible rentals or other options at this time.

Andy Mercer

Andy Mercer is starting a catering company and was interested in being the sole Caterer for the Clatsop County Fair and Expo. County advised this may not be an option. Fair board has tabled discussion until further information is available.

Financial Statement

Board Reviewed year end for 2018-2019 Statement. Noted that there was more revenue made than expected and costs were less than expected. 2019-2020 was reviewed, noted costs and revenue from Fair 2019 still being accrued.

Manager Year End Bonus

Discussion was opened for John Lewis' year end bonus of \$5000. Mike Autio noted that contract may not reflect how the Bonus should have been paid out and that some revisions may need to be done. Jack Ficken moved to table yearly bonus until next Fair Board Meeting, Jack Edwards second. Motion Approved.

Quarterly Bonus of \$500 discussion opened. Jack Ficken moved to approve, Brittany Israel second. Motion approved for Quarterly Bonus.

Adjournment

The meeting was adjourned at 7:00 pm.

Next Meeting Date

September 10, 2019 - 5:30 pm @ Fairgrounds Exhibit Hall.