



Board of Directors  
92937 Walluski Loop  
Astoria, OR 97103

## Board Meeting Minutes

June 4th, 2019 - 5:30 p.m.

### **MEMBERS PRESENT**

Mike Autio, Chair  
Kallie Linder, Vice Chair  
Jack Ficken  
Jack Edwards  
Brittany Israel

### **In attendance:**

John Lewis, Fair & Expo General Manager  
Colleen Larson, Fair & Expo Administrative Coordinator  
Mark Kujala, County Commissioner Dist. 1  
Astoria FFA Representatives

### **Call to Order**

Meeting called to order at 5:30 pm by Chair, Mike Autio

### **Public Comment**

*None*

### **Consideration of Agenda & April Meeting Minutes**

Kallie Linder made a motion to accept the minutes as presented. Jack Ficken, second. Motion passed.

### **Old Business**

*Report from John Lewis, Fair General Manager.*

The Paving contract for around the Maintenance Building was finalized and approved. Paving scheduled to begin July 1.

The Chicken Coop floor has been repaired. The flashing by the roll up door that was the cause of water intrusion has also been repaired.

### **New Business**

*Report from John Lewis, Fair General Manager.*

The FFA's Memorandum of Understanding was presented to the Board. Board reviewed and discussed. Kallie Linder made a motion to accept the MOU as presented. Brittany Israel, second. Motion passed.

Reported the Water Main failure and repair. Water main was found to be broken on Fairgrounds side of the main and was repaired at the expense of the Fairgrounds.

Concerns have been raised about the Dish Sanitizer in the kitchen. Discussed that it is in proper working order and that there will be a sign made and attached to sanitizer stating the proper function and how to use the sanitizer correctly.

There have been issues with 3 of the remaining urinals in the Men's bathroom getting clogged with paper towels and such. The remaining 3 urinals are scheduled to be replaced with upgraded urinals so no such problems occur.

Manager's Quarterly bonus was discussed by board for the full \$500.00. Jack Ficken made a motion to accept the 4<sup>th</sup> Quarter Bonus. Kallie Linder, second. Motion accepted.

**Financial Statements:**

*Presented By John Lewis, Fair General Manager.*

The Board reviewed the Financial Statement through May 30, 2019. It was discussed that revenue was up and the Cash Balance was above the Beginning Balance.

**Adjournment**

The meeting was adjourned at 6:00 pm.

**Next Meeting Date**

**July 2, 2019 - 5:30 pm.**