



Board of Directors
92937 Walluski Loop
Astoria, OR 97103

Board Meeting

May 1, 2018 - 5:30 p.m.

MEMBERS PRESENT

Mike Autio, Chair
Kallie Linder, Vice Chair
Paul Mitchell
Jack Ficken
Jack Edwards

In attendance:

John Lewis, Fair & Expo Interim Fair Manager
Anne McBride, Fair & Expo Administrative Coordinator

Call to Order

Meeting called to order at 5:30 pm by Chair, Mike Autio

Public Comment

No public comment.

Consideration of Agenda & April Meeting Minutes

Kallie Linder made a motion to accept the minutes as presented. Jack Ficken, second. Motion passed.

Old Business

Report from John Lewis, Interim Fair Manager.

Roof repair in completed and there have not been any leaks during this past rain event.

Diamond Rio concert has been finalized and signed by County Counsel, Heather Reynolds. It is now being routed to the County Commissioners for approval at the Board Meeting May 8 at 6 p.m.

Paul Mitchell added that Deana Carter will be in the area and available as an opening act for Diamond Rio for \$6000 to \$6500. She is an acoustic artist so it would be an easy act to have as a prequel to Diamond Rio. John stated that Briana Renae has a signed contract as the opening act. It was suggested that Deana could play on the front stage on Thursday, August 2. Paul was given the assignment to follow up on the Thursday performance possibility.

Paul reiterated that Diamond Rio is agreeable with the contract as presented by the Fair Board. The Band Meet & Greet will be set at 40 people; however Paul felt that number was flexible.

New Business

Kathi Mattinen has signed her resignation. The County has agreed to extend her health insurance through May 2018.

Mike Autio stated that John Lewis would be promoted to Operations Manager. The position would incorporate both the Fair Manager and Fair Maintenance Manager position. Mike and Monica Steele, Acting HR Director for the County, will draft the job description. The Board was agreeable with the new position title and the drafting of the job description.

John talked about the Crab Festival. The event went smoothly, as planned. There was a plumbing issue on the first night but it was resolved. A savings of \$4000 was realized this year due to the Chamber paying the County's IT department directly for their having a technician on-hand throughout the event. In past years the Fair paid the IT department for the service.

Jack Ficken heard through Skip, the Chamber President that Skip felt the staff at the fairground did an admirable job during the event. Monica Steele added that she heard positive feedback about the Fairgrounds from others at the festival; specifically they mentioned the positive Facebook presence that has been established.

The Lower Columbia Rabbit Breeders are looking to host the annual State Rabbit Show on the property. It would be the largest event in Oregon for the Rabbit Breeders. More to follow.

The Lunchbox has signed a contract to be the standing concessionaire for upcoming events. Roberta Boursaw has a food truck too that will be positioned at the Saloon during the 2018 Fair as a food source for the upper stage attendees.

Clatsop power generously donated a \$600.00 weed eater to the property.

Security during fair has been contracted. The new company will save the fair \$8,000.00 as they will need limited hotel rooms and fewer bodies to perform the same security.

Tuesday May 8 at 9:00 a.m. will be the budget session. Monica mentioned it could take a good part of the day to present the budget at the public meeting.

No other business followed.

Adjournment

The meeting was adjourned at 6:00 pm.

Next Meeting Date

June 5, 2018 - 5:30 pm.