



Board of Directors
92937 Walluski Loop
Astoria, OR 97103

Board Meeting Minutes

January 7th, 2020 - 5:30 p.m.

MEMBERS PRESENT

Mike Autio, Chair
Kallie Linder, Vice Chair
Jack Ficken
Brittany Israel
Jack Edwards

In attendance:

John Lewis, Fair & Expo General Manager
Colleen Larson, Fair & Expo Administrative Coordinator
Mark Kujala, County Commissioner

Call to Order

Meeting called to order at 5:30 pm by Chair, Mike Autio

Public Comment

No Public Comment

Consideration of Agenda & December Meeting Minutes

Jack Ficken made a motion to accept the minutes as presented. Brittany Israel, second. Motion passed.

Old Business

Report from John Lewis, Fair General Manager.

Concert

Band A accepted dates in Colorado. Band B is routed for the area right around our fair time and is available for our date. They are under the approved amount of spending and so much so that he could be paired with another act. Board will explore the possibility of retaining Band B and who could be added to the concert with them.

Tim Clark

Tim Clark spoke on behalf of his title as Swine Superintendent. Tim addressed the board and advised that he was on his second round of fundraising for stock panels for the Swine area at fair. He advised the board that \$3000 has been donated by the Adult Swine showmanship, \$2500 by the 4H Association and sounds like the Livestock Association is on board but not sure on an exact amount yet. Tim asked the Fair board to match if not exceed other donations. Jack Edwards commented that he thinks the panels are a good idea for the reasons of Safety and Ease of access. He mentioned the Fairgrounds could use the panels for other 4H style events like the jackpot show and auctions. Kallie Linder suggested the

Fair board give Tim Clark, Swine Superintendent and the the remainder of the funds to complete his goal for the new panels to benefit the children, public and 4H Association Programs; not limited to County Fair.

Jack Ficken made a motion to approve \$2500 for stock panels. Kallie Linder, Second. Motion Passed.

New Business

Report from John Lewis, Fair General Manager.

Storm Damage

During the last wind and rain storm some damage was recorded. A branch fell and crushed one of the new gates for the exit on the south side of the property and lower field. High Winds lifted and slightly damaged tin roofing and broke seals to vents and such in roofing. Working to repair the damage without creating another roofing project.

Power Surges also created a few issues with equipment. John Noted the DVR system for the security cameras was damaged, as well as James' Laptop. Both systems were on surge protectors. Clatsop County IT did come out and replace the DVR system, the laptop is still in the works for possible repairs.

Generator

The Fair Grounds will be taking possession of the Generator, that is being donated by the Sheriffs office from the Old Youth Facility, in March 2020. John Reports it will be stored in the Shop until he can further some negotiations with the Emergency Department on some possible grants to help with the installation and integration of the generator into the facilities. The Fair Grounds are part of the County's Emergency Plan for operations, animal/livestock storage, housing, etc. The generator that is being donated has a value of at least \$22,000 in its condition and has a power output of 30k, which is enough to power the entire grounds.

MOU Chicken Coop

The board looked over the proposed MOU provided by Sandra Carlson of the 4H extension office. Sandra was not able to be present. Mike Autio went over the points in the MOU that stated it was for a 20 year agreement and that it sustained the no rent clause and that the Chicken Coop would be treated as a food vendor if they wanted to be open for business on events OTHER than 4H events. The board agreed to table a vote on the MOU for the Chicken Coop from the 4H Association until next meeting when Sandra is present.

Website

Our Saffire Website providers are upping the cost per year by \$1200.00. This brings the Website costs to \$3600.00 annually versus the previous \$2400.00 annually. The Board discussed the possibility of changing website providers, using the Clatsop County Website, going to strictly social media with links, etc. The board left the final decision up to John Lewis, though he has not made one at this time and will continue to look at the options.

Hot Water Heaters

John advised that the current insta-hot heaters are not keeping up with the volume of use in the kitchen. The health department has raised concerns about the lack of hot water accessibility in the past. John advised the board that the Fair Grounds would be receiving four new 100 gallon hot water heaters from the old OYA facility. John did some research with a local plumbing company and was advised they have a 20 min recovery time and should have no problem keeping up with even the biggest events. John Plans on installing three and keeping one in storage for uses later on.

Carnival

John shared that he was informed that the Davis Amusement Cascadia Carnival had gone out of business. This Carnival is the one use in 2019 Fair. This will not only be a problem for Clatsop County Fair, but about 30 other events in the State. Carnivals are stretched thin as it is in Oregon. Before the news was given to John, he had explored the option of other carnivals coming to Clatsop County Fair. Up and down the west coast, there was no luck in finding another option. There will be two round tables this weekend at the Oregon Fairs Association Fair in Roseburg, OR where they will discuss possible options for the coming year and events.

Financial Statement

Board Reviewed the 19-20 to date Financial Statement. Some comments made about Timber Tax and whether or not it will come to the full amount this year due to tariffs and cut backs. Also the unrealized revenue number being a little low, but looking forward to bigger revenue events like Crab, wine and Seafood festival, etc.

Open Discussion for Fair Board

Mike Autio, Chair, made a comment regarding the recent publicity on the Farm House. He noted that the Fair Board has done a lot over the last 10 years to try and salvage the house. He also wanted it known that burning the house was never the intent of the Fair Board, but they gave multiple agencies and groups ample opportunity to come forward to save the house and take possession before the decision was made to go ahead with the Learn and Burn option. He feels the recent publicity from certain entities has made them out to be a target.

Adjournment

The meeting was adjourned at 6:45 pm.

Next Meeting Date

February 4th, 2020 - 5:30 pm @ Fairgrounds Exhibit Hall.