



Board of Directors
92937 Walluski Loop
Astoria, OR 97103

Board Meeting Minutes

July 2nd, 2019 - 5:30 p.m.

MEMBERS PRESENT

Mike Autio, Chair
Kallie Linder, Vice Chair
Jack Ficken
Jack Edwards
Brittany Israel

In attendance:

John Lewis, Fair & Expo General Manager
Colleen Larson, Fair & Expo Administrative Coordinator
Mark Kujala, County Commissioner Dist. 1
Scandinavian Midsummer Festival Association Board Members
Astoria/Warrenton Chamber of Commerce Members

Call to Order

Meeting called to order at 5:30 pm by Chair, Mike Autio

Public Comment

Loran Matthews of Astoria, representing Scandinavian Midsummer Festival. Loran presented the Festival's concern with the temporary plastic flooring in the indoor arena. Noted that they are up in attendance and the plastic flooring is becoming a problem, as signage is not easily seen and the transitions are a big step for some festival goers. The floor is nearing the end of its life and is becoming a trip hazard. Scandinavian Festival had approximately 7-8 thousand attendees and is growing by the year.

David Reid and Kelsey Balensifer, representing Astoria/Warrenton Chamber of Commerce. The Chamber runs the Annual Crab, Seafood and Wine Festival. David and Kelsey also presented concerns about the flooring, adding that the transitions and unevenness of the flooring is difficult to navigate for even able bodied persons. They estimate 10-12 thousand attendees. Also, David and Kelsey noted the obvious and appreciated improvements of the exhibit hall and the grounds in general. David and Kelsey said it is a great venue, the only concern is the apparent issues with the flooring and said they would like to see something happen with the flooring that presents less of a liability.

Discussion Opened For Board For Flooring Concerns

Discussion opened by Mike Autio, Chair

Fair board discussed options for flooring, including new temporary flooring similar to what is being used now, concrete and asphalt options. The board discussed the cost of storing the current flooring, rolling arena before plastic flooring is put down, man hours for set up, etc. Discussed options for asphalt, concrete options and how to provide an area that is useful for festivals, renters, equine, fair animals,

etc. The fair board did not come any conclusion on a FINAL decision on how to provide a multi-use flooring option for the indoor arena.

Jack Ficken made a motion for John Lewis, Fair manager, to investigate and present all options for cost of each type of flooring, as well as other facilities, what they use and how effective their flooring is for their multi-use events. 2nd by Kallie Linder.

Consideration of Agenda & June Meeting Minutes

Kallie Linder made a motion to accept the minutes as presented. Brittany Israel, second. Motion passed.

Old Business

Report from John Lewis, Fair General Manager.

The paving process has begun for the new building surrounding as of July 1. Projected to be completed by July 5.

New Business

Report from John Lewis, Fair General Manager.

Updates:

As of July 1, the new 19-20 year budget falls into effect.

Remaining three urinals were replaced with auto flushing units. As well as one women's restroom toilet that had continuously failing seals and had a chronic leak.

Four loads of truck-and-pup loaded with $\frac{3}{4}$ " minus rock was distributed in lower parking lot, as well as at entrance from grass parking area to gravel lot.

Information booth was moved to Lower Gate 6 main entrance to gravel lot to become new ticket booth. Windows and updates to booth are still needed and in process.

Wifi was added successfully to the New building.

The camera system for the 4H auction was installed, there will be the option for zoom and live streaming.

Removed the beaver dam, with licensed contractor, that was blocking the tide gate and causing flooding/standing water in the lower corner of the lower grass field.

0.5 Acre Project

John Lewis proposed option for the area to the right of the main entrance gate that could be filled and altered to become more flat ground. Area could be used for more vendors, events in future, etc.

Financial Statements:

Presented By John Lewis, Fair General Manager.

The Board reviewed the Financial Statement through June 30, 2019. It was discussed that revenue was up and exceeded projections. Also noted that the revenue from Scandinavian Festival had not been added to report, which will be reflected in year-end statement.

Adjournment

Jack Ficken proposed the next Board Meeting fall on August 13th as opposed to Aug 6th due to fair, clean-up, etc. Approved.

The meeting was adjourned at 6:30 pm.

Next Meeting Date

August 13, 2019 - 5:30 pm @ Fairgrounds Exhibit Hall.