

Minutes of the Columbia County Fair Board Workshop

November 3rd, 2018

Called to order at 8:47 a.m.

Board Members Present: Butch, MaryAnn, Ingrid, Amanda

Use of the Capital Improvement money- Butch informed us that all the work that is needed to be done due to safety issues, would fall under capital improvement according to the commissioners. Butch will have to write a letter to the commissioners stating the board has voted and approved the use of the capital improvement money for the use of safety repairs, and then the commissioners will release the funds. Original bid for all the work was about \$34,000.00, Amanda suggested we ask for \$40,000.00 just so there is a little extra money budgeted for any extra work that presents itself. All agreed this would be a good idea.

Amanda made a motion to ask the commissioners to release \$40,000.00 from the capital improvement fund to be used for the safety repairs on the barn doors, horse stalls, and pavilion. Ingrid seconded. Motion carried.

Side note-Washington County will not be hosting their horse show at our fairgrounds in June. They decided our stalls were too much of a safety hazard for the horses.

Saffire Tickets- Mary Ann and Butch went and saw a demonstration of Saffire Tickets. They have a smaller machine around \$300.00 and they will supply as many tickets as we need. We can print the sponsor names on them as well plus the money is deposited into our system and we are invoiced after the event. They will also work with Rainier Amusements as well. Contacting them for a current price.

Heidi Rawls from CRPUD and Sarah Johnson from the Clatskanie PUD were present to clarify the miscommunication about their sponsorship for fair. There was new management so they weren't able to donate, because their sponsor fund was eliminated. They can now donate what they have been able to in previous years as advertising. Part of their sponsorship, was having a booth at the fair, they have always had their booth open from 10 a.m.-7 p.m., because it is hard for them to have their booth staffed all hours of the fair. They mentioned possibly doing an event, so other vendor's don't get agitated that they are closing their booth early. They will be contacting Amanda on this note at a later date.

Sarah & Tiffany from county council were present to discuss the mEgga Egg Hunt. The Fair Board is going to be hosting the egg hunt, this way we don't have to have a separate contract, and the egg hunt won't have to have their own event insurance. All volunteers that help with the egg hunt will be covered under our insurance, and they will have to use our volunteer forms, and get them turned into the office so we can get their volunteer hours on our quarterly report.

We discussed the friends of fair, and the auction committee. We discussed whether or not the friends of fair committee have absorbed the auction committee. If so we will have a contract with the people who run the auction through the friends of fair, during fair. They would have to pay a rental fee for the use of

the auction area, and provide their own insurance. This way the auction committee will still make their money but will not have to answer to the fair board. It was decided to contact Julie Sandstrom and verify if Auction Committee has indeed moved over to the Friends of Fair. We have not been updated by the Auction committee what has taken place.

We also discussed sending a letter to the Little League regarding their contract. We have placed a lock on the gates to the field.

Lisa did say she will take over all of the open class. Once the Commissioners are through interviewing, and we elect them to the Board, a letter will be sent to Nancy stating we are going back to having only one superintendent.

Updated the board with the new office hours – closed on Thursdays.

The board gave Butch the ok to order his vacuum hoses and fix the Makita blower.

Butch Adjourned at 11:56 a.m. continued into an executive session