Columbia County Fair Board Meeting

Monday December 14th, 2020

6:30pm – Pavilion and Virtually

In attendance: Ingrid Chamberlain, Jamie Carr, Julie Pelletier, Derek Stekhuizen,

Tiffany Johnson, Eva Frost, Woody Davis, Mark Sandstrom, Alice Monroe, Jessica Lincoln, and Greg

Meeting called to order: 6:30 pm

Consent Agenda:

• Approve meeting minutes from November 9th, 2020– **Jamie Carr motioned to approve minutes, Ingrid Chamberlain seconded the motion, all in favor, none opposed, motion carried.**

• Ratify November bills – **Jamie Carr motioned to ratify November bills, Julie Pelletier seconded the motion, with no further discussion, all in favor, motion carried.**

Committee Reports:

Rodeo Committee – Mark Sandstrom reported that JJ the rodeo clown would like to negotiate a higher price to return for fair 2021. With support of the fair board Mark will be reaching out in hopes to come to an agreement with JJ to return for less than his initial requested fee.

Rodeo Court – Jessica Lincoln reports that not much is currently going on due to COVID cancelling most events she would be a part of but she was able to join a Christmas parade with rodeo queens from other counties and that was a success.

Auction Committee – No one present but Jamie Carr represented them by stating that the Auction committee has reported to him that they would like to plan to proceed as normal for 2021. Meaning they will do their first rounds of weigh INS for bigger animals in February, May weigh in for smaller animals, with the fair in July.

Discussion Items:

- County IT Update – Matt Funk from count IT reports that IT is within weeks of having the new sound and display system delivered to the fairgrounds. System will be a travel system that can go between buildings and provide sound as well as video using a projector. He will try and schedule a time to get the fair board trained upon delivery of the system.
- Woody Davis with 4H – Reports that the 4H leaders are working hard to get reregistered but that the 4H kids are holding off on registration until they know for sure if they will be able to have events in 2021. Working on details of having some kind of event in 2021, whether COVID creates restrictions or not.
- Property Use Policy Review – Julie read the items off that were compiled that the fair board wants included in the policy. **Jamie Carr motioned to approve these items to be drafted into a policy, Julie Pelletier seconded the motion, all in favor, none opposed, motion carried.** Policy

needs to be drafted and sent to Tiffany Johnson for official review and then the fair board will review and adopt the final policy.

- Rental Rate – Fair board would like to include the non-refundable security deposit into the current rental rate and no longer have it be additional to the rental rate. Fair board would also like to lower the Cleaning deposit. Jamie Carr will work with the office assistant, Shandi Hobizal, to draft a new fee rate schedule to have the fair board look over and approve the requested changes, which will then be sent to legal counsel for amending the current rental rate schedule.
- Nancy Knox Livestock update – Postponed until a later date.
- IPAD for Credit Card processing – Jamie presented the three choices currently available to have an IPAD and allow the fairgrounds to accept credit card payments. After discussion, **Jamie Carr motioned to return the Saffire IPAD, purchase an IPAD mini through county finance, including insurance for the device, and include the data plan for around $50 per month to ensure it working without need for WIFI. Derek Stekhuizen seconded, all in favor, none opposed, motion carried.**
- Greg – Interested in becoming a fair board member. Jamie and Julie discussed what it is like to be on the fair board, expressing the willingness to help generate revenue through fundraising and event planning. Greg would like a seat and Jamie Carr will recommend him to the board of commissioners.
- Auction Postponement – Fair board discussed hosting a drive thru dinner sometime in January. Shandi is to check in with caterer to make sure they would be willing to help make it happen. Virtual auction is the best choice to make sure auction still happens. Julie Pelletier is going to connect with the toy and joy auction hosts to try and get more information on how to make it successful.
- Fair board meetings 2021 – Will continue as they have been. Board meetings on the 2nd Monday of each month, workshops the 1st/2nd/4th Thursday of each month, all at 6:30 Pm.
- County finance Training – Fair board would like to county finance to come out on January 22nd, 2021 at 4pm to host their finance training. Alice Monroe would like to be involved as well as all the fair board members.
- Cardinal worker update – Both the office assistant and the maintenance person are doing well at their individual jobs, but could use some better communication between the two of them. Jamie is working with them to help them work better as a team.
- Saffire Contract – Tiffany Johnson prepared and presented the Saffire contract needing approval, C106-2021. **Jamie Carr motioned to approve the contract as presented by Tiffany Johnson with the understanding that section 4 would be amended with the current rate offered by Saffire for paying in advance. Ingrid Chamberlain seconded the motion, all in favor, none opposed, motion carried.**

Board Comments:

Next Fair Board Meeting – January 11th, 2021 in the Pavilion at 6:30pm with a Virtual option available.

Next workshop – December 17th, 2020 in Pavilion at 6:30pm with a virtual option available.

Meeting Adjourned at 8:05 pm.