

Fairboard Work Session 2/6/20

Present (board members): Ingrid, Katie, Josh, Rachel, Tiffany, Sam, Julie

Present (other): Ashley (fair office), Mark (rodeo committee)

6:34 PM – President Ingrid called meeting to order

6:35 PM – 1st order of business (#9 on agenda):

Blue Beam program about \$600 per seat. Ashley – talked to IT and was able to get pricing on a cheaper package of \$335. Josh proposing to hold off on voting on this – Ingrid agrees we need more information. Tiffany says we need to use county contracting process. Discussion around just needing one seat. Josh confirmed one time cost and pay periodically paying for upgrades. Tiffany needs a proposal to look at – Ashley will contact IT and see if we could get a generic contract and what it entails.

6:43 PM – 2nd – Entertainment (#1)

- a. The Decades on Sr. and Veteran Day – Ingrid to ask them for a proposal
- b. Bart Hafeman and Stage Sound – Ashley said another guy does building sound; Bart specifically does the stage/musician sound. Bart will send proposal if we were interested – we are, so Ashley will let him know.

6:46 PM – 3rd – Vendors (2)

Tiffany updated food vendor contracts, separated that from special attraction vendors (will put under general commercial agreement). Ashley said the reason they were combined b/c they also pay a commission (food vendors 20%, special attractions, other retail, etc. 15%). Special attraction = no closed booth, and not part of the carnival. Tiffany asked about what warrants a non-refund of deposits. Debate over how to keep vendors accountable for staying for the hours of the fair, whether or not to allow some to leave early, Tiffany to revise contract; leaning toward fining vendors \$250 per incident of leaving early accept in the event of an emergency (subject to board approval). Julie asked about spiking for commercial (no more than 14 in can be driven into the ground).

7:08 PM – 4th – HVAC Maintenance Contract (#10)

Got bill from Columbia NW Heating & Air Conditioning for replacement belt. Josh proposed that he just get the part and replace it himself. Josh made motion to get belt and do the replacement. Sam and Katie seconded. Motion passed unanimously with none opposed.

7:11 PM – 5th – FAEM Contract – Jake Sperley (#11)

Jake ran Kid Zone in years past – wants to handle promotion, Kid Zone, Demo Derby, vendor management, and some other things. Julie recommending we don't approve because we can handle most of this on our own. Julie to meet him in person soon and will keep us posted. He is asking \$15,000

for putting on the Demo Derby with his fair management company. Wanting to wait to see what Sapphire offers as far as advertising and fair promotion. Sapphire is proposing \$5,000 for their social media package and wants to do a phone conference at work session on 2/27. Josh pointed out that they are also asking for an additional \$2,000 for ad boosts. Sam motioned to decline Jake's proposal. Julie then interrupted, Sam withdrew her motion, and more discussion took place. Discussion around all of us having access to social media for the fair. Ingrid suggested we table discussion and have an entire work session related to social media and how to navigate it. Julie continued to go over all facets of Jake's proposal – Rachel made motion to deny all of Jake's proposal, Josh seconded. Motion passed unanimously at 7:37 PM.

7:38 PM – Ingrid talking about something not on agenda, Tiffany weighed in....

7:39 PM – Cell Tower (AT&T) (#12)

Ingrid went over history of board not letting cell tower on fairgrounds, Jamie had had idea that we could give them limited access and find location that wouldn't give them full access to fairgrounds. Benefit would be lots of \$ they would pay us to be here, and we could provide better cell coverage, data, wifi access, etc. Ingrid suggesting that we reconsider allowing this to take place and see what they have to say. Julie volunteered to get more information about this.

7:43 PM – Tiffany's agenda items up – she left meeting.

7:44 PM – Katie brought up bills we got – questioned why power bills are so high, Ashley explained where power is being used in general terms among buildings, Katie suggested PUD come out and do consultation; Katie then asked about maintenance guys, whether or not they have a task list. Ashley explained that it is flexible and dependent on circumstances. Talked about leaky shed, tools needing to be replaced due to rust.

7:49 PM – Ashley let us know about preliminary budget meeting coming up on Monday, 2/10 at 9:00 AM at the courthouse. She volunteered to attend, and record meeting if possible, and report back. We approve.

7:51 PM – Katie brought up beams at pavillion and working with the high school to replace – Josh confirmed this is happening.

7:52 PM – Julie asked to approve trash poker (purchase – give maintenance permission to purchase – we all agree)

7:53 PM – Katie asked about Hudson garbage – Ashley confirmed they are emptying full containers every 2 weeks due to events.

7:55 PM – Sponsors (#3)

Sam talked about all the sponsors she's spoken to so far. Josh brought up having Running Dog Brewery sponsor the volunteer dinner. Ashley pointed out that we'd have to do it in the beer garden for the open bar. Julie asked if Cascades has ever sponsored (Ashley said it is normally \$400 to \$500).

8:00 PM - Website (#4)

Ashley rearranged some things on the website. We used to have Sapphire's ticketing and web package, now it's just the website/domain. Ingrid said we will revisit the Afton/Sapphire ticketing/web pros and cons for next year.

8:04 PM – Fair Book (#5)

Ashley can take one from last year and just change the date. Need a theme to proceed. Katie made motion to vote for "From Wagon Wheels of Ferris Wheels", Julie seconded. Motion passed unanimously. Rachel to let Nancy Knox know so she can proceed with her work.

8:13 PM – Cardinal Staff (#6)

Zach was offered a position to come in in March, and he's accepted. Mark brought up that Craig Melton has a hay baler to tear out the taller grass so we don't have to tear up our mowers – everyone in agreement.

Josh brought up that we can contact Sheriff Pixley and get work crews from the jail out here – free labor, Rachel to contact Sheriff Pixley to arrange work crews starting in March – invite him to one of our work sessions, Ashley to email Rachel short list of projects to give heads up on.

Katie can contact CYRC to ask for help with major cleanups, Ashley confirmed that we can have them come during the week since they are a school. Katie to contact them about coming in May.

Mark said PUD wants to come out and do a project (community service day) Ashley said we have a major cleanup day 1st or 2nd weekend in May. Mark will contact Craig and see who he should talk to at the PUD about that.

8:25 PM – OFA Dues (#8):

Ingrid talked about going to breakout sessions at OFA Conference. Dues going up for one year due to hiring of lobbyist to go to Salem and lobby for more state funding for fairs. We will have to pay it. We can talk to OFA next year if we don't feel it worked well.

Next OFA conference – Fair Board pays for hotel and enrollment for Fair Board members. Meals are included. Jamie wants everyone to go. Table discussion for next work session as to who goes to which one and when.

8:40 PM – Fair Board Member Shirts (#7):

Julie suggested we all get to pick our own style as long as we stick to a color. Tabling discussion for next work session.

8:48 PM – Julie brought up active shooter training. Said training takes 3 hours. Ingrid brought up TCB as our security. They will also have a cash depository for us. Ingrid wants TCB to do a security training for us. Ingrid wants to make meeting optional.

9:02 PM – Ingrid made motion to adjourn meeting – Rachel seconded. Motion unanimously approved.