

Columbia County Fair Board
Wednesday Workshop Agenda
May 1st, 2019

In session 5:55pm.

In attendance: Amanda McFeron, Todd Moore, Butch Guess, Maryann Guess, Jake Sperley. Tiffany from County Council was present

Open Class High Point Awards: According to the rules the board is responsible for the high point awards. It's been that way since friends of fair and the board shared funds for premiums. MaryAnn bought little trophies for this year's high point awards, totaling \$100.00 for all of them.

Logo Stickers: The fairgrounds logo stickers, Bemis quoted us \$212.50 for 250 stickers or \$250.00 for 500. Jake is going to check with POA and see if they can give us a better deal or include in their sponsorship.

Tickets: The banks will not be able to man the ticket booths/gates because they have cut back on staff. MaryAnn contacted the Daybreakers, who are able to man the gates again this year, but she informed them that there will need to be a meeting to discuss problems we have been having, with certain people and first impression on the public. Parking will be cash only day of, presale can still pay with credit cards. MaryAnn is going to contact Saffire and figure out when we are going to get out ticket machine here in the office. Butch is going to reach out to Rainier Amusement so we can get our 2500 presale tickets, so we are ready for presales starting June 1st.

Jake had an idea for Vendors convenience, instead of giving them tickets that they have to keep track of, give them a wristband or handmade ticket with the barcodes from the season passes on the back attached to a lanyard for \$1, if they don't provide their own lanyard.

We need to discuss changing 4H tickets. As of right now 4H member bracelet for \$5, leader for \$15, parent/adult \$20, sibling \$10, parking is \$20. Parent/adult should be raised to \$25, sibling/youth to \$15, keeping the 4H member, leader, and parking passes the same.

Side note-Auction committee wants to change the Auction time from 3 pm to 2pm, allowing people more time to get to the rodeo, other fair events, and the auction be done sooner.

AT&T Tower: They want to do a 3-5 year lease of putting machinery on our property for 3 weeks each year, starting the week before fair and ending the week after fair. The machinery they want to put up is called a COW and it's a 12ftx20ft trailer, 100ft tall once set up, and they will need 100ftx100ft spot to get this trailer set up and secured. The lease amount ranges from \$2500-\$3500 per year. Amanda had an idea of putting it in the corner of the little league field that is out of the way and in sight of one of their towers. Amanda is going to contact AT&T and request \$5,000 a year for a 5 year contract.

Camp Host: Hailey and Michael Starky (husband/wife) are going to be our camp hosts.

Vault Elite: Alexis WinnWetherbee, Vault Elite owner, is present to discuss the kid's zone. Kid zone will be on the other side of the master garden. They will get a 10x10 booth for advertising and then they will set up a couple tumbling mats, possibly a bouncy house, and different equipment they have available. They would also like to be able to perform on the small stage some time during the fair. In exchange, the board will give them season entry and parking passes, possibly ride bracelets for the kids that help, to be discussed later, and hang one of their banners on the fence.

Workday Task List: Butch, Seth and Joseph will be here Saturday to help in the barns with barn clean-up. 4H will be here to help clean up their barns. Friday, in prep the guys are going to load all the scrap metal and take that to the dump so it's out of the way for Saturday. Amanda talked about the Work Day this Saturday, Woody mentioned there would probably be 30 kids from 4-H. She has ordered pizza, salad. Jake has soda in coolers, we have water. Will be working to clear dairy barn. Getting rid of old metal, etc. the old wood can be moved. There is weeding and painting the goat arena, black spray paint for goats pens will need to be purchased. The time is from 8:30 – 2:00pm.

Amanda asked how early we can put up the Sponsor banners on the gate. It was decided to put them up now. She also mentioned she will not be able to do the sponsors next year. She will help and show the new person. It really is a two person job. Mary Ann suggested to give Ashley the task of putting the tabloid together. We can help with that. Mary Ann will contact IT Dept to price the cost of purchasing Adobe PRO to help with putting book together and be installed on Ashley's computer.

The next workshop will be May 15 and the Fair Board needs to bring their dark blue shirt and black so we can have our pictures taken. Individual or group. Jake will be making the trophies for the Demo Derby. Will purchase what he needs and will submit receipts for reimbursement.

Amanda asked if the budget had been approved. Mary Ann mentioned the Budget Committee meeting will be May 16 and the Fairgrounds is scheduled at 1:30 -1:45. Anyone can attend. Open to Public. The Fair Board explained to Tiffany the history of the Volunteer Fair Board since 2012 which was our first Fair. We have continued to operate the Fair and Fairgrounds with the revenue from rentals and the Fair. The Fair Board has made improvements to the fairgrounds for the past 9 years.

Next CCFB Work Session: Wednesday, May 15 at 6pm

Work Session Adjourned 7:40pm

Went into Executive Session 7:40.

Per ORS162.660 (2) (a) for the purpose of considering the employment of a public officer, employee, staff member or individual agent.

There is only one applicant that is still good from last year that can be considered. Discussion was to inform the public and post on website and Facebook to advertise Fair Board opening until June 1.

Adjourned Executive Session 7:50 pm.

NOTE: A copy of these minutes will be posted to the Columbia County Fairgrounds website at www.columbiacountyfairgrounds.com.

Approved by the Columbia County Fair Board
For Columbia County, Oregon:

By: _____
Butch Guess, President

By: _____
Amanda McFeron, Vice President

By: _____
Mary Ann Guess, Treasurer

By: _____
Ingrid Chamberlain, Board Member

By: _____
Todd Moore, Board Member

By: _____
Jake Sperley, Board Member

By: _____
Lisa Masog, Secretary