

CCFB Work Session
July 1, 2019
Work Shop Agenda

In attendance: *Butch Guess, Maryann Guess, Amanda McFeron, Todd Moore, Jake Sperley, Lisa Masog, Henry Heimuller*

Meeting called to order 5:58p

1. Fair & Rodeo Update –

Maryann: All contracts are being processed, checks are being written, cash prizes for the derby (still waiting for the Rodeo announcer contract and Shamrock Contract are still out but are coming).

Jake: Vendors – everyone has pretty much paid with a deadline of Friday for those who still owe. Good shape regarding insurance as well, outside vendors are double from what we had last year. Demo Derby has over 2500 interests on FB, so attendance should be good, lots of cars are coming for the Derby already. Anticipate over 30 cars out there, awards are processed. Advertising for Fair will ramp up after July 4. Maybe lawn signs that can be used year after year to spark interest in the public.

Lisa: Livestock Judges/superintendents are all confirmed, static judges/superintendents are all confirmed, plant sale supervisor confirmed, judges packets complete, superintendent bunders complete. No ribbons need to be ordered this year, Maryann did a count and confirmed that we have enough ribbons for this year. All that is left is to rebuild the rest of the spreadsheet to include the Livestock areas for the purpose of organizing all award and premiums. All volunteer water is provided by Butch (Fair Board).

Amanda: almost all volunteer spots filled for fair, none yet on Sunday. Jr Superintendent count probably 10 with 17 areas all together. Normally get 100 ride bracelets for our kids, will have enough to give to Jr Super program (at least 10 extra at this time)

Butch: Old Baked Goods Cooler cases are gone, a new triple wide cooler/fridge is in its place, Todd working on making the outside fit the fair theme. Cooler in the pavilion kitchen that was broken is also gone, there is a new one in its place. Bleachers are here and ready to place. Goat Arena is done. Tables are out and are staging stuff now. Kidzone has a tarp ready to go. Tents/tarps will go up when the stages are set up. Monday and Tuesday are the days to set this up. Little League will allow us to use the striping machine for the campground. Everything has been ordered, everything has been reserved. Double checked on the golf carts, the light towers and the radios. Cancel the Road Department Light towers, last year we didn't even use all of them. Star Rental is working well with the Fair Board. Cal Portland has offered to provide the concrete for a new pole barn if ever the fair decides to put up a new pole barn on the grounds. 4-H has been notified (Butch has talked with Woody) no staples to be used inside the barns because 4-H kiddos don't pull their staples. They are supposed to use push pins to put up their decorations this year. If the kids use staples, then the kiddos need to take the staples out at the end of fair.

2. Alice Monroe – Rodeo Court – report given to Fair Board
3. Inroads Credit Union – hasn't sponsored for a few years and would like to come in with a small sponsorship and work up to a larger sponsorship in coming years. Wants to be in and needs to be next to electrical outlet with the inroads photo booth. Inroads employees will staff the photo booth during the fair. Wants to do a \$200 sponsorship and understands that since this is late to the process, In-roads will not be in the catalog. Amanda to get photo booth dimensions for setup.
4. Sponsor/Volunteer Dinner – Amanda - *Volunteer dinner* (BBQ) Henry will get all briskets for dinner, need plates for the dinner/cake. Day meal on judging day – BBQ VS purchase a meal for the judges/supers. Cake – volunteer cake not ordered, what about a Costco cake? Cupcakes for the opening ceremony are cleaner and easier to serve to the public. 300 cupcakes should be good enough.

Sponsors: still some sponsors outstanding with payment and banners. If sponsors were given tickets, they can have their tickets turned off and they won't be able to use the tickets they were given.

5. KOHI Passes for Radio Give Away: five sets (10 day passes and 5 parking passes) to give away the week before fair.
6. Executive Session as allowed under ORS 192.660 (2) – Tiffany is absent so no executive session
7. **Next workshop - August Workshop Wednesday 8-7-2019**
8. **Next Meeting – August Meeting Monday 8-12-2019**
9. Jackson Michaelson – shout out for the Columbia County Fair and Rodeo – will be on Good Day Oregon and will be coming to the Fairgrounds to film a short shout out. Push “on the go with Joe” as well for publicity.
10. Fair Board Shirt Schedule: Wednesday (Black), Thursday (Blue), Friday (Red), Saturday (Raspberry), Sunday (Light Blue)
11. Henry H. – fairgrounds look great, good maintenance and care, thank you for putting together a good fair, looks like good team work is happening. Lots of preparations making a good event. Board of Commissioners are providing volunteer snacks. Thank you all for your efforts – sounds like this is going to be a good fair!

Meeting adjourned 7:42p

Approved by the Columbia County Fair Board

For Columbia County, Oregon:

By: _____
Butch Guess, President

By: _____
Amanda McFeron, Vice President

By: _____
MaryAnn Guess, Treasurer

By: _____
Lisa Masog, Secretary

BY: _____
Todd Moore, Board Member

By: _____
Jake Sperley, Board Member