

**Notice of Meeting**  
**Regular Meeting of the Board of Directors**  
**#1-A District Agricultural Association**  
**to be held**  
**Tuesday, April 28, 2020 – 11:00 AM**  
**Cow Palace, 2600 Geneva Avenue, Daly City, California**

Mara Kopp, President  
Ken Flower, Director  
Nancy Atkinson, Director

Barbara Wanvig, 1<sup>st</sup> VP  
Tyrone Evans, Director  
Leah Pimentel, Director

Tony Pantaleoni, 2<sup>nd</sup> VP  
Al Perez, Director  
Chris Corgas, Director

This regular Board meeting of the 1-A District Agricultural Association is called in accordance with Governor Gavin Newsom’s Emergency Proclamation (March 4, 2020) and Shelter at Home Order (March 19, 2020) as a result of the COVID-19 pandemic. The Board, it’s staff, and the California Department of Food and Agriculture may attend this meeting virtually or telephonically without notice of or public access to their location. (March 12, 2020, Executive Order N-25-20). Members of the public may attend the meeting and provide public comment via internet or telephone by following the ”Meeting Instructions” below. However, there will be no physical location open to the public. (March 16, 2020, CDPH Gathering Guidance).

**Meeting Instructions**

1. To join the meeting via computer, tablet, or smart phone go to:

<https://us02web.zoom.us/j/87928606949?pwd=QU5wbjJRZkw0ak15ZDBhdjRQc0cvQT09>

2. To Join via Phone, **Call-In Number:** -669-900-9128 **Meeting ID:** 879-2860-6949 **Password:** 143065#

For questions regarding these instructions, please contact:

Lori Marshall, [lmarsshall@cowpalace.com](mailto:lmarsshall@cowpalace.com) 415-404-4121

**AGENDA**

Any item not so noticed on this agenda will not be considered or discussed.

**I. ROLL CALL**

**II. APPROVAL OF MINUTES OF BOARD MEETING** – held February 18, 2020.

**III. PUBLIC COMMENT FOR MATTERS NOT ON AGENDA.** Speakers are limited to three minutes unless modified by the Chair. The Board of Directors will not act on any matter raised under this item unless the matter is specifically otherwise noticed in this agenda.

**IV. PRESIDENTS REPORT**

**V. CEO REPORT**

1. Projects/Programs/Facility update
2. Discussion Large Gatherings 2020 – GNR

**VI. COMMITTEE REPORTS:**

1. Budget and Finance Committee – Barbara Wanvig, Chair
  - i. Financial Statements for January, February, March 2020
  - ii. 2019 Annual Statement of Operations
  - iii. 2020 Annual Operating Budget

**VII. ACTION ITEMS**

1. Financial Statements for January, February, March 2020
2. 2019 Annual Statement of Operations
3. 2020 Annual Operating Budget
4. Enterprise contract rental renewal extension
5. Memorandum of Understanding with California Department of Food & Agriculture for Grant for General Operational Support
6. Contracting Policies & Procedures as required by Business & Professions Code
7. Required Work Conditions Policy for Non-Management Employees
8. Resolution to Determine Eligibility to receive AB 1499 Funding

**VIII. MATTERS OF INFORMATION**

1. CEO Comments
2. Director Comments
3. Next Board Meeting – Tuesday, May 19, 2020 at 10 am.

**IX. ADJOURNMENT**

Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provisions of the Americans with Disabilities Act are requested to contact Lori Marshall at the office of the 1-A District Agricultural Association (415)404-4100. At the discretion of the Board of Directors, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board of Directors. Items may not necessarily be taken up in the order shown on this Agenda. This agenda, and all notices required by Bagley-Keene Open Meeting Act are available on the Internet at: [www.cowpalace.com](http://www.cowpalace.com)