

**Notice of Meeting**  
**Regular Meeting of the Board of Directors**  
**#1-A District Agricultural Association**  
**to be held**  
**Tuesday, November 27, 2018 – 10:00 AM**  
**In the Paddock Room**  
**Cow Palace, 2600 Geneva Avenue, Daly City, California**

Mara Kopp, President  
Ken Flower, Director  
Al Perez, Director

Barbara Wanvig, 1<sup>st</sup> VP  
William Nack, Director  
Nancy Atkinson, Director

Tony Pantaleoni, 2<sup>nd</sup> VP  
Tyrone Evans, Director  
Lori Marshall, CEO

**AGENDA**

**I. ROLL CALL**

**II. APPROVAL OF MINUTES OF BOARD MEETING – held October 16, 2018.**

**III. PUBLIC COMMENT FOR MATTERS NOT ON AGENDA**

Speakers are limited to three minutes unless modified by the Chair. The Board of Directors will not take action on any matter raised under this item unless the matter is specifically otherwise noticed in this agenda. This is for items not listed on the Agenda.

**IV. PRESIDENTS REPORT**

**V. CONSENT AGENDA**

Contract #: L18-39

Contractor: Amazon.com Services

Event Type: Parking Lot rental - delivery driver parking of personal vehicles and delivery vans.

Dates: October 22, 2018-January 18, 2019

Use: Upper parking lot-approx. 28,000 sq ft of parking space.

Terms: \$19,792.00 per month.

Projections: N/A      Merchandise: N/A      Parking Revenue: N/A      Food and Beverage: N/A

Contract #: L18-40

Contractor: PTX (Power to Extinguish)

Event Type: Fire Suppression Demonstration for local media.

Dates: November 1, 2018

Use: Portion of Main Parking Lot.

Terms: Rental fee: \$850.00 flat rental fee plus reimbursable expenses.

Projections: Admissions: N/A      Merchandise: N/A

Parking Revenue: N/A      Food and Beverage: N/A

Contract #: L18-41

Contractor: Tournament Together, LLC dba BJJ Tour

Event Type: Brazilian Jiu Jitsu Tournament

Dates: November 3-4, 2018

Use: Arena

Terms: Minimum Rental fee: \$5,250.00 plus reimbursable expenses.

Projections: Admissions: \$35,000.00      Merchandise: \$250.00 flat buy-out fee.

Parking Revenue: \$20,000.00. Food and Beverage: \$1,200.00 flat buyout (to be split 50/50 with Centerplate).

Contract #: L19-03  
Contractor: Ryan Minardi dba Reptilian Nation Expo  
Event Type: Reptile Show  
Dates: February 9-10, 2019  
Use: South Hall  
Terms: Minimum Rental fee: \$4,500.00 plus reimbursable expenses.  
Projections: Admissions: \$45,000.00 Merchandise: \$700.00 flat buyout fee  
Parking Revenue: \$12,500.00 Food and Beverage: \$4,500.00

Contract #: L19-04  
Contractor: Stellar Entertainment Group, Inc. dba Garden Brothers Circus  
Event Type: Family Circus (no endangered species of animals)  
Dates: April 12-14, 2019  
Use: Arena  
Terms: Minimum Rental fee: \$19,500.00 plus reimbursable expenses.  
Projections: Admissions: \$157,500.00 (Capacity of 800 seats over 3 days/8 shows)  
Merchandise: N/A Parking Revenue: \$38,400.00 Food and Beverage: \$47,500.00

Contract #: L19-05  
Contractor: Cars Net Inc.  
Event Type: Credit Union Auto Sale  
Dates: July 28-30, 2019  
Use: South Hall and Portion of South Parking lot  
Terms: Minimum Rental fee: \$8,800.00 flat rental fee.  
Projections: Admissions: N/A Merchandise: N/A Parking Revenue: N/A  
Food and Beverage: \$400.00 flat buy-out (split 50/50 with Centerplate).

## **VI. CEO REPORT -**

- A. Update on rental events and bookings: Staff Report.
- B. Project Update
- C. Facility use and land lease options

## **VI. COMMITTEE REPORTS:**

- A. Budget and Finance Committee – Barbara Wanvig, Chair
  - i. Financial Statements for October 2018
- B. GNR/JGN Committee - President Mara Kopp, Chair

## **VII. ACTION ITEMS**

- A. Approval of Financial Statements for October 2018
- B. Approval of contract with Calco Commercial Inc.

## **VIII. MATTERS OF INFORMATION**

- A. CEO Comments
- B. Director Comments
- C. Next Board Meeting – Tuesday, December 18 at 10 am.

## **IX. ADJOURNMENT**

Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provisions of the Americans with Disabilities Act are requested to contact the office of the 1-A District Agricultural Association (415)404-4100, at least five working days prior to the meeting to insure the proper arrangements can be made. At the discretion of the Board of Directors, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board of Directors. The Board may convene to closed session pursuant to Government Code Section 11126, subdivisions (a) and (e) to consider personnel evaluation and/or possible litigation. Items may not necessarily be taken up in the order shown on this Agenda. This agenda, and all notices required by Bagley-Keene Open Meeting Act are available on the Internet at: [www.cowpalace.com](http://www.cowpalace.com)