

Notice of Meeting
Regular Meeting of the Board of Directors
#1-A District Agricultural Association
to be held
On Tuesday, April 18, 2017 – 10:00 AM
In the Paddock Room
Cow Palace, 2600 Geneva Avenue, Daly City, California

Mara Kopp, President
Ken Flower, Director
Al Perez, Director
Lori Marshall, CEO

Barbara Wanvig, 1st VP
William Nack, Director
Jason Chan, Director

Tony Pantaleoni, 2nd VP
Tyrone Evans, Director
Nancy Atkinson, Director

AGENDA

I. ROLL CALL

II. APPROVAL OF MINUTES OF BOARD MEETING - held March 21, 2017.

III. PUBLIC COMMENT FOR MATTERS NOT ON AGENDA

Speakers are limited to three minutes unless modified by the Chair. The Board of Directors will not take action on any matter raised under this item unless the matter is specifically otherwise noticed in this agenda. This is for items not listed on the Agenda.

IV. PRESIDENT'S REPORT

V. CEO REPORT -

- A. Update on rental events and bookings: Staff Report.
- B. Projects
- C. Other –
 - i. Report on visit to Salinas Bingo Hall & Monterey Fairgrounds

VI. CONSENT AGENDA ITEMS:

1. Contract #: L17-28

Contractor: AutoEd, Inc. dba Automatick

Event Type: Toyota Car Launch (new model)

Dates: March 14-16, 2017

Use: North Hall

Terms: Minimum Rental fee: \$14,000.00 flat fee plus estimated reimbursable expenses in the amount of \$6,744.51

Projections: Admissions: N/A Parking Revenue: N/A

Food and Beverage: 1,862.63 (Catering for 90 people p/day for 3 days)

2. Contract #: L17-29

Contractor: Landmark Modernization Contractors dba Landmark Construction

Event Type: Short term space rental

Dates: April 1, 2017-September 1, 2017

Use: 3,500 square feet of on the south side of facility's warehouse

Terms: Minimum Rental fee: \$875.00 per month

Projections: Admissions: N/A Parking Revenue: N/A Food and Beverage: N/A

VII. COMMITTEE REPORTS:

- A. Executive Committee – Mara Kopp, Chair
- B. Long Range Planning Committee – Tony Pantaleoni, Chair.
- C. Budget and Finance Committee – Barbara Wanvig, Chair
 - i. March 2017 Financial Statements (see Item VIII-A)
- D. Outreach Committee – Al Perez, Chair

VIII. ACTION ITEMS

- A. Approval of Financial Statements for March 2017

IX. MATTERS OF INFORMATION

- B. CEO Comments
- C. Director Comments
- D. Next Board Meeting – Tuesday, May 16, 2017, 10 am.

X. ADJOURNMENT

Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provisions of the Americans with Disabilities Act are requested to contact the office of the 1-A District Agricultural Association (415)404-4100, at least five working days prior to the meeting to insure the proper arrangements can be made.

At the discretion of the Board of Directors, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board of Directors. The Board may convene to closed session pursuant to Government Code Section 11126, subdivisions (a) and (e) to consider personnel evaluation and/or possible litigation. Items may not necessarily be taken up in the order shown on this Agenda. This agenda, and all notices required by Bagley-Keene Open Meeting Act are available on the Internet at: www.cowpalace.com