

Notice of Meeting
Regular Meeting of the Board of Directors
#1-A District Agricultural Association
to be held
On Tuesday, February 21, 2017 – 10:00 AM
In the Paddock Room
Cow Palace, 2600 Geneva Avenue, Daly City, California

Mara Kopp, President
Ken Flower, Director
Al Perez, Director
Lori Marshall, CEO

Barbara Wanvig, 1st VP
William Nack, Director
Jason Chan, Director

Tony Pantaleoni, 2nd VP
Tyrone Evans, Director
Nancy Atkinson, Director

AGENDA

I. ROLL CALL

II. APPROVAL OF MINUTES OF BOARD MEETING - held January 24, 2017.

III. PUBLIC COMMENT FOR MATTERS NOT ON AGENDA

Speakers are limited to three minutes unless modified by the Chair. The Board of Directors will not take action on any matter raised under this item unless the matter is specifically otherwise noticed in this agenda. This is for items not listed on the Agenda.

IV. PRESIDENT'S REPORT

V. CEO REPORT -

- A. Update on rental events and bookings: Staff Report.
- B. Projects
- C. Other

VI. CONSENT AGENDA ITEMS:

Contract #: L17-22
Contractor: Transportation Management Services
Event Type: Bus wraps for transport busses for a Moscone Center convention
Dates: February 9-12, 2017
Use: A portion of North Hall (1 bay; Bay #8)
Terms: Minimum Rental fee: \$7,500.00 flat fee
Projections: Admissions: N/A Parking Revenue: N/A Food and Beverage: N/A

Contract #: L17-23
Contractor: Center for Transportation
Event Type: Driver education for Johnson & Johnson employees
Dates: March 29, 2017
Use: Portion of South Parking lot or equivalent space
Terms: Minimum rental fee: \$2,200.00 flat fee
Projections: Admissions: N/A Parking Revenue: N/A Food and Beverage: N/A

Contract #: L17-24
Contractor: Center for Transportation
Event Type: Driver education for Johnson & Johnson employees
Dates: June 19, 2017
Use: Portion of South Parking lot or equivalent space
Terms: Minimum rental fee: \$2,200.00 flat fee
Projections: Admissions: N/A Parking Revenue: N/A Food and Beverage: N/A

Contract #: L17-25
Contractor: All Pro Wrestling
Event Type: Discover the Dinosaurs (family show)
Dates: May 6, 2017
Use: Arena
Terms: Minimum rental fee: \$3,500.00 or 8% of net box office receipts whichever is greater, plus reimbursable expenses, merchandise buyout fee.
Projections: Admissions: \$8,200.00
Parking Revenue: \$18,000.00
Food and Beverage: \$12,500.00

Contract # L17-26
Contractor: Intren, Inc.
Event Type: 3 acres/equivalent to 130,680 square feet of space
Dates: March 1, 2017-March 1, 2018
Use: Equipment and material storage, daytime parking of Intren personnel for offsite work performing replacement of PG&E utility poles.
Terms: Minimum Rental Fee: \$32,670.00 per month
Projections: Admissions: N/A Parking Revenue: N/A Food and Beverage: N/A

VII. COMMITTEE REPORTS:

- A. Executive Committee – Mara Kopp, Chair
- B. Long Range Planning Committee – Tony Pantaleoni, Chair.
- C. Budget and Finance Committee – Barbara Wanvig, Chair
 - i. January 2017 Financial Statements (see Item VIII-A)

VIII. ACTION ITEMS

- A. Approval of Financial Statements for January 2017.
- B. Approval to provide Workers Compensation Coverage for volunteers

IX. XI. MATTERS OF INFORMATION

- B. CEO Comments
- C. Director Comments
- D. Next Board Meeting – Tuesday, March 21, 2017, 10 am .

X. ADJOURNMENT

Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provisions of the Americans with Disabilities Act are requested to contact the office of the 1-A District Agricultural Association (415)404-4100, at least five working days prior to the meeting to insure the proper arrangements can be made.
At the discretion of the Board of Directors, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board of Directors. The Board may convene to closed session pursuant to Government Code Section 11126, subdivisions (a) and (e) to consider personnel evaluation and/or possible litigation. Items may not necessarily be taken up in the order shown on this Agenda. This agenda, and all notices required by Bagley-Keene Open Meeting Act are available on the Internet at: www.cowpalace.com