

Notice of Meeting
Regular Meeting of the Board of Directors
#1-A District Agricultural Association
to be held
On Tuesday, August 16, 2016 – 10:00 AM
In the Paddock Room
Cow Palace, 2600 Geneva Avenue, Daly City, California

Mara Kopp, President
Ken Flower, Director
Al Perez, Director
Lori Marshall, CEO

Barbara Wanvig, 1st VP
William Nack, Director
Jason Chan, Director

Tony Pantaleoni, 2nd VP
Tyrone Evans, Director
Nancy Atkinson, Director

AGENDA

I. ROLL CALL

II. APPROVAL OF MINUTES OF BOARD MEETING - held July 19, 2016.

III. PUBLIC COMMENT FOR MATTERS NOT ON AGENDA

Speakers are limited to three minutes unless modified by the Chair. The Board of Directors will not take action on any matter raised under this item unless the matter is specifically otherwise noticed in this agenda. This is for items not listed on the Agenda.

IV. PRESIDENT'S REPORT

V. CEO REPORT -

- A. Update on rental events and bookings: Staff Report.
- B. Projects –upgrades/improvements/grounds beautification
- C. Approval of 2015 STOP

VI. CONSENT AGENDA ITEMS:

1. Contract #: L17-01
Contractor: USA Sports Production, Inc.
Event Type: Two day gymnastics competition
Dates: January 14-15, 2017
Use: Main Arena
Terms: Minimum Rental fee: \$13,500.00 or 12% of net gate receipts, whichever is greater, plus reimbursable expenses
Projections: Admissions: \$20,000.00
Parking Revenue: \$7,500.00
Food and Beverage: \$1,500.00
2. Contract #: L17-02
Contractor: Varsity Spirit, LLC
Event Type: Two day cheerleading competition
Dates: February 18-19, 2017
Use: Main Arena
Terms: Minimum rental fee: \$21,250.00 plus reimbursable expenses.
Projections: Admissions: \$25,000.00
Parking Revenue: \$12,500.00
Food and Beverage: \$12,500.00

3. Contract #: L17-03
 Contractor: National Association of College Admission Counseling
 Event Type: San Francisco National College Fair (three hour event)
 Dates: April 29, 2017
 Use: Main Arena and North Hall
 Terms: Minimum rental fee: \$13,500.00 plus reimbursable expenses
 Projections: Admissions: Not applicable
 Parking Revenue: 7,500.00
 Food and Beverage: \$500.00

4. Contract #: L17-04
 Contractor: BJJ Tour, LLC
 Event Type: Brazilian Jiu Jitsu competition
 Dates: April 8-9, 2017
 Use: Main Arena
 Terms: All-inclusive rental fee: \$27,925.00 (includes facility personnel and equipment)
 Projections: Admissions: \$35,000.00
 Parking Revenue: \$17,500.00
 Food and Beverage: \$1,750.00

VII. COMMITTEE REPORTS:

- A. Executive Committee – Mara Kopp, Chair
- B. Long Range Planning Committee – Tony Pantaleoni, Chair.
- C. Budget and Finance Committee – Barbara Wanvig, Chair
 - i. Discussion & approval of July 2016 Financial Statements (see Item VIII-A)
- D. Grand National Committee – Mara Kopp, Chair
 - i. Update from the Grand National Committee meeting
- E. Junior Grand National Committee – Tony Pantaleoni, Chair
 - i. Update from the Jr Livestock Committee meeting
- F. Concessions & Parking Committee- Ken Flower, Chair
- G. Outreach Committee

VIII. ACTION ITEMS

- A. Discussion and approval of Financial Statements for July 2016.

IX. MATTERS OF INFORMATION

- A. CEO Comments
- B. Director Comments
- C. Next Grand National/Jr Show Committee meeting – Tues. Sept 20, 2016 at 9am
- D. Next Board Meeting – Tuesday, September 20, 2016 at 10 am

X. ADJOURNMENT

Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provisions of the Americans with Disabilities Act are requested to contact the office of the 1-A District Agricultural Association (415)404-4100, at least five working days prior to the meeting to insure the proper arrangements can be made.

At the discretion of the Board of Directors, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board of Directors. The Board may convene to closed session pursuant to Government Code Section 11126, subdivisions (a) and (e) to consider personnel evaluation and/or possible litigation. Items may not necessarily be taken up in the order shown on this Agenda. This agenda, and all notices required by Bagley-Keene Open Meeting Act are available on the Internet at: www.cowpalace.com