

Notice of Meeting
Regular Meeting of the Board of Directors
#1-A District Agricultural Association
to be held
On Tuesday, November 15, 2016 – 10:00 AM
In the Paddock Room
Cow Palace, 2600 Geneva Avenue, Daly City, California

Mara Kopp, President
Ken Flower, Director
Al Perez, Director
Lori Marshall, CEO

Barbara Wanvig, 1st VP
William Nack, Director
Jason Chan, Director

Tony Pantaleoni, 2nd VP
Tyrone Evans, Director
Nancy Atkinson, Director

AGENDA

I. ROLL CALL

II. APPROVAL OF MINUTES OF BOARD MEETING - held September 20, 2016.

III. PUBLIC COMMENT FOR MATTERS NOT ON AGENDA

Speakers are limited to three minutes unless modified by the Chair. The Board of Directors will not take action on any matter raised under this item unless the matter is specifically otherwise noticed in this agenda. This is for items not listed on the Agenda.

IV. PRESIDENT'S REPORT

V. CEO REPORT -

- A. Update on rental events and bookings: Staff Report.
- B. Grand National Event - review and reports
- C. Projects –upgrades/improvements/grounds beautification
- D. Other: Reporting forms, director training

VI. CONSENT AGENDA ITEMS:

A. Contract #:L17-06

Contractor: Tri Star Productions, Inc.

Event Type: Three day sports memorabilia show

Dates: April 27-30, 2017

Use: South Hall

Terms: Minimum Rental fee: \$4,500.00 or 12% of gross ticket sales,
whichever is greater, plus reimbursable expenses

Projections: Admissions: \$4,500.00 (minimum rent)

Parking Revenue: \$10,000.00

Food and Beverage: \$1,100.00

B. Contract #: L17-07

Contractor: Associated Obedience Clubs of Northern California (AOCNC)

Event Type: One day dog obedience club training (non-public)

Dates: February 12, 2017

Use: Lower Exhibit Building #1, Bays B and C.

Terms: Flat rental fee: \$2,300.00 inclusive of utilities and building clean up.

Projections: Admissions: N/A
Parking Revenue: N/A non-public event
Food and Beverage: N/A

C. Contract #: L17-08

Contractor: Christian Congregation of Jehovah's Witnesses

Event Type: Five weekend (Friday through Sunday) religious convention.

Dates: June 30-July 2, 2017, July 7-9, 2017, July 14-16, 2017, July 21-23, 2017,
July 28-30, 2017.

Use: Arena and North Hall, Preferred, Upper and South Parking lots.

Terms: Flat rental fee (building):\$118,645.00 inclusive of labor,
utilities, video, audio, and stage:
Flat rental fee (parking lots): \$120,000.00 (\$24,000.00 per weekend times five
weekends)

Projections: Admissions: N/A
Parking Revenue: N/A non-public event
Food and Beverage: N/A

VII. COMMITTEE REPORTS:

- A. Executive Committee – Mara Kopp, Chair
- B. Long Range Planning Committee – Tony Pantaleoni, Chair.
- C. Budget and Finance Committee – Barbara Wanvig, Chair
 - i. Discussion & approval of September/October 2016 Financial Statements (see Item VIII-A)
- D. Grand National Committee – Mara Kopp. Chair
 - i. Review of Grand National from Directors
- E. Junior Grand National Committee – Tony Pantaleoni, Chair
 - i. Review of Grand National from Directors
- F. Concessions & Parking Committee- Ken Flower, Chair
- G. Outreach Committee – Al Perez, Chair

VIII. ACTION ITEMS

- A. Discussion and approval of Financial Statements for September/October 2016.

IX. MATTERS OF INFORMATION

- A. CEO Comments
- B. Director Comments

X. ADJOURNMENT

Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provisions of the Americans with Disabilities Act are requested to contact the office of the 1-A District Agricultural Association (415)404-4100, at least five working days prior to the meeting to insure the proper arrangements can be made.

At the discretion of the Board of Directors, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board of Directors. The Board may convene to closed session pursuant to Government Code Section 11126, subdivisions (a) and (e) to consider personnel evaluation and/or possible litigation. Items may not necessarily be taken up in the order shown on this Agenda. This agenda, and all notices required by Bagley-Keene Open Meeting Act are available on the Internet at:

www.cowpalace.com