

Crook County Fair Board Minutes
Fair Board Meeting 5:30 pm- January 12, 2017
1280 S. Main St., Prineville, OR 97754
Telephone 541-447-6575

- 1) Call to Order- 5:30 p.m.
 - a) Roll Call Board Members (Quorum)- Gail Merritt, Linda Smith, Bill Gowen, Tim Ray, Stanley Flynn, Linda Cross, Dale Cummins, Casey Daly (Fairgrounds Manager), Micaela Halvorson (Fairgrounds Office Assistant)
 - b) Guests:
 - c) Approve November 9, 2016 minutes- Linda Cross motioned to approve, Linda Smith seconded. Minutes approved.

PRESENTATIONS/DISCUSSION ITEMS:

2) Presentations/Discussion Items

- a) **Crooked River Roundup Update** –No guests attending, they will catchup with us later.
- b) **Oregon Hunter Association Waiver Request** The Oregon Hunter’s Association sent a letter to the fair board requesting a waiver of the 20% commission on alcohol sales. It is an annual event and the fair board has waived the fee in the past. We did make sure to clarify to them that they include the fairgrounds as a sponsor and they assured us that it was going to happen. Stanley wanted to know how many events have the fee waived, currently it is Oregon Hunter’s Association, Hospice Auction, Crooked River Roundup Queen Coronation & Kickoff Party, possibly some others. It was suggested that if a group would like us to waive the fee that they do some in-kind volunteer work during fair. The fair board discussed making a new policy for people that would like to request a waiver be required to either acknowledge the fairgrounds as a sponsor or does some in-kind trade volunteer work. It would be beneficial to have something to give to all organizations that request this waiver. **Bill motioned to accept the request to waive the 20% alcohol commission fee for the Oregon Hunter’s Association, Linda C. seconded. Motion carries.**
- c) **Facebook Community Action Grant Update** Stanley, Micaela, and Casey submitted the application for the grant. The gazebo project was the target as directed by the fair board. The request was for \$13,400.
- d) **2017 Fair Headline Concert Update** The #3 choice Mark Chestnut has passed on our offer; he will be getting inducted into the Texas Country Music Hall of Fame that night. Casey requested a new list with pricing. Tracy Lawrence, who was in Deschutes County last year is going to be at Tillamook this year so routing will be in our favor. Casey requested pricing for Terri Clark, just waiting to get information back. If the concert doesn’t pan out, Micaela suggested having a different event such as the Knights of the Realm, they are more expensive than what is usually spent for entertainment but it might be a nice alternative.
- e) **4-H/FFA Premium Increase Proposal** Lindsay, Katy, Tim Deboodt, and Kim Herber have been approached by the 4-H Leadership wanting to know if we could revisit the premium payouts for 4-H. Right now FFA pays \$10 for 1st place

premium, 4-H pays \$2.40 for a blue. It is causing some consternation amongst the groups regarding equality. 4-H and FFA have a policy that they would like all the kids to get some kind of premium for their projects. FFA pays 1st-10th place going from \$10-\$1. They are paid based on their placing within the showmanship or market competition. This payment style is called the American Standard system. The 4-H program, in the 1990s, changed from the American Standard system to the Danish System. The kids are awarded points based on their ribbons (blue, red, and white) and then they are paid based on all their accumulated points. With the Danish system, there could be multiple blues given in any class. There is always going to be some disparity because the FFA only has 30 kids and the 4-H has around 350. Currently we give the 4-H \$2,500 and FFA received \$1,382. Last year, we returned around \$1000 of premium money after paying everyone out that was returned to the treasurer's office. That was based on people donating money back, or not picking up their premium money. We have usually returned money from premium payouts so there are some discretionary funds available. Two years ago, the livestock superintendent, Kim Griffin, requested an increase in premiums for open class livestock and it was granted so that portion has been addressed. Kim Herber suggested that the money be divided not by a head count but by projects submitted. So it would be the total amount of entries and divide it by the total amount of money. The fair board discussed different options such as dividing the money up equally or other ways to merge the gap between the two payout amounts and ultimately decided to give the \$1,000 that usually gets returned to the treasurer to the 4-H kids. The money will go into making the projects and should help to get more kids involved. **Bill motioned to up the premium amount given to the 4-H by \$1,000, Stanley seconded. Motion carries.**

- f) **Santa's Room- Stan Flynn** Mrs. Santa, Evelyn Morris, would like to redo Santa's room. She would like gas piped in for a stove, paint the room, and place carpet. She would like to pay for the upgrades or have the items donated. She understands that any changes may not be permanent because there has been talk of making that building into a museum. The main concern is that there is a lot of work that needs to be done to the building structurally before any finishing work can be done. Casey suggested that if this occurs that any improvements would have to meet code. Evelyn has licensed contractors and an electrician all setup and ready to go. The long term goal for that building was set in 2004 when the fair board at that time voted to try and get that building designated as a historical building and to make it a museum that displays some of the history of the fairgrounds; it would be a partnership with Bowman Museum. Beth Grimes and Jim Van Voorhees looked at the process of getting the building designated as historical and it is a very expensive and detailed process, but Jim was confident that he could make it happen when the time came. When the land at the college was designated for that use, the fairgrounds got the new building (Grizzly Mountain Pavilion). There is a plan that designates additional land including the 4-H dormitory, floral building, Carey Foster Hall, the railroad building and some of the parking area by Carey Foster Hall as additional space for the college. **Stanley made a motion to allow Evelyn Morris to update**

Santa's room in the 4-H Dormitory after providing a plan to the fair board that is approved by them first (with right of refusal). Bill seconded. Board Member Tim Ray voted nay. Motion passed.

- g) Board Training/Hosting Regional** At the last meeting, it was suggested that we try to put a training together for our board members and open it up to other fairgrounds in the area. Tim suggested contacting the Center for Nonprofit Stewardship to get a quote. Casey also got a quote from Tammy Dennee, a fair board member in Polk County that does board training; she did a presentation during the OFA Winter Convention. Casey talked to Kristi Stieber about the Center for Nonprofit Stewardship, and the gentleman that did training with Tim is no longer there; Kristi was not too keen on having them do the training. The cost through them is around \$1,500 per day plus lodging. Ms. Dennee was \$595 for 6 hours of training. Casey's recommendation would be to consider Ms. Dennee's training, and see if Kristi Stieber is able to get the gentleman that use to work for the Center (he now works for the Department of Justice) to partner with Tammy. Casey asked Kristi about money from the Shelk Foundation to help pay for this training. He also asked Colleen if the county had any additional funds to help with this training and there might be some so they will look into it. He also talked to HR.

ACTION ITEMS:

REPORTS:

Gail Merritt: Nothing to report.

Tim Ray: Would like to get the fair board together to discuss where/how they would like to see the fairgrounds moving forward. He would like to propose a workshop/retreat, where they discuss these issues. Casey suggested updating the long term plan. The board is going to meet on a Saturday to discuss the long term plan. It will have to be a public meeting since there will be a quorum. It does not have to be held at the fairgrounds but it will need to be advertised and no decisions can be made or voted on.

Stanley Flynn: Nothing to report. He would like to discuss getting an ice skating rink set up. We might even be able to go to Bend Tarp & Liner and ask them to make one for us and donate it.

Linda Cross: Nothing to report.

Dale Cummins: Nothing to report.

Bill Gowen: Nothing to report.

Linda Smith: Nothing to report.

Micaela Halvorson: The holiday cards were sent out. Working on getting the events setup on the website for 2017.

Manager Report (Casey Daly): We donated \$1,126 to the Hospice Auction by waiving the alcohol commission fee. Our logo was in their program. Sewer project was approved and awarded to SMAF. We are waiting for the weather to change so they can get started. Casey attended a symposium on Rain and Cancellation Insurance while in Las Vegas. Judge Crawford would like us to have a policy for those events that we have here such as the concert. There is a cost to it, it is based on a percentage but it would cover rain-outs. There is a policy that is rain plus and covers wind, lightning and other weather related events. The tent panels are done, again waiting for the weather to clear up to go pick them up from Salem or Tualatin. We did lose one of the panels this year from the snow load. We are going to wait for the snow to clear up a little bit before we even attempt to get it down. The sound panels for Carey Foster Hall have arrived. We are looking for direction on how to hang them up whether to hang them straight or offset. Casey will set up a time for whoever would like to come and make a decision. Linda C. will ask her friend that does some interior decorating to help. The Oregon High School Equestrian Team sent a thank you letter that is in the binder. We have still not received our lottery money so as of right now we are running in a deficit. Casey contacted our regional representative to see if there is a tentative date for when we will receive that money. Typically we receive it at the end of January or beginning of February. With the new leadership in the county, there is some uncertainty as to where our budget is going to be for next year. Casey will work on getting a spot offsite to hold a workshop on the long term plan for the fairgrounds.

Meeting Adjourned: 7:00 p.m.

Next Regular Meeting Dates: February 9, 2017 @ 5:30 p.m.