

Crook County Fair Board Minutes  
Fair Board Meeting 5:30 pm- March 9, 2017  
1280 S. Main St., Prineville, OR 97754  
Telephone 541-447-6575

- 1) Call to Order- 5:30 p.m.
  - a) Roll Call Board Members (Quorum)- Gail Merritt, Linda Smith, Bill Gowen, Tim Ray, Stanley Flynn, Linda Cross, Dale Cummins, Casey Daly (Fairgrounds Manager), Micaela Halvorson (Fairgrounds Office Assistant)
  - b) Guests: Jared Cooper
  - c) Approve February 9, 2017 minutes- Linda C. motioned to approve, Linda S. seconded. Minutes approved.

**PRESENTATIONS/DISCUSSION ITEMS:**

**2) Presentations/Discussion Items**

- a) **Crooked River Roundup Update-20% Waiver** Jason requested that Casey present to the board a request that the 20% alcohol fee be waived for the queen coronation. The conditions would be that the fairgrounds receive acknowledgement for sponsoring her for the amount waived. Not sure about having a banner or something on the saddle for the fairgrounds, but Linda S stated that she is going to try and do some kind of signage on her trailer that could say "Crook County Fair" with dates. The queen is also planning on being at fair. There will be recognition at the coronation of the fairgrounds donation. **Dale motioned to waive the 20% alcohol commission fee for the Crooked River Roundup Queen Coronation. Stanley seconded. Motion carries.**
- b) **Workshop Priorities Review** Casey wanted to confirm that the board agrees with the priorities set during the workshop and follow up meetings. Everyone agrees.
- c) **Oregon Energy Trust Proposal** The Roundup and other users of the outdoor arena have asked us to make some adjustments in the midway. It is extremely dark out there bordering on dangerous at night. Jared stated that we are at .2 foot candles if you get away from the lights, directly under them is ok. There are 7 lights out there. The 3 in the middle are burning at 1000 watts, they are old incandescent bulbs that are expensive and Jared can't find them anymore without searching everywhere, so we are due for an upgrade sooner than later anyway. The upgrade really should be to LED so that we are using less energy. The Energy Trust will give us money to upgrade to LED. They are doing their budgeting and March 31, everything changes. Right now they will give us \$2400 to upgrade, that is not guaranteed after March 31. The Energy Trust will want the same grade or better light fixtures and we currently have pretty high end fixtures. Jared expects his cost of installing to be around \$2400. That means that the cost of the hardware is \$5900 and Jared's labor costs would be covered by the Energy Trust. Jared also brought up that the lights in the road way are going to need replacing as well as the lights around the race track. OLCC has urged us to improve the lighting in the midway as well. The main problem with the driveway lights is that the covers are broken after a hail storm several years ago and any kind of moisture that gets in the lights burns out the bulbs and the ballasts which are very expensive. This is a project that we could talk to the Energy Trust about since they are burning for a lot longer period of time and the

energy savings are more significant. Casey will include the lighting on the driveway on our budget and see where it goes.

- d) **Facebook Community Action Grant Update** We received a call from Facebook requesting additional information about our grant proposal. Casey and Micaela had a conference call with Eddie from Facebook. He requested a picture of the proposed structure so Casey got with Lance and provided a drawing. Eddie asked us about solar power for the structure. We would be willing to go that route however, there is not a lot of information available about it that Casey could find.
- e) **Spring Leadership Conference e-mail-Feedback** We received an e-mail from Kelly Ross and Beth McCurdy asking for feedback on the Spring Leadership Conference. Casey thought that rather than having feedback from the entire board that each board member individually provides the feedback. There are some parameters that are outlined in the bylaws that are not exactly followed.
- f) **Stan Foster- PARC Resources -CFH Replacement** After the priority setting workshop, one of the major things that came to the top was replacing Carey Foster Hall. We reached out to Kristi Steiber to try and get a plan together. She recommended Stan Foster, who is a grant writer and facilitator. Gail and Casey met with him this week and he is interested in helping us. There is some grant money available to help cover his cost through the Ford Family Foundation. After discussing the parameters of what we would like to building to entail, Stan believes we can get it built for \$4.5-5 million. He thinks that there is grant money out there to cover \$3.5 million of that cost. He said that we would have a 24-36 month period of fund raising time to cover that cost. The group would like to move forward with discussing options with Stan Foster. If Stan Foster is agreeable to coming and discussing the process with the board before committing to him, they would prefer that.

#### **ACTION ITEMS:**

#### **REPORTS:**

**Gail Merritt:** Talked to Cheri Rasmussen about doing the school boards again this year and she said yes as long as they don't get them 2 days before school lets out. Gail would like to see the schools get them right after spring break. Brothers, Paulina, Crooked River, Barnes Butte, the middle school, the Christian school should all receive one.

**Tim Ray:** Carey Foster Hall acoustical panels are installed. We have already received a compliment on the difference in the sound. Last week at county court, the High school rodeo was there and they were just praising the fairgrounds and staff. She said that they go to a lot of rodeos and what a great facility this is. They are proud to have their rodeo here at the Crook County Fairgrounds.

**Stanley Flynn:** Talked to Chris at New Basin Distillery and is happy to talk to us about sponsoring the concert.

**Linda Cross:** Nothing to report.

**Dale Cummins:** Nothing to report.

**Bill Gowen:** Nothing to report.

**Linda Smith:** Nothing to report.

**Micaela Halvorson:** Sponsorship letters have been mailed. Ads for the premium book need to be received by mid-April so they can be printed by early May.

**Manager Report (Casey Daly):** Financials we have received the state lottery money, we have received the county's general fund of \$100,000. We are currently in the black. Revenue is outpacing our expenses. We were awarded \$85,000 for the sewer project and the total cost \$62,000 so there is some money left over. Casey went to talk to Judge Crawford and he agreed to allow us to use that money for an additional project. We are going to get all the water in the H-Barns overhead and get rid of the frost frees so we don't end up fixing them all year long (frozen pipes in the winter and steers being tied to them during the summer). The plan for the new budgeting process is to allow a rollover of income. Dale would like to see us planning some capital improvement projects based on this new budgeting process. Budgets are due on the 31<sup>st</sup>. We meet with the Seth and Kathy on the 13<sup>th</sup> of April if anyone would like to attend. It is a new process. We are not going before a budget committee of citizens, instead we will go in front of the judge and treasurer, go over our proposed budgets, which will then get incorporated into a larger format and finally presented to the budget committee. The Outdoor Arena ticket booth has been moved; previously the fence was in the middle of the booth so the back windows were unusable. We moved the booth so that the fence is at the back of the booth. The asphalt from the sewer project is scheduled to be done when the weather improves, the tent panels are on the grounds and when the weather warms up we will get them installed. 4-H has picked us for their community service project day so they are going to come in on April 14<sup>th</sup> to help level out stalls. Casey has included everything that he can think of that needs fixing on the proposed budget including new doors for the indoor arena, new metal roof for the indoor arena, panic bars, new trailer, new black widow, tent panels and see if anything gets approved. Jason Snider would like to make some changes to the roping alley. There are flags out right now with the proposed changes. The garbage enclosure behind Carey Foster Hall will be started tomorrow. Fair planning update: no carnival yet, we are working with our vendors, the premium book needs to get done, we looked at Baker County premium book for ideas on the Domestic Deva, we talked about doing a BBQ, ice cream, hot wings, or chili competition. Rose Gregory volunteered to help out with a few new things. Casey has been talking to a gentleman in Yakima who is a Hispanic Music Producer for a band on Thursday night. Casey asked if he could possibly find us some sponsorship because the cost of the band is going to start at \$5,000.

Meeting Adjourned: 7:00 p.m.

Next Regular Meeting Dates: April 13, 2017 @ 5:30 p.m.

April 24, 2017