

Crook County Fair Board Minutes  
Fair Board Meeting 5:30 pm- October 12, 2017  
1280 S. Main St., Prineville, OR 97754  
Telephone 541-447-6575

- 1) Call to Order- 5:30 p.m.
  - a) Roll Call Board Members (Quorum)- Gail Merritt, Linda Smith, Linda Cross, Bill Gowen, Tim Ray, Stanley Flynn, Dale Cummins, Casey Daly (Fairgrounds Manager), Micaela Halvorson (Office Assistant)
  - b) Guests: Shanna Belz
  - c) Approve September 14, 2017 minutes- Dale C. motioned to approve, Stanley F. seconded. Bill G. abstained. Minutes approved.

**PRESENTATIONS/DISCUSSION ITEMS:**

**2) Presentations/Discussion Items**

- a) **Crooked River Roundup Update** Jason Snider called and has nothing to report. He would like to be added to the November agenda.
- b) **Shanna Belz Presentation** Shanna has talked to Billy Dean about doing a show next year and he is interested. His prices are: Full Band \$15,000 and Trio is \$12,500. She has talked to a few places around town and talked to a few businesses that have shown interest in possibly sponsoring this event. She talked to Shaun Benson and he suggested piggy-backing with Picnic in the Park. Billy would not be able to come on Wednesday but on Friday of fair. Casey met with Shanna earlier in the week and described what happened last year with Terri Clark and asked her to present her idea to the fair board. He suggested having Billy Dean perform on the main stage instead of having it in the Outdoor Arena. Selling tickets would be next to impossible on the main stage so he suggested that she try to get sponsors for at least half of the cost. Price is definitely a factor for the fair board. If Shanna could get enough sponsorship the fair board would entertain having Billy Dean here. The Crook County Foundation has hosted other events but Picnic in the Park has always been on Wednesday night. Shanna is going to pursue sponsors and keep us updated on any new information.
- c) **Crook County Parks and Rec RV Park- Crook County-Fairground Contract** There has been some consternation with the RV Park and fair goers not being able to make reservations for next year's fair. Casey had a meeting with Parks & Rec and discussed the issue. Duane (PR), Casey (PR), Seth Crawford, Judge, Tim Deboodt (OSU), and Casey (CCFG) met to come up with a solution. Parks & Rec has a reservation system that cannot accommodate making reservations that far in advance in addition it can't accommodate putting individuals in particular spots. Parks & Rec only held back 30 spaces for fair and we typically fill the park during that time. They have agreed to only hold back 10 spaces for their long term renters from March until October and they will open reservations for everyone. In the meeting, they reviewed the current contract. There have been several revisions to the original and now there is a difference of interpretation in the current contract. Casey talked to Jeff Wilson and Seth Crawford. Seth requested that Casey bring it to the board and then take it back to Jeff to revise the wording then we would present it to Parks & Rec. We don't want to change anything but want to insert some of the original verbiage to clarify the differences of interpretation. Fair, rodeo, races and Rockhounds are all excluded from the contract. We have other

events that the RV Park will not accommodate for example the dog shows, the llama show, the Old Time Fiddlers, Relay for Life, and bike races. We need to get all of this included in the contract. Another example is when a motorhome pulling a horse trailer comes in, the RV Park can't accommodate them but they really are not covered under the contract. We also have the situation when people have events here and they all want to stay in the same area (the Quick Draw event for example) but we cannot house them because the RV Park is not full. The fair board is going to read through the various agreements and come back with their input.

- d) **Grimes Christmas Scene Permanent Sign** Beth has asked if it would be ok to install a permanent wood sign indicating that it is the Grimes Christmas Scene. Casey requested a depiction of what the sign would look like. She would not hang it on the building and it will not be an LED Sign. Tim would prefer it be in the flower bed area rather than in the grassy area where the gazebo will be located.
- e) **PARC -Stan Foster- Fair Board- Possible Work Session** Thursday nights do not work for Stan, he has a standing meeting so he was wondering if the fair board would be willing to do a work session another day. The fair board is ok with this as long as it is not costing any additional money to have him here.

#### **ACTION ITEMS:**

#### **REPORTS:**

**Gail Merritt:** Christmas in the Pines is getting ready to set up so if anyone has time to help it would be appreciated.

**Bill Gowen:** Nothing to report.

**Tim Ray:** Nothing to report.

**Linda Smith:** Nothing to report.

**Linda Cross:** Nothing to report.

**Stanley Flynn:** Stanley would like to propose getting the volunteers a t-shirt to help build our volunteer base as well as keep them. He would like them to be nice t-shirts and maybe include our 2018 fair theme. Stanley said that the shirts would cost \$6 each and last year we had around 50 volunteers. Micaela suggested doing a design contest and the winning design would be on the back of the t-shirt as well as the front of the premium book. It would also serve as advertisement for the fair year round when the volunteers wear them. Stanley suggested having some that do not say "Volunteer" on them available for sale in the information booth and online for around \$20 each. The fair board agreed to finalize the fair theme at the next fair board meeting so the board needs to come with theme ideas. Micaela will send the past fair themes. Casey will send out an email to the fair planning group to get suggestions for the theme.

**Dale Cummins:** Nothing to report.

**Micaela Halvorson:** Nothing to report.

**Manager Report (Casey Daly):** Financials were presented to the fair board. We have received the money from the Crooked River Roundup. The Cat 966 is on the surplus auction and the high bid is currently at \$2500. OFA Winter Conference is on October 26-28 at the Linn Benton Fairgrounds. Currently Bill, Gail, Linda S., Micaela and Casey are planning on attending. The overhead water project in the barns is getting wrapped up. The city is going to install an 8" backflow preventer in front of the college. It will eliminate all of our backflows on the fairgrounds once it has been installed. The railroad building, ticket booth, and the outdoor bathroom were all painted. Blaine Nolan did the work and did a nice job. Chavez Roofing won the bid for the boat house roof. Weather permitting, he is hoping to get it done before winter. Tim submitted a report on the honey exhibit judging complaint and his recommendations. We will write a letter to Mr. Schutz with the findings. We have the opportunity to bring Godfrey the Magician back for 2018 fair entertainment. Micaela has also been in contact with the pirate/parrot guy. We have talked to Tami Ryan with Super Science; she has an exhibit called Barn Yard Adventure that is an Ag related educational display. OID did the water rights transfer so they are now across the street. We have a new alarm system and everyone was given their code. There is a panic button under the front office desk. Dale suggested doing a test of it to make sure it is going to dispatch.

Meeting Adjourned: 6:44 p.m.

Next Regular Meeting Dates: November 9, 2017 @ 5:30 p.m.