

**Dakota County Agricultural Society
Board of Directors Meeting
January 3, 2017**

Meeting called to order at 7:00pm by President Mark Henry, followed by the Pledge of Allegiance

Board Present: Mark Henry, David Franzen, Pete Storlie, Roger Janak, Cathy Busho, Marge Snyder, Greg Casura, Ed Barrett, Jeff Wright, Mike Slavik, Dan Muller

Board Absent: Mark Malecha

Staff Present: Kristine Smith – DCAS Office Manager,

Guests Present: Len Storlie, Mike Busho, Diana Weddigen – DCAS Auditor

A motion was made to approve the agenda with the addition of update of 501c3status added to old Business. Motion was made by Ed Barrett, second by Dan Muller. Motion carried.

The December 5, 2016 minutes were approved. Motion by David Franzen, second by Dan Muller. Motion carried

Visitors

Diana Weddigen - partner with Lewis, Kisch & Associates Ltd presented the 2015-2016 draft audit. Auditor would like to also present to Dakota City Board prior to final audit. Board discussed temporarily restricted accounts at Dakota City per management letter and requested additional verbiage be added for clearer explanation. Final Audit to be approved at the February meeting of the Agricultural Society Board of Directors

Dakota City Report

The organizational meeting in December was post-poned until January so new members could vote on 2017 leadership.

Office Manager Report

Kristine Smith – Office Manager gave monthly report and sought direction regarding pro-rating insurance deductible between DCAS and DCHV related to break-in.

Maintenance Foreman Report

Director Muller read a report from the Maintenance Foreman updating the board on buildings and grounds activities within the last month.

Finance Committee Report

Treasurer David Franzen presented financials and checks and claims. The audit found overstated internal numbers related to start up cash and demo prize money not recorded.

Motion to pay checks as presented by David Franzen, second by Dan Muller. Motion carried.

Sales and Marketing Committee Report

Chair Greg Casura gave an update on preparations for the 2017 Fair.

Motion by Ed Barrett, second by David Franzen to approve contracts – Lawn Mower Racing Association

Facilities Committee Report

Chair Ed Barrett reported the Master Gardener contract negotiations are on-going, but positive. Also committee is looking at new sheep and goat pens.

Motion by Ed Barrett, second by Jeff Wright to award print shop restoration to Dan Adelemann Construction for \$13,850. Motion carried.

Motion by Ed Barrett, second by Dan Muller to rescind previous motion to accept price of \$1235 for LED billboard lights (12-5-16) and accept alternate option #2 from Helm Electric for \$595. Motion carried.

Building Committee Report

Chair Greg Casura gave an update on the status of the new 4H Building.

Next building committee is scheduled for 1-11-17 where pricing and project numbers will be available.

Old Business

501c3 status – Received IRS letter the second week of December. The agricultural society will know if the non-profit status is approved within 90 days.

Insurance – President Henry met with Vermillion Agency to get an additional quote.

New Business

Discussion related to the Agricultural Society applying for more grants in particular legacy and village related grants.

President Henry shared his recommended fair time assignments and asked for feedback. Director Pete Storlie and Director Casura will switch responsibilities with Director Casura on Parking and Director Storlie on Commercial Space.

The meeting adjourned at 9:36pm

Minutes respectfully submitted by Mike Slavik -Secretary