

**Dakota County Agricultural Society
Board of Directors Meeting
May 1, 2017**

Meeting called to order at 7:00 pm by President Mark Henry, followed by the Pledge of Allegiance

Board Present: Mark Henry, Pete Storlie, Cathy Busho, Greg Casura, Jeff Wright, Mike Slavik, Marge Snyder, Ed Barrett, Roger Janak, David Franzen

Board Absent: Mark Malecha, Dan Muller

Guests Present: Henry Fox, Mike Busho, Bob Helman, Ed Plant, Mark Bigalow, Doreen Kennedy, Dave Kennedy

Staff Present: Kristine Smith

The agenda was approved with the addition of website under old business and fair assignment and employee reviews under new business. Motion by Ed Barrett, second by Jeff Wright

The April 3, 2017 minutes were approved. Motion by Ed Barrett, second by Jeff Wright. Motion carried

Dakota City Report

Dakota City President Bob Helm gave a report. Questions regarding if ok to serve food in the drug store as in the past during fair. Consensus - yes.

Office Manager Report

Written report presented from Office Manager.

Maintenance Foreman Report

Monthly report given.

Finance Committee Report

Financials and checks and claims were presented.

Motion to pay checks as presented by David Franzen, second by Greg Casura. Motion carried.

Safes were purchased. Still waiting on insurance quote with workers comp now to be included. Money is in the budget for the tractor, but it is still to be determined. Motion to approve the finance report by Marge Snyder, seconded by Ed Barrett. Motion carried.

Sales and Marketing Committee Report

Chair Greg Casura gave an update on preparations for the 2017 Fair. Questions related to vendor space and application. Verbal update given. Beginning next month, a more formal update will be given.

Motion by Director Casura, second by Director Busho to provide temporary fencing for an event in Lakeville in exchange for advertising all summer of fair banners in the ballparks. Motion carried.

Motion by Director Casura, second by Director Storlie to set building hours Monday noon-9pm, Tuesday – Saturday 10am – 9pm and Sunday 10am – 7pm. Also to notify vendors as soon as possible. Motion carried.

Motion by Director Casura, second by Director Busho to participate in the Farmington and Cannon Falls parades this summer. Motion carried.

Facilities Committee Report

Facilities report given by Ed Barrett.

Motion by Director Barrett, second by Director Wright to purchase a camera system and locate on grounds. Motion carried. Busho - no

Building Committee Report

Chair Greg Casura gave an update on the status of the new 4H Building. Discussion of new concept based on recent discussions. Discussions focused on height of sidewalls.

Motion by Director Storlie, Second by Director Busho to send floor plan concept to Fredrickson (pole barn) and John and Lori Wick (tip up) to get quotes with 12', 14' and 16' height comparisons.

New Business

MN –Spect Proposal: Scott Qualey (Castle Rock Building official) will send a proposal to facilities for inspection work

Fair time assignments: Concerns were brought up over director commitment during fair time. Particularly if Director Malecha is able to fulfill his responsibilities due to his work schedule. He was not present to speak for himself and the majority of the board felt he should have that opportunity.

Employee Evaluations: Director Janak gave an update on the employee evaluation process. Response was light than hoped. Discussion on increase amount and effective date. Also a recommendation that a salary comparison should be done before next year's evaluation

Office Manager meets expectations and exceeds in many and Maintenance Manager meets expectations and exceeds in some.

Motion by Director Casura and second by Director Franzen to do a 2% salary increase for both the Office Manager and Maintenance Manager effective 5-1-17. Motion Carried. Director Busho - no

The meeting adjourned at 9:12pm

Minutes respectfully submitted by Mike Slavik -Secretary