

CHECKING OUT IN SHOWWORKS- 2019

This is where you will review your entries and make any corrections or delete any errors. If after reviewing the cart you realize that you forgot to make an entry you can select "Add more Entries for (Name)", you can "Save this cart for later", you can delete everything in your cart by selecting "Empty Cart" or if you're done you can "Check-out". So let's select "Check-out".

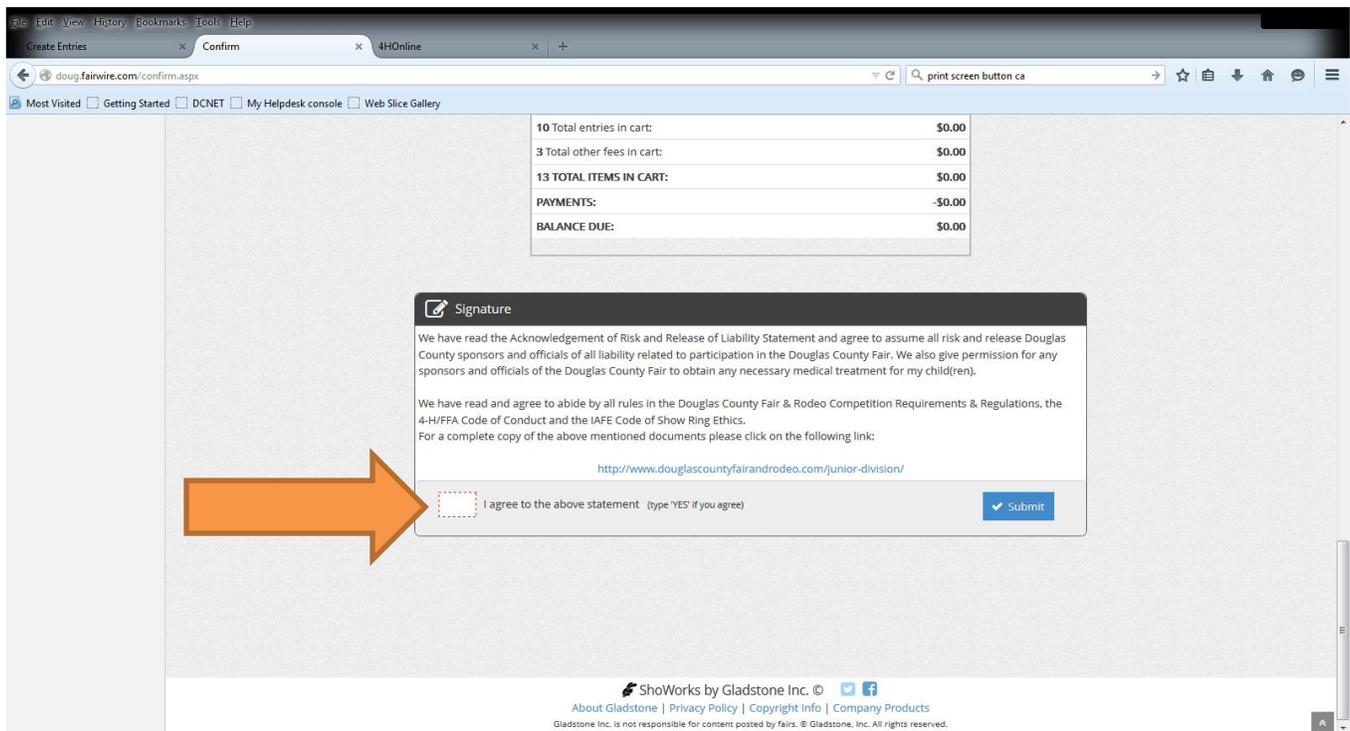
Item	Description	Amount	Edit	Remove
Emma Kwang's items:				
.22 Pistol	Class: 120 Club: Franktown Farmers	\$0.00		
Archery	Class: 409 Club: Lone Ranch Rattlers	\$0.00		
Archery	Class: 417 Club: Lone Ranch Rattlers	\$0.00		
Shooting Sports	Class: 430 Description: blue display board with zebra print and "parts of arrow" Club: D.C. Rabbitears Interview: Schedule an interview on Sat, Aug 1st(most members) Home Town Rodeo: NO I am not participating	\$0.00		
Artistic Clothing	Class: 877 Description: red dress with flowers Club: Franktown Farmers Interview: Schedule an interview on Sat, Aug 1st(most members) Home Town Rodeo: NO I am not participating	\$0.00		
Lambs-Market # of head	2	\$0.00		
Total for Emma Kwang with 5 entries and 1 additional items		\$0.00		
Dan Doodle's items:				
Market Hogs	Class: All Tag ID: 5000002 Club: D.C. Rabbitears Animal Name: porky	\$0.00		
Swine Showmanship	Class: 002 Club: D.C. Lamb Masters	\$0.00		

Swine Showmanship	Class: 002 Club: D.C. Lamb Masters	\$0.00		
Breeding Beef	Class: 004 Birth Date: 03/15/2014 Tag ID: 2000 Club: D.C. Rabbitears Animal Name: Bessie	\$0.00		
Beef Showmanship	Class: 002 Club: D.C. Rabbitears	\$0.00		
Beef-Breeding # of head	1	\$0.00		
Hogs-Market # of head	2	\$0.00		
Total for Dan Doodle with 4 entries and 2 additional items		\$0.00		
roxy Kwang's items:				
Horseless Horse	Class: 021 Description: horse bones Club: Miscellaneous Makers Interview: Schedule an interview on Sat, Aug 1st(most members) Home Town Rodeo: NO I am not participating	\$0.00		
Total for roxy Kwang with 1 entries		\$0.00		
3 Total exhibitors in cart				
10 Total entries in cart:		\$0.00		
3 Total additional items in cart:		\$0.00		
13 TOTAL ITEMS IN CART:		\$0.00		
PAYMENTS:		-\$0.00		
BALANCE DUE:		\$0.00		

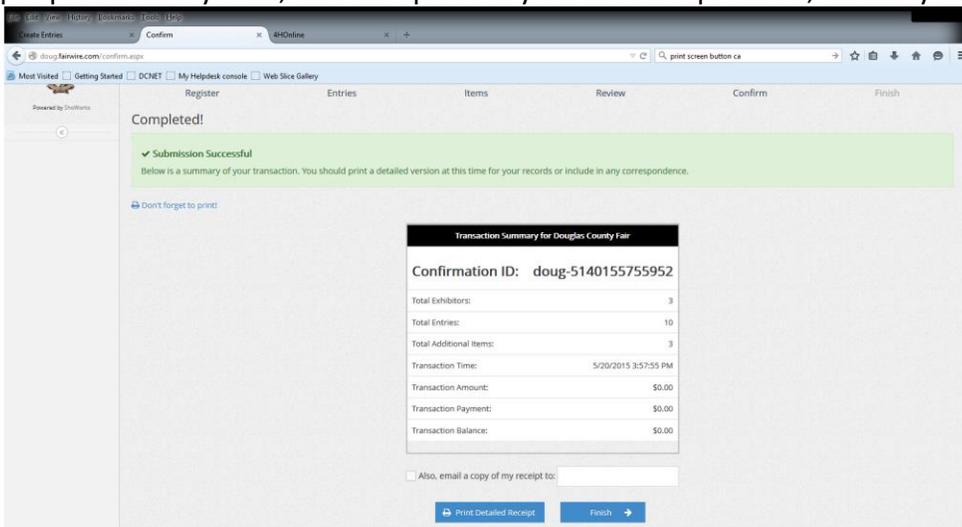
[for roxy Kwang](#)
[Empty Cart](#)
[Save this cart for later](#)
[Check-out →](#)
[+ Add Entries for a different Exhibitor](#)

So you have one last IMPORTANT step. This is where by typing “YES” you electronically sign saying that you have read and agree to the rules and regulations, etc. To print a copy of each of these items you can click on the link to the Douglas County Fair and Rodeo website.

Type “YES” and click “Submit”.



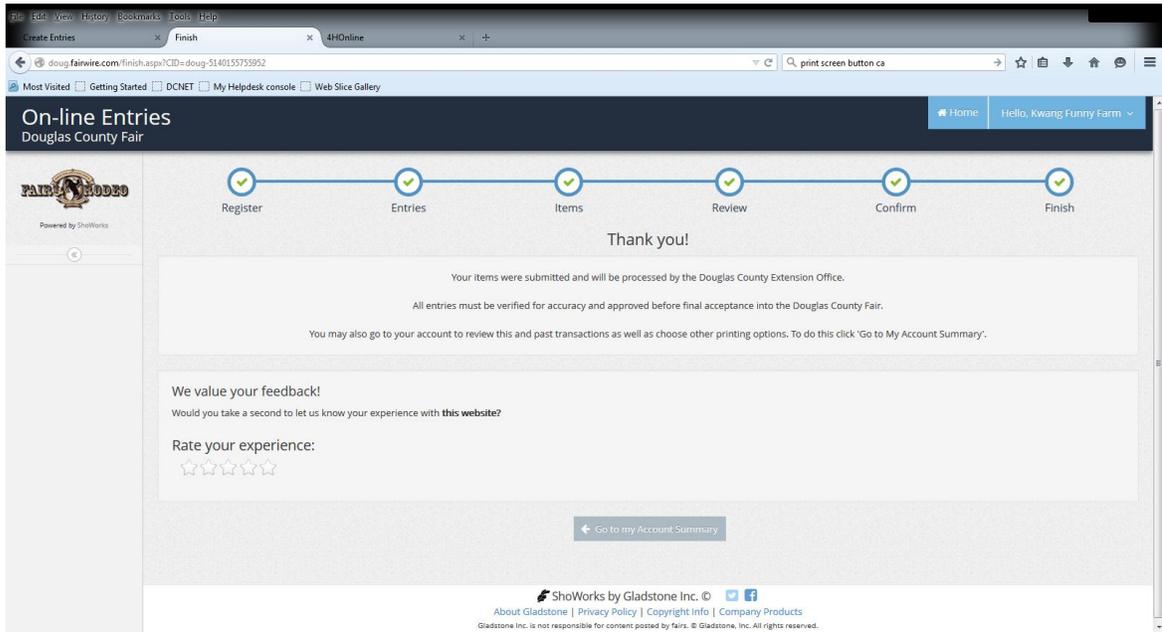
This is your Receipt Confirmation and you should print a copy for your records. You can also have a copy emailed to yourself. To print a copy, you will need to click “print detailed receipt” and have pop-ups enabled in your browser. Once the pop-up appears you will need to right click on the receipt and select Print. Printing the receipt takes you to the “we value your feedback” page. Once you have printed your receipt select “Finish”. Depending on the number of entries, the number of people on the system, and the speed of your internet provider, this may take a little time to process.



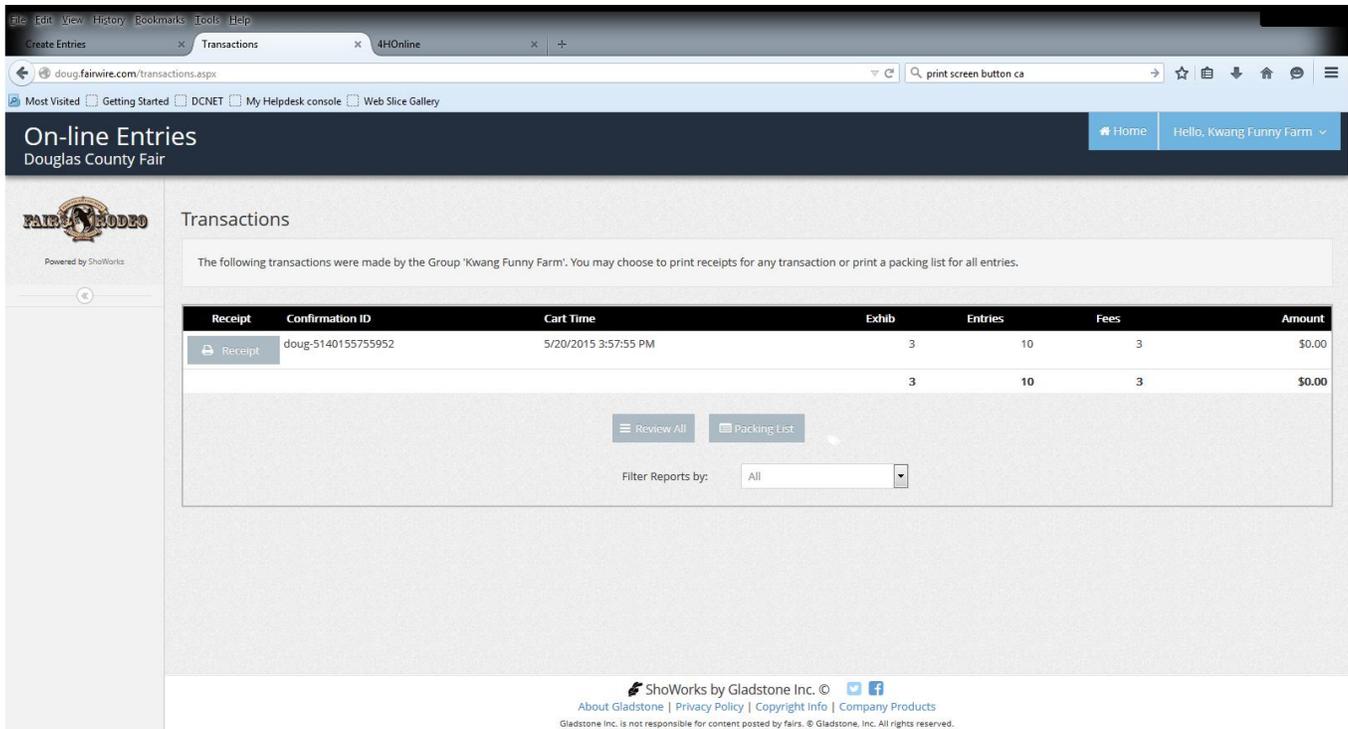
This is the Finish screen. From here you can go to your Account Summary or Logoff. If at any time the Fair or 4-H Extension staff have questions about your entries, you will be contacted by the phone number and email supplied with in the on-line entry system so please make sure all information is correct.

Let's click on "Go to My Account Summary".

Here you will be able to see all the



transactions for you as an Exhibitor or for your Family. You can re-print any receipt and/or review the transactions for that receipt. If you select Packing List it creates a summary of ALL your entries.



Douglas County Fair			
On-line Entries Receipt			
ITEM	DESCRIPTION	WEN#	AMOUNT
Beef Showmanship	Class: 002 Class Description: Intermediate Showmanship Club: D.C. Rabbitears	189387	\$0.00
Breeding Beef	Class: 004 Class Description: Junior Yearling born Jan 1 thru Apr 30 previous yr Birth Date: 3/15/2014 Tag ID: 2000 Animal Name: Bessie Club: D.C. Rabbitears	F58486	\$0.00
Market Hogs	Class: All Class Description: Market Hog entries to be sorted Tag ID: 5000002 Animal Name: porky Club: D.C. Rabbitears	D9ED06	\$0.00
Swine Showmanship	Class: 002 Class Description: Intermediate Showmanship Club: D.C. Lamb Masters	97BA5C	\$0.00
Beef-Breeding # of head	1		\$0.00
Hogs-Market # of head	2		\$0.00
Total for Dan Doodle with 4 entries and 2 additional items Address: 1234 best house lane City: parker State/Prov: co Postal Code: 80138 Phone: (777) 777-7777 e-mail: blowang@douglas.co.us Age: 15			
TOTAL:		\$0.00	
PAYMENTS:		\$0.00	
BALANCE DUE:		\$0.00	
EXHIBITOR NAME:	Dan Doodle		

Please check against the provided check sheets at

<http://www.douglascountyfairandrodeo.com/junior-division/>

These sheets are provided for your reference to insure you have not missed an entry.

At this point you CAN NOT edit or delete any entries. If you do find an error please contact the Fair Office 720-733-6902 or mwoodric@douglas.co.us and give them the WEN (Web Entry Number) of the entry that is in error. The WEN # can be found on the Packing/Loading List or on the Receipt and is a unique number specific to that entry. And that's about it. Good luck!