

EL PASO COUNTY FAIR

Calhan, Colorado

FOOD CONCESSION APPLICATION

July 13-20, 2019



Company Name: _____ Contact Person _____
 (please print) (please print)

Ad- dress: Telephone _____
 City/ State/Zip: _____ E-Mail Address _____

Does any employee of El Paso County/member of the Fair Advisory Board have a financial interest in your company?
 Yes _____ No _____ If yes, Name and Relationship _____

Attach a complete menu (only items on the contract will be allowed. The vendor committee reserves the right to adjust menu to avoid numerous duplicate items among vendors.)

New Vendors only—List any rodeo, fair, or event at which you were a concessionaire, along with contact information. _____

Electrical requirements. 20 amp/110v _____ Qty Required 50 amp/220v _____ Qty Required
 (spaces include 1-20 amp or 1-50 amp outlet only. Additional outlets are based on availability only. An additional fee for an extra 50amp outlet is \$118, **50 amp vendor placement is dictated by outlet locations.**)

List total amount of space desired. Footage must include all awnings, supports poles, tie-downs, storage areas, trailer hitches, etc.
 FRONT FOOTAGE _____ DEPTH _____ (Please include trailer tongue in measurement)

Do you need to park a stock truck? _____ If yes, what size _____ Is power required? _____
 Stock trailers or vehicles that do not fit in vendor's designated camping space will require a \$50 parking fee for the duration of the fair.

Does your booth produce grease / waste? _____ If yes, estimate gallons produced for 8 days _____

Will you require a camping space? _____ If yes, do you require electricity? _____
 Electrical for camping is primarily 30 amp. Alternate locations may be 20 amp only. Early arrivals for camping must make prior arrangement with the Fair Office.

Photos of your concession trailer as it is operated are required with application. Trailers must be skirted on all sides including the hitch. Storage areas must be completely enclosed. Trailer must have sufficient lighting. All signs must be of professional quality. Advertising outside of the contracted space is prohibited. Tents are not accepted unless approved by the Vendor Committee.

Each concessionaire is required provide a Certificate of Insurance naming El Paso County as an additional insured. This certificate must be valid during the event dates. (see vendor handbook, page 7 for Insurance Requirements)

ATTENTION !!
 A 10% Early Bird booth discount will be offered when your application and payment are received in full by April 30, 2019. A 5% Early Bird booth discount will be offered when your application and 50% of your booth payment is received by April 30, 2019. Terms of the concessionaire contract requires that all final payments and supporting documents for previously submitted applications must be received no later than June 15, 2019. Any new contracts received after June 15, 2019 will require full payment, either by credit card, cash or certified funds. **NO CHECKS WILL BE ACCEPTED AFTER June 15, 2019.**

The Vendor Committee will consider a refund on a cancellation if contacted thirty days in advance of the Fair. The vendor fee will be refunded only if the Vendor Committee is able to resell the booth space. The committee reserves the right to resell any booth space that is not set up completely by 5 pm the Friday night before opening day of fair. Unless prior arrangements are made. Written application for a refund is required and must include explanation for the request. All refund request must be approved by the Vendor Committee.

