COMMERCIAL EXHIBIT APPLICATION
July 14-21, 2018

THE APPLICATION MUST BE COMPLETED AND DOES NOT AUTOMATICALLY RESERVE SPACE

Company Name: _____ **Contact Person** _____
(please print) (please print)

Address: _____ **Telephone** _____

City/State/Zip: _____ **E-Mail Address** _____

Does any employee of El Paso County/member of the Fair Advisory Board have a financial interest in your company?

☐ **Yes** ☐ **No If yes, Name and Relationship** _____

Describe your booths operation / products etc. Use additional sheet if necessary. Only items listed will be considered / allowed.

_____
_____
_____

New Vendors only—List any rodeo, fair, or event at which you were a concessionaire, along with contact information. _____
_____
_____

List your complete electrical requirements. Electric available for non-food vendors is primarily 20 amps / 110 v. 50 amp / 220 v may be available upon request. 20 amp/110 v _____ **Qty Requested** **50 amp/220 v** _____ **Qty Requested**

List total amount of space desired. Footage must include all awnings, supports poles, tie-ons, storage areas, trailer hitches, etc. FRONT FOOTAGE_____ **DEPTH**_____

Do you need to park a stock truck?_____ **If yes, what size** _____ **Is power required?** _____
Stock trailers or vehicles that do not fit in a vendor's designated camping space will require a $50 parking fee for the duration of the fair.

Will you require a camping space? _____ **If yes, do you require electricity?** _____
Electrical for camping is primarily 30 amp. Alternate locations may be 20 amp only. Early arrivals for camping must make prior arrangement with the Fair Office. ($130 for 10 days)

Photos of your booth as it is operated are required with application. Storage areas must be completely enclosed. All signs must be professional quality. Advertising outside of the contracted space is prohibited.

ATTENTION !!

Terms of the Vendor contract requires that all final payments and supporting documents for previously submitted applications must be received no later than June 15, 2018. Any new contracts received after June 15, 2018 will require full payment, either by credit card, cash or certified funds. NO CHECKS WILL BE ACCEPTED AFTER THIS DATE.

EARLY BIRD BOOTH DISCOUNT - A 10% Early Bird booth discount will be offered when your application and payment are received in full by April 30, 2018. A 5% Early Bird booth discount will be offered when your application and 50% of you booth payment is received by April 30, 2018. A 15% Early Bird booth discount will be offered when you complete your application and pay in full your booth fee prior to the last day of the current 2018 Fair for the upcoming fair in 2019.

The Vendor Committee will consider a refund on a cancellation if contacted thirty days in advance of the Fair. The vendor fee will be refunded only if the Vendor Committee is able to resell the booth space.

BOOTH SPACES AND FEES
Please mark to indicate which booth space you prefer

☐ **MIDWAY OUTSIDE BOOTH SPACE w/out electric (25' deep)**
Total length of space needed must include tongue, hitches, tents etc.
Total length _____ X $10 / ft = July 1 X $15 / ft. $_____

☐ **MIDWAY OUTSIDE BOOTH SPACE with electric (25' deep)**
Total length of space needed must include tongue, hitches, tents etc.
Total length _____ X $13 / ft = July 1 X $18 / ft. $_____

☐ **GRANDSTAND INSIDE BOOTH SPACE with electric / 8 days**
8' deep X 10 ' front $340 / space July 1 $390 $_____

☐ **DAILY SPACE - GRANDSTAND INSIDE BOOTH- with electric**
8' deep X 10' front Limited number of booths available.
List days / dates_____ X $100 / day July 1-$125/Day $_____

☐ **DAILY SPACE - MIDWAY OUTSIDE BOOTH**
Total length of space needed must include tongue, hitches, tents etc.
Total length _____
List days / dates _____ X $20 / ft w/out electric $_____

X $26 / ft with electric $_____

Sub Total $_____

Discount $_____

☐ **CAMPING SPACE $130 / for 10 days $_____**

TOTAL DUE $_____

MAKE CHECKS PAYABLE TO: EL PASO COUNTY FAIR

MAIL APPLICATION, PAYMENTS AND DOCUMENTS TO:
El Paso County Fair
And Events Complex
366 10th Street
Calhan, Co. 80808

FOR MORE INFORMATION :
El Paso County Fair Office
(719) 520-7880 office
(719) 520-7883 fax
events@elpasoco.com

www.elpasocountyfair.com

CHECK LIST
1. Completed application
2. Payment
3. Proof of Insurance
4. Color Photo of your booth or exhibit
5. Copy of Colorado Sales Tax License

My signature below indicates that I have read and agree to the terms attached, and understand that the complete 2018 Vendor Handbook is available on line for my reference. I certify all information provided on this application to be true and accurate to the best of my knowledge.

_____ _____ **Date** _____
Vendor/Exhibitor Signature **Printed Name**

_____ _____
Additional Contact Person **Business phone number of additional contact**