FOOD CONCESSION APPLICATION
July 14-21, 2018

THE APPLICATION MUST BE COMPLETED
AND DOES NOT AUTOMATICALLY RESERVE SPACE

Company Name: _____ **Contact Person** _____
(please print) (please print)

Address: _____ **Telephone** _____

City/State/Zip: _____ **E-Mail Address** _____

Does any employee of El Paso County/member of the Fair Advisory Board have a financial interest in your company?

☐ **Yes** ☐ **No** **If yes, Name and Relationship** _____

Attach a complete menu (only items on the contract will be allowed. The vendor committee reserves the right to adjust menu to avoid numerous duplicate items among vendors.)

New Vendors only—List any rodeo, fair, or event at which you were a concessionaire, along with contact information. _____
_____
_____

Electrical requirements. **20 amp/110v** _____ **50 amp/220v** _____
Qty Required Qty Required

(spaces include 1-20 amp or 1-50 amp outlet only. Additional outlets are based on availability only. An additional fee for an extra 50amp outlet is $118, 50 amp vendor placement is dictated by outlet locations.

List total amount of space desired. Footage must include all awnings, supports poles, tie-downs, storage areas, trailer hitches, etc.
FRONT FOOTAGE_____ **DEPTH**_____ **(Please include trailer tongue in measurement)**

Do you need to park a stock truck?_____ **If yes, what size** _____ **Is power required?** _____
Stock trailers or vehicles that do not fit in vendor's designated camping space will require a $50 parking fee for the duration of the fair.

Does your booth produce grease / waste? _____ **If yes, estimate gallons produced for 8 days** _____

Will you require a camping space? _____ **If yes, do you require electricity?** _____
Electrical for camping is primarily 30 amp. Alternate locations may be 20 amp only. Early arrivals for camping must make prior arrangement with the Fair Office.

Photos of your concession trailer as it is operated are required with application. Trailers must be skirted on all sides including the hitch. Storage areas must be completely enclosed. Trailer must have sufficient lighting. All signs must be of professional quality. Advertising outside of the contracted space is prohibited. Tents are not accepted unless approved by the Vendor Committee.

Each concessionaire is required provide a Certificate of Insurance naming El Paso County as an additional insured. This certificate must be valid during the event dates. (see vendor handbook, page 7 for Insurance Requirements)

ATTENTION !!

Terms of the concessionaire contract requires that all final payments and supporting documents for previously submitted applications must be received no later than June 15, 2018. Any new contracts received after June 15, 2018 will require full payment, either by credit card, cash or certified funds. NO CHECKS WILL BE ACCEPTED AFTER THIS DATE.

EARLY BIRD BOOTH DISCOUNT - A 10% Early Bird booth discount will be offered when your application and payment are received in full by April 30, 2018. A 5% Early Bird booth discount will be offered when your application and 50% of your booth payment is received by April 30, 2018. A 15% Early Bird booth discount will be offered when you complete your application and pay in full your booth fee prior to the last day of the current 2018 Fair for the upcoming Fair in 2019.

The Vendor Committee will consider a vendor refund if contacted thirty days in advance of the Fair. The vendor fee will be refunded only if the Vendor Committee is able to resell the booth space.

BOOTH SPACES AND FEES

Please mark to indicate which booth space you prefer

☐ **Outside food booth space Vendor row, North of Grandstands**	**$1575 / space**	**$_____**
☐ **Outside food booth space South of Grandstands**	**$1180 / space**	**$_____**
☐ **Outside food booth space Whittemore Hill-limited hours**	**$1000 / space**	**$_____**
☐ **Inside north end kitchen booth space**	**$2500 / space**	**$_____**
☐ **Inside south end kitchen booth space**	**$1875 / Space**	**$_____**
☐ **Novelty food item booth-outside** **(Novelty food booth is one food item that does not constitute a meal)**	**$ 750 / space**	**$_____**
☐ **Novelty food item - grandstand vendor permit***	**$200 / all ticketed events**	**$_____**
☐ **Additional 50 Amp outlet (limited available)**	**$118**	**$_____**
	Discount	**$_____**
	Sub Total	**$_____**
☐ **Camping Space**	**$130 / for 10 days**	**$_____**
	TOTAL DUE	**$_____**

*** Permit will allow the sale of product in the grandstands during major events. Limited to four permits.**

PLEASE NOTE: Final approval of vendors will depend on product type, quality, vendor staff cleanliness, appearance, public treatment and vendor history. Please see the Vendor Handbook for complete information.

MAKE CHECKS PAYABLE TO: **EL PASO COUNTY FAIR**

SUBMIT:

1. **Completed and signed application**
2. **Payments, deposit fees.**
3. **Proof of insurance**
4. **Color photo of your booth or exhibit.**
5. **Copy of Colorado Sales Tax License**
6. **Copy of Colorado State Food License**
7. **Copy of Colorado State Food Event Permit**

MAIL APPLICATION, PAYMENTS AND DOCUMENTS TO:

EL PASO COUNTY FAIR
AND EVENTS COMPLEX
366 10TH STREET
CALHAN, CO. 80808

FOR MORE INFORMATION, PLEASE CONTACT:

Janice Brewer
(719) 520-7880
(719) 520-7883 - fax
janicebrewer@elpasoco.com

My signature below indicates that I have read and agree to the terms contained in the application and the Vendor Handbook. I certify all information contained in this application to be true and accurate to the best of my knowledge.

_____ _____ **Date** _____

Vendor/Exhibitor Signature **Printed Name**

_____ _____

Additional Contact Person **Business phone number of additional contact**