



March 25, 2021

Date

## NOTICE TO BIDDERS

We are requesting bids for the following:

### **TULSA STATE FAIR LIVESTOCK EAR TAGS**

Attached are the specifications.

Bidders shall state whether the items and services proposed strictly meet these specifications and if not, they shall list each variation.

Sealed bids shall be delivered to the office of the Tulsa County Public Facilities Authority, Southwest Corner of the River Spirit Expo, 4145 East 21<sup>st</sup> Street, Tulsa, Oklahoma 74114 until **11:00 a.m. on April 13, 2021**. Bids shall be submitted in an envelope clearly labeled "TSF Livestock Ear Tags Bid".

Bids will be opened by the TCPFA in the Expo Square Administrative Office, 4145 East 21<sup>st</sup> Street, Tulsa, Oklahoma, 74114 at 1:00 p.m. on April 13, 2021.

**"Affidavit for Filing with Competitive Bid" form must be signed, notarized, and returned with bid or bid will not be accepted.**

The Tulsa County Public Facilities Authority reserves the right to reject any and all bids and waive informalities or minor irregularities in any bid.

Respectfully yours,

Jessica Booth  
Purchasing Agent



## Livestock Ear Tag Specifications

### Cattle:

1. Approximately 750 tags
2. Visual printed with TSF, and last 4 digit tag number. No repeats in any visual number within the complete order.
3. Visual tag is to be large sized at approximately 3" high x 2 ¼" wide
4. Visual to be blue in color with black lettering and numbering

### Sheep/Goat/Swine:

1. Approximately 9,000 tags
2. Visual printed with TSF, and last 4 digit tag number. No repeats in any visual number within the complete order.
3. Visual tag is to be medium sized at approximately 1 ¼" – 1 ½" high x 1 ¼" – 1 ½" wide
4. Visual to be green in color with black lettering and numbering

**Samples:** Sample of tags must be submitted with the bid.

**Prices:** Bids shall reflect total cost. No additional costs will be permitted. All bid prices must include freight prepaid and shipped to:

Tulsa State Fair  
Attn: Brandi Herndon  
4000 East 15<sup>th</sup> Street  
Tulsa, OK 74112

**Delivery:** All Ear Tags must be delivered no later than May 14, 2021. Bid will be awarded April 22, 2021.

**Late Delivery Penalty:** For each day the product is not delivered in full, TCPFA reserves the right to deduct \$1,000 from the total bid amount.

**Questions:** Any questions requiring answers prior to submitting bid must be received no later than April 8, 2021 by 12 p.m. in writing only to:

Jessica Booth, Purchasing Agent, via email:  
Email: [Jessica@exposquare.com](mailto:Jessica@exposquare.com)

**Pricing Sheet for Livestock Ear Tags**

Price to include total cost including freight.

	Unit Price (Ea.)	Total Price
Steer Ear Tags: 750 ea.	_____	_____
Sheep/Goat/Swine Tags 9,000 ea.	_____	_____

Vendor Confirms Delivery by May 10, 2021     Yes     No

**Vendor:** \_\_\_\_\_

**Representative:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone #:** \_\_\_\_\_

**Email:** \_\_\_\_\_

TULSA COUNTY PUBLIC FACILITIES AUTHORITY  
**AFFIDAVIT FOR FILING WITH COMPETITIVE BID**

\_\_\_\_\_, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any Tulsa County Public Facilities Authority official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any Tulsa County Public Facilities Authority official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

\_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_

NOTARY PUBLIC

My Commission expires \_\_\_\_\_, \_\_\_\_\_

**NOTE:**

Each competitive bid submitted to a county, school district or municipality must be accompanied by this properly completed Affidavit as required by 74 O.S 1981 § 85.24. Bidder shall be disqualified if Affidavit:

1. Is **not** properly completed.
2. Does **not** accompany bid.