



*Real Entertainment. Real Events. Real Exciting!*

March 25, 2021  
Date

## NOTICE TO BIDDERS

We are requesting bids for the following:

### **FIRE AND SECURITY ALARM REPAIRS**

Attached are the specifications.

Bidders shall state whether the service(s) proposed strictly meet these specifications and if not, they shall list each variation there from.

Sealed bids shall be delivered to the office of the Tulsa County Public Facilities Authority, Southwest Corner of the River Spirit Expo, 4145 East 21<sup>st</sup> Street, Tulsa, Oklahoma 74114 until 11:00 a.m. on April 13, 2021. Bids shall be submitted in an envelope clearly labeled "F&S Alarm Repairs Bid".

Bids will be opened by the TCPFA in the Expo Square Administrative Office, 4145 East 21<sup>st</sup> Street, Tulsa, Oklahoma, 74114 at 1:00 p.m. on April 13, 2021.

**"Affidavit for Filing with Competitive Bid" form must be signed, notarized, and returned with bid or bid will not be accepted.**

The Tulsa County Public Facilities Authority reserves the right to reject any and all bids and waive informalities or minor irregularities in any bid.

Respectfully yours,

A handwritten signature in black ink that reads "Jessica Booth".

Jessica Booth  
Purchasing Agent

## **Specifications For Fire & Security Alarm Repairs**

**Intent:** The purpose of this bid is to secure a vendor to monitor the fire and security repairs for Tulsa County Public Facilities Authority (TCPFA). This bid will be for a one (1) year period beginning on the award date with an option to renew for additional one (1) year periods.

**General Requirements:** The TCPFA has the need to secure a vendor to repair the fire and security alarms. Vendors shall keep the following in consideration while bidding this service:

- Vendor shall provide an hourly rate and a service charge if applicable.
- Vendor shall provide the minimum hours charged per visit.
- Vendor shall list a regular daytime hourly rate and an after-hours hourly rates.
- Vendor shall list daytime hours and after hour times.
- Vendors must include a list of any fees that may be charged to TCPFA. Fees not submitted with the bid will not be allowed to be invoiced. Please include these fees on a separate sheet of paper.
- If a service agreement is required, vendors must include a copy of agreement in bid response. Vendor must be willing to negotiate terms and conditions.
- Vendors must be able to trouble shoot and repair the equipment listed on the equipment list.
- Vendors must maintain a six (6) hour response time to issues that result in the system not reporting to central station.
- Vendors must maintain a twenty-four (24) hour response time to issues that do not affect the reporting process of the system.
- Needed repairs shall be presented via quote unless the repair is an “emergency” situation. For “emergency” situations, a verbal confirmation from a member of TCPFA’s staff will suffice.
- When replacement equipment is needed, vendor must install non-proprietary equipment that can be serviced and obtained by any vendor.

**Insurance Requirements:** Vendor shall carry and keep in force at all times General Liability in the amount of \$1,000,000, worker’s compensation insurance and automobile insurance if driving company vehicles on TCPFA grounds. Certificates of insurance will be required before any work begins. TCPFA will also need to be listed as additionally insured on those certificates.

**Questions:** All questions regarding this bid must be directed to Jessica Booth in writing by April 8, 2021, by 5:00 p.m. Email questions to [Jessica@exposquare.com](mailto:Jessica@exposquare.com).

**Pricing Sheet  
For  
Fire & Security Alarm Repairs**

**\*Pricing Sheet and Affidavit for Filing with Competitive Bid must be included  
in bid response.**

<u>Description</u>	<u>Price</u>
Hourly Rate	_____
Service Charge	_____
After Hours Rate	_____
After Hours Service Charge	_____
Daytime Hours	_____
After Hours	_____
Minimum Hourly Charge	_____

**\*Vendors must include a list of additional fees that may be charged to TCPFA. Fees not submitted with the bid will not be allowed to be invoiced. List any additional fees on a separate sheet of paper.**

**Vendor:** \_\_\_\_\_

**Representative:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_

Equipment List

#	Location	Type	Equipment	Service Type	Building Equipment
1	Admin Office Panic Alarms	Burglary	Ademco	Cellular	Ademco
2	Maintenance	Fire	Firelite	Internet	Ademco
3	Mustang Arena	Fire	Firelite	Internet	Simplex (voice Evac)
4	Exchange	Fire	Firelite	Internet	Firelite (voice Evac)
5	Food & Beverage	Fire	Firelite	Internet	Firelite
6	Central Park Hall/Super Duty	Fire	Firelite	Internet	FCI (voice Evac)
7	Truck Arena Pump Room	Fire	Firelite	Internet	Firelite
8	Pavilion Elevator	Fire	Firelite	Internet	Simplex
9	Pavilion Pump Room	Fire	Firelite	Internet	Simplex
10	Simulcast	Fire	Firelite	Internet	Firelite
11	RV Park Office	Burglary	Ademco	Phone	Ademco
12	Pavilion Ticket Office	Burglary	Napco	Phone	Napco
13	Ford Truck Arena Elevator	Fire	Simplex	Phone	Simplex
14	Ford Truck Arena Phone	Elevator	Janus	Phone	Janus
15	Pavilion Phone	Elevator	Micro Systems	Phone	Micro Systems
16	River Spirit Expo Phone	Elevator	Janus	Phone	Janus
17	Simulcast Phone	Elevator	Micro Systems	Phone	Micro Systems
18	Ford Truck Arena Exhibit Phone	Elevator	Micro Systems	Phone	Micro Systems
19	Food & Beverage	Burglary	Ademco	Cell/IP	Ademco
20	Bronco Barn/Ranger Arena	Fire	Gladwell FCI E3 Series, Networked - with voice evac	Cellular	Gladwell FCI E3 Series, Networked-with voice evac

TULSA COUNTY PUBLIC FACILITIES AUTHORITY  
**AFFIDAVIT FOR FILING WITH COMPETITIVE BID**

\_\_\_\_\_, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any Tulsa County Public Facilities Authority official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any Tulsa County Public Facilities Authority official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

\_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_

NOTARY PUBLIC

My Commission expires \_\_\_\_\_, \_\_\_\_\_

**NOTE:**

Each competitive bid submitted to a county, school district or municipality must be accompanied by this properly completed Affidavit as required by 74 O.S 1981 § 85.24. Bidder shall be disqualified if Affidavit:

1. Is **not** properly completed.
2. Does **not** accompany bid.